



## **LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE**

Bob Straub Conference Room, Public Service Building, 125 East 8<sup>th</sup> Avenue,  
Eugene, OR 97401

**Tuesday, January 15, 2019 | 3:30 p.m. – 5:00 p.m.**

### **AGENDA**

*Committee Charge: Advise the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Make recommendations for project priorities and long-range planning goals.*

1. **Call to Order** **3:30pm**
2. **Welcome/Introductions** **3:35-3:40pm**
3. **Public Comment** (3 minutes per person)
4. **Review and Approval of Minutes**
5. **Updates to Agenda**
6. **Announcements/Reports** **3:45-3:50pm**
  - a. Sue participating on LCBA Education Committee – Law Day
7. **Old Business** **3:50-4:40pm**
  - a. FY19-20 budget (*I,G 40 minutes*)  
Guests Judy Williams, Strategy & Integration Manager  
and Jan Kelley, Executive Assistant to Steve Mokrohisky
    - i. Staffing
    - ii. Technology
  - b. LLAC Bylaws (*D, 10 minutes*)
8. **New Business**
  - a. Lane County Probate & development of Small Estate Affidavit packet (*I,G 15 minutes*) **4:40-4:55pm**
9. **Next Meeting**
  - a. Schedule February meeting (Sue in Salem on 2/12; meeting ok on 2/19 or 2/26?)
10. **Adjourn** **5:00pm**

Legend: *I = Inform, G = Generate ideas, D = Decide*