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development strategic investment category. *(Revised by Order No. 01-2-21-2; Effective 5.1.02; 05-11-30-3, 11.30.05)*

COMPUTER AND COMMUNICATION RESOURCES

4.200 Purpose.

The purpose of this policy is to provide guidance to the departments and employees in the prudent use and management of the computer resources, communication resources, and information technology of Lane County. *(Revised by Order No. 01-3-14-4; Effective 3.14.01; 05-11-2-1, 11.2.05)*

4.220 Policy.

Computer resources, communication resources, and information technology are provided and shall be used in the furtherance of County business. The County Administrator shall adopt administrative procedures implementing this policy, including sanctions for policy violation. Those procedures may include minor and incidental personal use, which for the limited purpose of compliance with the state ethics rules is considered part of the compensation package for County officers and employees. The County Administrator is authorized to establish a monthly stipend in lieu of an assigned communication device. *(Revised by Order No. 01-3-14-4, Effective 3.14.01; 05-11-2-1, 11.2.05)*

FIREWISE INCENTIVES PROGRAM

4.300 Purpose.

The purpose of this voluntary program is to institute specific incentives, including building permit fee waivers and grant funding opportunities, for targeted residential construction and landscaping improvements that qualify under Title III, Section 601 of Public Law 110-343 - The Emergency Economic Stabilization Act of 2008. These provisions establish and define allowable incentives, and the authority of county staff to conduct fire safety property assessments to determine program eligibility and to confirm that requirements of the program have been satisfied. Participation in this program shall be voluntary. *(Revised by Order No. 09-3-31-4, 4.15.09)*

4.305 Financial Incentives.

In an effort to reduce the catastrophic loss of life, property and natural resources from a wildland urban interface disaster Lane County promotes home design, construction, landscaping and maintenance activities that follow the national Firewise Communities program guidelines. To this end, the following incentives are available to qualifying county homeowners within Lane County and outside of the Urban Growth Boundary of an incorporated city, to the extent consistent with LM 4.310:

(1) Building Permit Fee Waivers. Building permit fees may be waived for property owners and supplanted with Title III funds for those qualifying improvements listed under LM 4.305(2) that are made to lawfully established dwellings and that meet applicable standards found in the 2009 International Urban-Wildland Interface Code. These waivers shall cover 100% of building permit fees, when permits are required for said improvements, up to a maximum amount of \$2,500. However, no more than 20% of the total annual Title III incentive funding available each fiscal year shall be applied towards fee waivers. Fees for planning actions, septic permits, and other approvals separate from the building permit are not covered by this waiver. The county may require a deposit for these permits not to exceed the lesser of either 25% of the permit fee, or

\$1,000. The purpose of such deposits is to ensure that applicants bring projects to a satisfactory conclusion while their eligible funds are being held in abeyance from other projects. If a project is not completed in a timely manner this deposit will be retained only to the extent necessary to compensate Lane County for costs incurred in review of the project. Deposits will be refunded in full upon the completion of all work required on the project, if done within 1 year of eligibility being determined and approved.

(2) Building Improvement Incentives. Financial incentives to pay licensed contractors and landscapers are available to eligible County homeowners who satisfactorily complete the following types of building improvements:

Improvement	Available Financial Incentive
(a) Roof Covering (Shake to approved Class A non-combustible roof covering or Class B roof assembly).	80% of construction cost up to \$4,000 maximum, if a defensible space exists or is developed, consistent with (3)(a), below.
(b) Noncombustible Exterior Siding	80% of construction cost up to \$4,000 maximum, if a defensible space exists or is developed, consistent with (3)(a), below.
(c) Fire Resistant Glazing for Windows, Skylights and Other Exterior Glass Applications.	80% of construction cost up to \$1,500 maximum, if a defensible space exists or is developed, consistent with (3)(a), below.
(d) Exterior Doors.	80% of construction cost up to \$300 maximum, if a defensible space exists or is developed, consistent with (3)(a), below.
(e) Spark Arrestor Installation.	\$100
(f) Vent Protection.	\$100

(3) Landscaping Improvements. Financial incentives to complete the following types of landscaping improvements are available as follows:

Improvement	Available Financial Incentive
(a) Defensible Space Development.	\$500 (base) and up to \$2,000 when warranted by specific site conditions.
(b) Driveway Access.	\$200 when warranted by site conditions and performed in conjunction with (3)(a), above.
(c) Fire Resistant Plants & Hardscaping.	\$300, maximum, in conjunction with (3)(a), above.
(d) Defensible Space Irrigation System.	25% of installation and system costs up to \$500, in conjunction with (3)(a), above.
(e) Water-Catchment Storage Tanks Supplying Water to a Defensible Space Irrigation System (maximum individual tank size not to exceed 5,000 gallons).	80% of installation and equipment costs up to \$2,500 when performed in conjunction with (3)(a) and (3)(d), above.

