

MINUTES

HUMAN SERVICES COMMISSION

H&HS Charnelton Building, Room #258
151 W. 7th Avenue, Eugene

May 20, 2019
12:15 p.m.

PRESENT: Marilee Woodrow *Chair*, Shaun Londahl *Vice Chair*, Pat Farr, Gabrielle Guidero, Chris Pryor, and Claire Syrett, Members; David Saez, Centro Latino Americano Executive Director, *Presenter*; Stephanie Jennings and Regan Watjus City of Eugene Staff; Erin Fifield City of Springfield Staff, Steve Manela, Alex Dreher, Amanda Borta, Lyn Oliver, HSD Staff; Ann Millhollen, Beverlee Potter, Mike Fleck, Guests.

ABSENT: Joe Berney, Member.

I. CALL TO ORDER

Chair Marilee Woodrow convened the meeting at 12:25 p.m. Those present introduced themselves.

II. PUBLIC COMMENT

There were no members of the public who wished to speak.

Ms. Woodrow offered her thanks on behalf of Councilor VanGordon and the Springfield City Council to those who attended the *Dessert for Dinner* fundraiser for the Catholic Community Services G. Street Oasis program.

III. CONSENT AGENDA

- Minutes of April 18, 2019
- Statement of Revenue and Expenditures as of April 30, 2019

Chris Pryor moved to approve the consent agenda.

Gabrielle Guidero provided the second. The motion passed.

IV. MANAGERS UPDATE

Mr. Manela offered a quick update of the Oregon legislative process. He noted that the revenue forecast was announced last week and is going to be better than expected however there has not been a decision on how to spend any additional revenues. The Joint Elected Officials meeting occurred last week in which they discussed the implementation of the transformation of the homeless and supportive housing system. The Administrators have agreed to reconvene and begin to look at the implementation of recommendations. Regarding the local budget processes, the County Budget Committee finished their work last week, City of Springfield has completed as well, and the City of Eugene is scheduled to finish this Wednesday.

V. CENTRO LATINO AMERICANO (CLA)

Mr. Manela referred to the letter of request in the meeting packet from Centro Latino Americano (CLA) Executive Director David Saez.

Mr. Saez noted Centro's key role to bridge services for immigrant and Latinx members of the community with the mainstream social services network. He said this was even more critical in these times due to the national anti-immigrant sentiment.

In an effort to support Centro's work and in response to the need for more outreach, the HSC approved an additional \$10,000 in funding which paid for two full-time staff and three part-time case managers. The work of this team has resulted in the support of 269 more unduplicated community members. From July 1, 2018 to April 30, 2019 Centro's case managers met 2,539 times to help a total of 850 unduplicated community members. Centro services range from discounted bus passes, food boxes, health services, applications to achieve a Tax ID to pay taxes, housing access, and employment search. Currently 459 of the 850 people served this fiscal year were non-English speaking community members.

Centro considers that the value added to the network of safety net resources and our community by far exceeds the County's additional investment of \$10,000. In the past the HSC funded Centro at a significantly higher level. Since working with Lane County, Centro has improved the quality of programs, operated in a more efficient manner and elevated the agency's profile in the community. However the level of funding has not been commensurate with the significant growth and improvement. Rather than a one-time additional allocation, Centro's request is for the HSC to consider allocating additional funds to Latino Access to Services for the coming fiscal year.

Mr. Farr suggested that this letter also be submitted to the Poverty and Homelessness Board (PHB).

Mr. Manela noted that other funding such as United Way has been significantly reduced as well.

VI. FY 19-20 HUMAN SERVICES BUDGET

- Comparison to FY 18-19 Budget
- Agency Payments Spreadsheets

Mr. Manela distributed handouts for the discussion of the HSC budget; *Human Services Proposed Budget 2019-2020*. He explained page 1 is the source of the funding; page 2 details the major program areas; pages 3 and 4 lists the major accomplishments and has been presented earlier; page 5 is the FTE in the divisions; page 6 is the Proposed Budget in Summary.

Ms. Oliver noted that the legal size spreadsheet offered the *Division Financial Detail for Fiscal Year 2019 - 2020*.

Mr. Manela said that the starting amount with the budget assembled a few months ago is down about \$1,500,000. This is due to about \$750,000 of one time money, and starting a number of programs with an increase in funding late in the first biennium. For the City of Eugene the main difference is the money spent on Dusk-to-Dawn which the City of Eugene and Lane County are still negotiating. In the County budget specifically is some money that was budgeted for Dusk-to-Dawn, and we are still working with St. Vincent de Paul in determining the programming for next year and what it will cost.

Responding to a question from Mr. Pryor about the \$478,313 variance from the City of Eugene, Ms. Oliver clarified that this was the amount identified for Dusk-to-Dawn and is still pending.

