

**Parks Advisory Committee
November 10, 2008**

Members Present: Merle Bottge, Damien Gilbert, Marie Kennedy, Catherine Kohen, and Emily Schue

Staff Present: Todd Winter and Loralyn Spiro

Guests Present: Howard Schussler

Damien Gilbert, Chair, called the meeting to order at 6:07 p.m.

I. Announcements/Agenda Modifications

No announcements or agenda modifications.

II. Review and Approve April Minutes

October minutes were approved as written. Bottge moved, Kennedy seconded, unanimous.

III. Public Comment (Maximum of 20 Minutes)

No public comment.

IV. PAC By-Laws Update

Discussion about changing the meeting time and place. Change meeting start time from 5:30 p.m. to 6:00 p.m. and meeting place from 3040 Delta Highway North to 3050 Delta Highway North. Both changes have been current practice since the Parks Division moved their administrative office and to accommodate PAC members work schedules.

Discussed public comment time allotment and requested staff to research what other Lane County advisory committees do and bring information to December meeting for further discussion. PAC will formally vote on items at the December meeting.

V. Division Manager's Report – Todd Winter, Division Manager

- **Armitage Campground Update**

Winter handed out maps to review. Informed PAC that contractor requested extension to December 5. Campground will open in late December. Grand opening details to follow.

- **Seasonal Revenue Overview**

Winter handed out revenue spreadsheet and specifically discussed admission actual vs. budgeted.

- **Vacant PAC Position**

Winter informed PAC that a news release has been sent out to request applications for the vacant committee position and for Bottge's position. December will be Bottge's last meeting. PAC members requested news release be emailed to them.

- **Other**

Winter discussed Goodpasture Bridge Boat Landing project proposed by EWEB. Winter outlined possible partnership scenarios. Showed map of proposed project per design engineer.

VI. Good of the Order/Concerns of the Committee

Next meeting scheduled for December 8, 2008.

VII. Adjournment

As there was no further business, the meeting adjourned at 7:05 p.m.

Submitted by Loralyn Spiro