(4) Applicants pursuing incentives provided for in LM 4.305 (1)-(3) must address specific qualifying standards and criteria as the Public Works Director may reasonably require. These standards and criteria are set forth on the Lane County Firewise

Incentives Grant Application form. This application must be completed by the applicant or his or her authorized agent and submitted to the Land Management Division prior to the start of any project where county Firewise Incentive Program funds will be sought.

(5) No person, entity, or affiliation shall be eligible for Firewise financial incentives for more than 2 residences annually. *(Revised by Order No. 09-3-31-4, 4.15.09; Revised by Order No. 10-3-17-8, 3.17.10)*

4.310 Eligibility Determinations.

The LMD Manager shall inspect properties to determine eligibility for the incentives provided for in LM 4.305 (1)-(3) under the authority provided in LM 4.320. These determinations will be based upon a review of significant risk factors including, but not limited to slope, aspect, surrounding vegetative fuel type, property access, and roof composition. The Manager shall also make inspection to determine that all conditions of program participation have been satisfactorily completed. *(Revised by Order No. 09-3-31-4, 4.15.09)*

4.315 Appeals.

In accordance with LM 4.310, the LMD Manager shall determine program eligibility and determine when program requirements have been satisfied. Any adverse determination may be appealed by the homeowner, as provided herein.

(1) Public Works Director Review. Homeowner applicants may appeal any adverse determination to the Public Works Director. The appeal shall be in writing, in substantially the form required by the Department, be submitted within 14 days of the action complained of, and must include all information necessary to fully complete the form. The Land Management Division shall charge a fee of \$100 as cost for the appeal, but said fee shall be refunded to the applicant in the event that the appeal is upheld.

Within 60 days from the date that an appeal is filed, the Public Works Director shall review the appeal and provide written notification of his or her final decision to the applicant.

(2) Board Review. In the event that the applicant is not satisfied with the decision of the Public Works Director, further appeal may be made to the Board of Commissioners as follows:

(a) Requests for Board consideration must be submitted to Land Management Division on a form provided by the Division not later than 14 days from the date of the decision of the Public Works Director.

(b) Within 60 days of receiving a request for Board consideration the Board shall determine if they will elect to review the appeal. The decision to review or not to review shall be within the discretion of the Board. In determining whether or not to review the appeal the Board shall use the decision criteria provided for in Lane Code 14.600 (3)(a)-(d) with the following exceptions:

(i) The term 'Planning Director' shall mean the LMD Manager.

(ii) The term 'Hearings Official' shall mean the Public Works Director.

(c) The Land Management Division shall charge a fee of \$250, all of which shall be refunded if the applicant prevails.

(d) The conduct of Board's review shall be performed substantially as provided for in Lane Code 14.400(7)-(10) with the following exceptions:

(i) The term 'Approval Authority' shall mean the Lane County Board of County Commissioners.

(ii) The term 'previous Approval Authority' shall mean the Lane County Public Works Director.

(iii) The term ‘Director’ shall mean the LMD Manager.

(iv) Lane Code 14.400(9)(b) shall not be applicable.

(e) All decisions made by the Board of Commissioners pursuant to LM 4.315(2) shall be final. *(Revised by Order No. 09-3-31-4, 4.15.09)*

4.320 Authority to Access Properties.

Only when requested by an interested property owners will the Public Works Director be authorized to make entry upon properties for the purposes of evaluating the exterior of residential structures and surrounding landscaping to assess the potential threat of wildfire to those properties, to determine potential eligibility for funding pursuant to LM 4.310, and to inspect and certify that requirements of the Lane County Firewise Incentive Program have been satisfactorily completed. Except where there is a substantial danger to health or safety, information collected from these site visits shall not be admissible in any Lane County code enforcement proceeding, nor may it form the basis of any subsequent investigation thereof. *(Revised by Order No. 09-3-31-4, 4.15.09)*

4.325 Conflicts of Interest.

No County personnel shall evaluate their own property or the property of a relative for eligibility under this program. “Relative” means: spouse, domestic partner, grandparent, step grandparent, grandchild, parent, stepparent, child, brother, sister, step sibling, aunt, uncle, niece, nephew or first cousin. *(Revised by Order No. 09-3-31-4, 4.15.09)*