Ms. Jennings said that for many years the City of Eugene has put in \$350,000. She explained that Community Development Block Grant (CDBG) funds are limited to 15 percent of the entitlement and 15 percent of program income. The program income is from two revolving loan funds which vary from year-to-year, and they down this year in business loan funds, so that reduces the amount of CDBG Eugene can contribute. She noted that Mr. Londahl brought a motion forward to supplement the CDBG funds with General Fund dollars. However the amount of program income Eugene receives won't be known until June 30.

Ms. Fifield said the City of Springfield has received roughly the same amount as last year and is capped at 15 percent as well. There is a recommendation to Council from the CDBG Advisory Committee to give 10 percent to the HSC and 5 percent to the Oasis Program. Council has approved that recommendation. Catholic Community Services Executive Director Tom Mulhern submitted a letter requesting the contribution to the HSC be maintained at 15 percent.

Mr. Manela said the County Budget Committee approved \$350,000 toward Dusk-to-Dawn, which will be a total of about \$550,000 budgeted toward Dusk-to-Dawn. In addition the County budgeted \$170,000 toward the implementation of the Technical Assistance Collaborative (TAC) report; specifically an Administrative Analyst to with the Coordinated Entry staff, and a second Community Service Worker (CSW) to work with Coordinated Entry with the Barrier Busters program.

Ms. Oliver reviewed the expenses:

- The HSD has requested and additional two new positions, but right now the FTE remains flat at 39.1 FTE.
- The Indirect Rate experienced a 17 percent increase due to a change in how the building depreciation is charged.
- The historical amount of the operational reserves has been \$1,000,000 to cover cash flow, and is now decreased to \$330,000 in order to reserve funds for the energy programs.
- License replacement that was not required in FY 18-19 but is now required in FY 19-20 because the charge is now separated from the Indirect Technology Services (TS) line item - the licenses that must be purchased annually.

Members discussed the changes in Human Services Division programs.

Mr. Manela noted that after the Special Meeting on April 30, staff realized that during the discussion of service reprioritization that the overall homeless prevention and diversion was reduced by \$153,510. He referred members to page 8 of the meeting packet for the service reprioritization. He explained that it was an unintended consequence of the prior decision. He asked for feedback from members if they wish to continue the reduction or would like to discuss restoration.

Clarifying a question from Ms. Guidero, Ms. Oliver said the spreadsheet in the minutes is what was decided at the last meeting.

Mr. Manela said that staff will need to come back and ask for a motion of approval once the State funding is known. He suggested that the homeless prevention and diversion discussion be brought to members at next month's meeting.

Ms. Syrett agreed that was a good suggestion.

Mr. Manela requested members take action on the budget as it exists and the funding policies, excluding the prioritization at this time to be brought back at a later meeting...

Chris Pryor moved to approve the budgeting and funding policies excluding the prioritization at this time.

Gabrielle Guidero provided the second. The motion passed.

VI. TRANSFORMING OUR HOMELESS SUPPORT SYSTEM

Mr. Manela referred members to page 18 of the meeting packet for a hardcopy of the PowerPoint presentation given at the Joint Elected Official meeting. He and City of Eugene Program Supervisor Peter Chavannes worked with the Steering Committee to provide this overview for staff and stakeholders in order to put together an implementation plan. He noted the recommendations were organized into three categories:

1. Building out the Perimeter: Outreach, Rapid Exit, Rapid Rehousing Expansion, Permanent Supportive Housing Development and Landlord Partnerships, and
2. Strengthening the Core: Coordinated Entry revitalization, Best Practice Training, Move-on Strategies and Tenancy Supports, and
3. Enhancing Rapid Response: 75 Bed Emergency Shelter/Navigation Center, and Flexible funding to meet immediate needs.

Referring to the slide, *How we can get there*, Mr. Manela listed the focus areas for each of the five-year plan.

He emphasized that the action that will make an immediate difference in Year 1 are:

- Year-round navigation center at the Dusk-to-Dawn site providing expanded supportive navigation services.
- Design and siting work toward a new 75-bed, Low-Barrier Emergency Shelter/Navigation Center.
- Develop and implement mobile street outreach teams to deliver services to people where they are.
- 51 units of Permanent Supportive Housing, the Commons on MLK, beginning construction Fall 2019.
- Strengthening system coordination for diversion, coordinated entry, navigation and move on strategies.
- Flexible Funding to respond to immediate needs.
- Collective impact process led by a Strategic Initiatives Manager.

VII. NEXT MEETING

The next regularly HSC meeting is Monday, June 17, 2019

VIII. ADJOURNMENT

The meeting adjourned at 1:29 p.m.

Recorded by Diana Alldredge, HSD Staff