

M I N U T E S

HUMAN SERVICES COMMISSION

H&HS Charnelton Building, Room #258
151 W. 7th Avenue, Eugene

Monday, June 17, 2019
12:15 p.m.

PRESENT: Marilee Woodrow *Chair*, Chris Pryor, Claire Syrett, Gabrielle Guidero, and Joe Berney, Members; Stephanie Jennings City of Eugene Staff, Erin Fifield City of Springfield Staff, Steve Manela, Alex Dreher, Lyn Oliver, Cindy Perry, Amanda Borta, and Robin Scott, LCHHS Staff; Mike Fleck, Anne Millhollen, David Saez, Susan Ban, Chris Hannegan, and Carl Swart, Guests.

ABSENT: Shaun Londahl *Vice Chair* and Pat Farr, Members.

I. CALL TO ORDER

Chair Marilee Woodrow convened the meeting at 12:16 p.m. Those present introduced themselves.

II. PUBLIC COMMENT

There were no members of the public who wished to speak.

III. MANAGER'S REPORT

The Oregon Joint Committee on Ways and Means has moved SB 5512 back to the Full Committee with a recommendation to pass. This includes an additional \$10 million for Emergency Housing Account (EHA) and State Homeless Assistance Program (SHAP). He explained that this represented a \$5 million increase of the HSD based funding, and \$5 million for shelter that will be put out based on a Request for Proposal (RFP) process. Using the 10 percent rule, Lane County will receive about \$250,000 per year additional funds.

Referring to the Tier 1 and Tier 2 planning and previous conversations, Mr. Manela said that staff is recommending, unless there are objections, to continue two projects that have current tenants: 1) The Bridge Housing Program through ShelterCare for chronically homeless singles waiting to get into Permanent Supportive Housing (PSH), and 2) Looking Glass transitional housing program for youth. These two projects would spend a little over \$88,000 of the \$250,000 we expect to receive. Staff will bring back the information on the balance once the final figures are received from the State.

There were many other positive pieces of the Oregon Appropriations Bill, one of which is the approval of \$50 million for Permanent Supportive Housing (PSH) development, and \$4.5 million for services through Oregon Health Authority (OHA) for people who are served in PSH. In respect to family homelessness, this was addressed with Temporary Assistance for Needy Families (TANF) funds through the Department of Human Services (DHS). The State has yet to decide how to distribute \$6 million through four pilot projects.

IV. CONSENT AGENDA

- Minutes of May 20, 2019
- Statement of Revenue and Expenditures

Chris Pryor moved to approve the consent agenda.

Gabrielle Guidero provided the second. The motion passed unanimously.

V. WORKFORCE SERVICES UPDATE

Workforce Services Program Supervisor Cindy Perry distributed slideshow hardcopies explaining the objectives of Lane County's Training and Employment Partnership with DHS and Supplemental Nutrition Assistance Program (SNAP) clients. The SNAP Training and Employment Partnership (STEP) program is offered throughout Oregon for individuals receiving snap benefits and who are interested in pursuing employment and/or training opportunities. The eligibility requirements include people currently receiving SNAP benefits, but not receiving TANF, and must be interested in pursuing training and/or educational opportunities. The two main objectives are a career pathway, and a housing pathway for those who are unstably housed or homeless.

Continuing through the slides, Ms. Perry noted the Lane County STEP partners are FOOD for Lane County, Goodwill, Oregon Employment Department (OED), Lane Community College, and Lane County H&HS/HSD. Supervised job search, job search training and support, short-term vocational education and job retention are the types of services offered.

Members were encouraged by the impressive successes through the program. Ms. Perry said that to date, 101 individuals have been helped through the program, with employment and wages ranging from \$10.75 to \$35.00 per hour.

VI. POINT IN TIME COUNT (PIT)

Program Services Coordinator Alex Dreher provided a PowerPoint presentation about the 2019 Point in Time Count (PIT) which was conducted for the night of January 30, 2019. She reviewed the annual count process and methodology.

