

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 96-1-30-2

FILED

FEB 01 1996

COUNTY CLERK
BY Pam DeWille

) IN THE MATTER OF AMENDING
) CHAPTER 3 OF LANE MANUAL TO
) CREATE THE DEPARTMENT OF
) INFORMATION SERVICES AND THE
) POSITION OF CHIEF INFORMATION
) OFFICER AS THE DIRECTOR
) (LM 3.150 - 3.154)
)

WHEREAS, the computer services personnel working for Lane County are currently organized within individual departments; and

WHEREAS, the Management Information Systems Team (MIST) has recommended a centralized approach to more effectively use technology resources throughout Lane County; and

WHEREAS, the Board of County Commissioners directed the Management Information Systems Team (MIST) to work with staff to recommend a centralized organizational structure for managing information technology within Lane County; and

WHEREAS, a joint effort between MIST, computer services personnel, Union, LCOG and RIS has developed an organizational structure for a centralized information technology organization; and

WHEREAS, all information resources can be moved into the new department's budget in the next fiscal year; and

WHEREAS, an Information Services Department will greatly improve Lane County's operational effectiveness and enable a more county-wide focus on information technology, now, therefore, be it

ORDERED that the Board of County Commissioners create the Department of Information Services reporting to the County Administrator to manage Lane County's information technology services; and be it further

ORDERED that the Board of County Commissioners create the Position of Chief Information Officer as the Director of the Department of Information Services reporting to the County Administrator to direct the management and activities of the Department of Information Services; and be it further

ORDERED that the classification and salary range be established as follows:

Chief Information Officer Range 54 \$57,803 - \$77,459

ORDERED that 1.0 FTE be added to the budget of County Administration for FY 95-96; and be it further

ORDERED that all Information Systems personnel should report to the Chief Information Officer; and be it further

ORDERED that Lane Manual Chapter 3 is hereby amended by adding the following page:

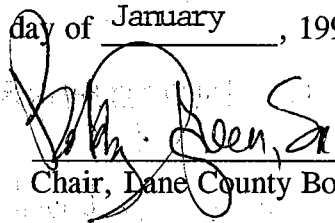
REMOVE THIS PAGE

INSERT THIS PAGE

3.150 - 3.154,
i.e. 3-24a
(a total of one new page)

Said page is attached hereto and incorporated herein by this reference. The purpose of this addition is to create the Department of Information Services (LM 3.150 - 3.154).

DATED this 30 day of January, 1996.



Chair, Dane County Board of Commissioners

APPROVED AS TO FORM

Date 1-23-96 Dane County



OFFICE OF LEGAL COUNSEL

DEPARTMENT OF INFORMATION SERVICES

3.150 Definitions. As used in the subchapter:
"Department" means the Department of Information Services of Lane County.
"Director" means the Director of the Department of Information Services of Lane County.

3.152 Director.
(1) Under the administrative direction of the County Administrator, the head of the Department shall have the title of the Director of the Department of Information Services of Lane County and also the title of Chief Information Officer.
(2) The Director shall have the responsibility for management of the Department and performance of the "functions" as stated below.
(3) The Director shall perform such additional duties or assignments as may be delegated by the County Administrator or the Board.

3.154 Functions.
(1) The Department shall perform all information systems strategic planning and coordination for Lane County.
(2) The Department shall establish information technology standards.
(3) The Department shall be responsible for implementing information technology plans and standards.
(4) The Department shall participate in, make recommendations concerning, and advise the Board and its representatives in all matters related to Lane County's relationship with its regional partners in information technology.
(5) The Department shall stay abreast of current trends in technology and ensure that the Board, County Administrator, and Department Directors are aware of significant changes that will improve Lane County business functions.
(6) The Department shall deliver information services for County departments.
(7) The Department shall train County employees in effective use of information technology.