

**Parks Advisory Committee**  
**January 12, 2009**

Members Present: Damien Gilbert, Marie Kennedy, Johnny Medlin, and Emily Schue

Staff Present: Todd Winter and Loralyn Spiro

Guests Present: Howard Schussler

Damien Gilbert, Chair, called the meeting to order at 6:08 p.m.

**I. Announcements/Agenda Modifications**

Gilbert added a discussion item in regards to Commissioner Sorenson's email to the PAC before the Manager's Report. Winter added one item to Manager's Report – 2009 PAC Goals.

**II. Review and Approve April Minutes**

December minutes were approved as written. Schue moved, Kennedy seconded, unanimous.

**III. Public Comment (Maximum of 20 Minutes)**

No public comment.

**IV. Election of Officers**

Gilbert offered to continue as Chair for another year. Medlin moved, Schue seconded, unanimous. Schue asked Medlin if he would be willing to continue as Vice-Chair. Medlin agreed. Schue moved, Kennedy seconded, unanimous.

**V. PAC By-Laws Update**

Spiro informed PAC that stating a time and place for holding regular meetings would follow ORS 192.610-.690 for public meetings. Being too generic might be perceived as not following the ORS for public meetings. Schue moved that the PAC By-Laws state the PAC meetings start at 6:00 p.m. on the second Monday of the month at 3050 N Delta Hwy, Parks Division Main Office in Eugene. Medlin seconded, unanimous.

**VI. Five Year CIP**

Winter did an overview of the 2009 CIP list. Winter explained each item and why they are prioritized as is. Asked PAC for opinion. Medlin asked why #2 (Camp Lane Manager's house replacement) was not #1 on the list. Winter ranked #1 (Harbor Vista bathroom construction) as such since the Parks Division is not currently in compliance with LMD without the installation of the second bathroom. Medlin stated that ethically he could not suggest #1 over #2 when someone is living in the structure. Winter stated he understood Medlin's concerns. Gilbert asked for a motion. Medlin moved to approve Five Year CIP as written. Kennedy seconded, unanimous.

**VII. Commissioner Sorenson's Email to PAC**

Commissioner Sorenson emailed the PAC members suggesting a joint meeting. Overall, the PAC liked the idea however wanted to wait until the two vacant PAC positions were filled. Winter suggested having the joint meeting when the Parks Master Plan is done so that the two groups could approve it in the joint meeting. Gilbert will email Commissioner Sorenson a reply.

**VIII. Division Manager's Report – Todd Winter, Division Manager**

- **Vacant PAC Positions**

Winter informed PAC that two more applications were received by the extended deadline for total of three applications. Gilbert, Kennedy, and Winter selected to be on interview panel. Tentatively, interviews to be held before next PAC meeting.

- **Armitage Campground Update**

Winter informed PAC that the grand opening would be February 5 at 1:30 p.m. and the PAC was invited to attend.

- **2009 PAC Goals**

Winter handed out 2008 PAC Goals to members and asked for them to review before February's meeting. PAC will finalize 2009 goals by March.

- **Other**

PAC asked what stage the Parks Master Plan is in. Winter informed the PAC the final draft is currently being worked on. Plan will go back to TAC for comments and feedback. Public Hearing(s) will then be scheduled.

**IX. Good of the Order/Concerns of the Committee**

Next meeting scheduled for February 9, 2009.

**IIX. Adjournment**

As there was no further business, the meeting adjourned at 7:06 p.m.

Submitted by Loralyn Spiro