Relating the highlights:

2, 165 people reported experiencing homelessness. Of those

- 426 individuals stayed in emergency shelter
- 106 individuals were in Transitional Housing (up to 24 months) designated for people experiencing homelessness
- 1,633 men, women and children were unsheltered.
 - ▣ 411 of the unsheltered were staying in alternatives to shelter programs such as Dusk-to-Dawn, Dawn-to-Dawn Micro Tents, Opportunity Village, Rest Stops, Community Supported Shelters (Conestoga Huts), or sanctioned car camping. While these provide much-needed safe places to sleep, they do not meet the HUD definition of shelter.

Members discussed issues that impact a person's ability to be housed such as no or low-income, loss of job, rental increases, mental health or physical health issues, substance abuse, poor rental history, and a criminal record.

Program Services Coordinator Amanda Borta said a new tool was released just last week called Stella, which uses the Longitudinal System Analysis (LSA) data. This looks at people and how they move through the HMIS system over time.

Mr. Manela said that one of the HUD performance measures is reducing the length of homelessness over time whether with particular households or individuals.

VII. NEXT MEETING

The next regularly HSC meeting is Monday, July 15, 2019.

VIII. ADJOURNMENT

The meeting adjourned at 1:27 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account

Department: Health and Human Services

Division: Human Services Division

As of June 30, 2019

NOT FINAL 7/13/19

**Percent
of Year**

100.00%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	679,162.00	73,003.00	644,942.21	(34,219.79)	94.96%
451301	Fema	-	-	1,584.50	1,584.50	100.00%
451351	Health & Human Services	3,668,643.00	264,014.00	3,187,929.13	(480,713.87)	86.90%
451369	SAMHSA	284,287.00	-	29,178.47	(255,108.53)	10.26%
451401	Housing & Comm Development	2,373,496.00	150,920.25	2,039,917.40	(333,578.60)	85.95%
451901	Miscellaneous Federal	1,243,256.00	91,358.49	1,063,610.85	(179,645.15)	85.55%
453120	Community Services Block Grant	487,605.00	48,143.00	454,818.00	(32,787.00)	93.28%
453143	Coordinated Care Org-CCO	200,000.00	-	200,000.00	-	100.00%
453190	Miscellaneous State	1,265,163.00	72,239.17	1,004,900.34	(260,262.66)	79.43%
453403	Homeless Shelters	3,303,147.00	300,035.00	2,603,724.00	(699,423.00)	78.83%
453830	Veterans Affairs	257,246.00	-	194,109.17	(63,136.83)	75.46%
453910	Miscellaneous State Revenue	177,994.00	24,646.00	170,208.66	(7,785.34)	95.63%
455120	Eugene	1,674,313.00	15,190.15	1,443,355.41	(230,957.59)	86.21%
455160	Springfield	254,454.00	6,142.18	249,023.77	(5,430.23)	97.87%
466740	Trillium/OHP FEES	380,359.00	-	283,239.97	(97,119.03)	74.47%
466910	Miscellaneous Svc Charges	315,155.00	23,399.00	223,071.02	(92,083.98)	70.78%
466915	Special Projects	64,097.00	-	69,595.85	5,498.85	108.58%
466950	Private Donations	10,000.00	-	9,310.73	(689.27)	93.11%
466980	Refunds & Reimbursements	1,755.00	-	2,461.01	706.01	140.23%
486100	Investment Earnings	-	2,499.67	22,750.99	22,750.99	100.00%
496110	Fund Balance Carryover	1,811,420.00	-	1,811,420.99	0.99	100.00%
498510	Transfer Fr General Fund (100)	1,417,810.00	297,878.00	1,295,811.02	(122,002.98)	91.39%
498900	Intrafund Transfer	493,830.00	37,888.80	427,342.55	(66,487.45)	86.54%
Total Revenues		20,363,196.00	1,407,356.71	17,432,306.04	(2,930,889.96)	85.61%
Personnel and Fringe		3,994,105.00	412,193.76	3,681,973.79	(312,131.21)	92.19%
512111	Professional & Consulting	144,485.00	-	85,849.50	(58,635.50)	59.42%
512173	Training Services	263,749.00	16,998.91	200,458.01	(63,290.99)	76.00%
