

**Lane County, Oregon**

**FY 08-09 Service Options Sheet**

Service: **County Governance**  
 Dept: County Administration  
 Program Contact: Zoe Gilstrap  
 Contact Phone: \_\_\_\_\_

BCC Service Priorities: \_\_\_\_\_  
 Fund: 124 Dept. Org ID: 5152010  
 Dept. Priority: \_\_\_\_\_ of \_\_\_\_\_  
 Fund Priority: \_\_\_\_\_ of \_\_\_\_\_

**Executive Summary**

The Board of Commissioners legislates and administers county government within the limits of its authority granted in the Lane County Home Rule Charter. The charter grants legislative and administrative power to the full-time, paid five-person board. Provides agenda support to the County commissioners/County Administrator, oversees related support staff to provide direct support to citizens, County Administrator and Board of County commissioners. Provides citizens with information via legal notice and internet. Contact with citizens in person, by telephone and email. Assures compliance with Public Meeting Records law.

**State/Federal Mandate**

ORS 192.640, ORS 192.650, ORS 192.005, ORS 192-410-192.505, all pertain to public records, access to public records, providing certified copies, etc. ORS 192-620(1)(3), pertains to public meeting laws regarding public access, quorums, recording and minute taking. ORS Chapter 203, pertains to governing bodies and home rule charter. ORS 294.305 pertains to County financial administration.

**Outcome Measure/s**

**Service Level Descriptions. Level 1 (very bottom) = Threshold Level Below Which Service Cannot Be Provided**

X=Funded	Proposed Service Funding >>	Other Funds	Expense Total	General Fund	FTE
		1,341,270	1,347,330	6,060	10.50
<b>X</b>	<b>Level 1:</b>	1,341,270	1,347,330	6,060	10.50

Five elected County Commissioners, Board Secretary takes minutes at all meetings, worksessions, and special meetings, Front Office/Reception, Document Resource Ctr, Admin Specialist handles budget, accounts payable, travel arrangements, front desk backup and other general office duties, Manager who coordinates all Board meetings and supervises all office staff, .5 FTE Program Specialist schedules and attends Public Safety Coordinating Council meetings, takes minutes, coordinates with other local governmental partners.

Ver: 12/18/07d-ji

- "Shall" Mandate
- Related Mandate
- No Clear Mandate
- Highly Leveraged to County provided service (100% return or greater)
- Leverages Funds to County
- Leverages Funding for Citizens and/or Community Organizations

**Leverage Details**

At the FY 07-08 level of service, the	\$0	back to the General Fund
GF portion of this program leverages:	\$0	into other County Funds
	\$0	directly or via subcontract to community orgs
	\$0	directly to citizens via services provided
0.00%		County Funds Leverage Ratio

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

**Please use this space to explain the Proposed Service Level Funding impact on leverage of the varying levels of service described above.**