512178	Support Services	83,195.00	2,520.44	139,531.12	56,336.12	167.72%
512179	Subscriptions	600.00	-	212.15	(387.85)	35.36%
512181	On The Job Training - Services	380,393.00	45,243.38	336,515.37	(43,877.63)	88.47%
512201	Intergovernmental Agreements	143,335.00	101,637.00	134,604.62	(8,730.38)	93.91%
512211	Agency Payments	9,408,247.00	776,011.44	8,267,000.58	(1,141,246.42)	87.87%
512214	Client Support Fund	2,677,880.00	225,711.64	2,460,091.24	(217,788.76)	91.87%
512216	Agency Payments Prior Year	-	-	546.00	546.00	100.00%
512321	Motor Fuel & Lubricants	-	-	66.14	66.14	100.00%
512341	Refuse & Garbage	1,204.00	75.56	953.95	(250.05)	79.23%
512343	Light, Power & Water	17,646.00	961.73	10,717.25	(6,928.75)	60.73%
512344	Telephone Services	23,767.00	1,130.74	22,939.62	(827.38)	96.52%
512345	General Liability	11,871.00	976.31	11,870.92	(0.08)	100.00%
512354	Maintenance Of Equipment	(87.00)	-	-	87.00	0.00%
512355	Maintenance Of Structures	-	-	1,100.00	1,100.00	100.00%
512357	Maintenance Agreements	-	411.34	411.34	411.34	100.00%
512366	Real Estate & Space Rentals	3,149.00	77.95	1,040.35	(2,108.65)	33.04%
512531	Fleet Equipment/Vehicle Svcs.	6,875.00	263.56	3,831.00	(3,044.00)	55.72%
512536	Copier Charges	6,008.00	922.88	4,945.07	(1,062.93)	82.31%
512537	Mail Room Charges	7,500.00	209.71	3,584.56	(3,915.44)	47.79%
512552	TS Indirect	191,718.00	15,976.51	191,718.12	0.12	100.00%
512554	County Indirect Charges	400,671.00	33,389.26	400,671.12	0.12	100.00%
512556	Dept Support/Direct	98,163.00	8,180.25	98,163.00	-	100.00%
512611	Office Supplies & Expense	22,817.00	1,175.08	14,697.94	(8,119.06)	64.42%
512613	Membrshp/Professional Licenses	14,070.00	-	15,766.65	1,696.65	112.06%
512614	Printing & Binding	10,388.00	310.89	5,018.58	(5,369.42)	48.31%
512615	Advertising & Publicity	3,800.00	69.30	256.56	(3,543.44)	6.75%
512617	Photo/Video Supplies & Svcs	4,800.00	2,800.00	2,800.00	(2,000.00)	58.33%
512618	Postage	832.00	-	58.70	(773.30)	7.06%
512619	Radio/Communic Supplies & Svcs	15.00	-	1.73	(13.27)	11.53%
512621	DP Supplies And Access	95,857.00	1,320.87	86,698.12	(9,158.88)	90.45%
512622	DP Equipment	4,332.00	-	847.86	(3,484.14)	19.57%
512623	Printer & Copier Expenses	-	-	388.93	388.93	100.00%
512626	Small Office Furniture	2,647.00	930.08	1,622.04	(1,024.96)	61.28%
512712	Food	-	-	722.27	722.27	100.00%
512713	Clothing	-	759.00	1,359.00	1,359.00	100.00%
512716	Miscellaneous Supplies	2,000.00	-	-	(2,000.00)	0.00%
512721	Special Supplies	5,511.00	918.91	7,843.56	2,332.56	142.33%
512727	Safety Supplies	500.00	-	212.18	(287.82)	42.44%
512811	Business Expense & Travel	18,063.00	3,275.86	22,221.43	4,158.43	123.02%
512815	Committee Stipends & Expense	8,000.00	466.55	8,329.38	329.38	104.12%
512821	Outside Education & Travel	39,192.00	4,808.61	33,560.76	(5,631.24)	85.63%
512822	County Training Classes	13,485.00	-	21.73	(13,463.27)	0.16%
512823	Training Services & Materials	1,331.00	1,697.31	6,718.59	5,387.59	504.78%
512911	Miscellaneous Payments	146,946.00	474.15	1,472.45	(145,473.55)	1.00%
512914	Parking	500.00	-	378.00	(122.00)	75.60%
Materials and Services		14,265,455.00	1,249,705.22	12,587,817.49	(1,677,637.51)	88.24%
532120	Transfer To Spec Rev Fd (200)	271,429.00	22,619.12	271,429.00	-	100.00%
532900	Intrafund Transfer	493,830.00	37,888.80	427,342.55	(66,487.45)	86.54%
Other Expenditures		765,259.00	60,507.92	698,771.55	(66,487.45)	91.31%
992920	Operational Reserves	1,338,377.00	-	-	(1,338,377.00)	0.00%
Reserves		1,338,377.00	-	-	(1,338,377.00)	0.00%
Total Expenditures		20,363,196.00	1,722,406.90	16,968,562.83	(3,394,633.17)	83.33%
Revenues Over (Under) Expenditures		-	(315,050.19)	463,743.21	463,743.21	



Planning Timeline for Human Services 2020 RFP

July, August, September 2019	<p>Planning Process to Engage and Coordinate with:</p> <ul style="list-style-type: none"> • HSD Community Needs Assessment • Consolidated Plan/Cities of Eugene and Spfld • HSC/PHB including PHB Strategic Planning and LEAGUE Committees • TAC Implementation
October 2019	<ul style="list-style-type: none"> • Draft plan available for review 10/3/19 • Public Hearing at HSC Meeting on Recommended Funding Priorities 10/21/19
November 2019	<ul style="list-style-type: none"> • Finalize Funding Policies and Priorities document • PHB Meeting Recommend Approval of Funding Priorities 11/21/19 • HSC Meeting Final Approval of Funding Priorities 11/18/19
January 2020	<ul style="list-style-type: none"> • RFP Posted 1/8/20 • RFP Bidders Conference 1/14/20
February 2020	<ul style="list-style-type: none"> • RFP Proposals Due 2/27/20
March 2020	<ul style="list-style-type: none"> • RFP Scoring Committee Evaluates Proposals
April 2020	<ul style="list-style-type: none"> • Award Notice Posted • Board of County Commissioners Approval
May 2020	<ul style="list-style-type: none"> • Begin contracting process
June 2020	<ul style="list-style-type: none"> • Jurisdictional Budget Decisions
July 2020	<ul style="list-style-type: none"> • Contracts Executed 7/1/20 • Services Begin

The following service areas will be reviewed for issuance of Request for Proposals for services to begin July 1, 2020:

- Metro and Rural Community Service Centers
- Therapeutic Nursery and Child Abuse Prevention
- Parent Training and Preschool
- Hunger Relief, Food Box Distribution
- Hunger Relief, Meal Site
- Hunger Relief, Seniors Meal Delivery
- Latino Access to Services
- Temporary Bridge Housing
- Housing Assistance for Veterans
- Transitional Housing, Youth

The following HUD Continuum of Care projects will be put out for bid for services to begin July 1, 2020:

- McKenzie Rapid Rehousing
- Emerald Permanent Supportive Housing
- Shankle Permanent Supportive Housing
- Sahalie Permanent Supportive Housing
- Camas Permanent Supportive Housing (Jan 1, 2020 start date)



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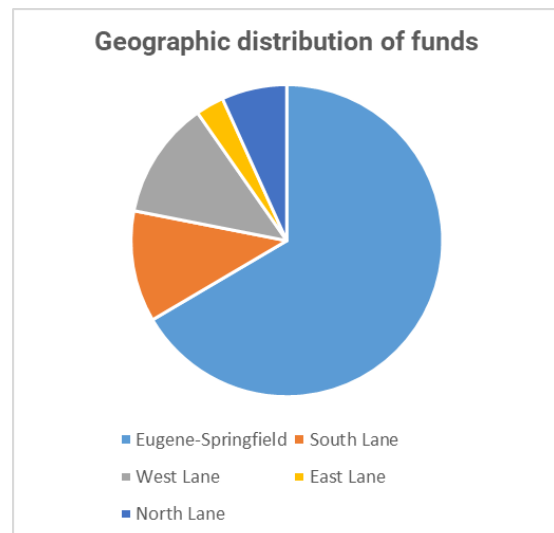
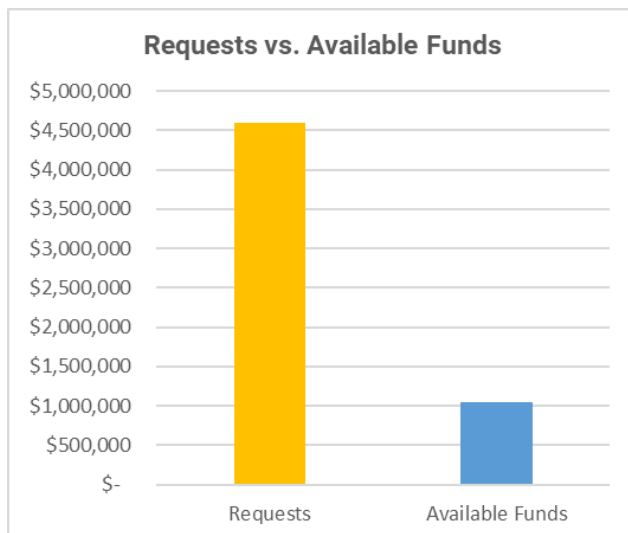
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New investment framework

1. United Way goals:
 - a. Families are healthy & stable.
 - b. Kids enter kindergarten ready to learn.
 - c. Students are successful in elementary school.
 - d. Youth gain a pathway to productivity.
2. Two award types
 - a. **Transformation Awards** (\$150k annually for three years). Coalition work – shared agenda, common measurements, backbone organization leading cross-sector partners.
 - b. **Support Awards** (\$10-50k annually for two years). Programmatic and operational support.
3. Changes from previous cycles
 - a. Fewer awards of larger amounts
 - i. 2015: 56 awards, average \$14,000
 - ii. 2019: 24 awards, average \$50,000
 - b. Stronger focus on collective impact – partners organized around a shared issue/concern
 - i. Example: 15th Night
 - c. New emphasis on evaluation
 - i. Transformation grantees have allocated 15% of their grant for third-party evaluation
4. What hasn't changed
 - a. Decisions are guided by donors and community volunteers
 - i. 55 volunteers, 800+ hours spent in review process
 - b. Funding for grants is raised each year in United Way's community fundraising campaign (Live United Fund)
 - c. Investments focus on housing stability, food security, early learning (social determinants of health)

2019 Cycle



United Way of Lane County – 2019 Community Investments



United Way of Lane County

Agency	Grant Award	Annual Funding	Description
CASA of Lane County	CASA Program Support	\$ 10,000	Increases CASA's capacity to meet the advocacy needs of children who have experienced neglect and abuse and are in the foster care system.
Collective Impact partnership: Centro Latino Americano, Huerto de la Familia, Downtown Languages	Latino & Immigrant Family Wellness Hub	\$ 150,000	Consolidates the operations of three organizations in order to increase access to family health and wellness services for Latino and immigrant families in Lane County.
Connected Lane County	Elevate Lane County	\$ 20,000	Connects students to career learning experiences and supports teachers in developing career technical education (CTE) connections.
Community Sharing	South Lane Community Service Center	\$ 20,000	Provides a wide variety of emergency services and basic needs assistance to residents of South Lane County.
Collective Impact partnership: Cornerstone Community Housing, Homes for Good, Youth Era, Oregon Family Support Network	Healthy Homes	\$ 150,000	Brings together a team of partners committed to building household stability and resiliency for thousands of families in Lane County. Establishes referral network for residents of supportive housing to access physical, behavioral and mental health supports from a variety of partner organizations.
Daisy CHAIN	Equitable Access to Preventative Pre/Post-Natal Care Programs	\$ 25,000	Provides families with free pre/post-natal support, resources, and education from the stage of expectant parents until 5 years of age.
Direction Service	Ensuring Positive Outcomes for Youth Experiencing Disability	\$ 20,000	Provides tailored case management and resources for youth with disabilities and their families.
Food for Lane County	Emergency Food Box Program	\$ 50,000	Provides emergency food boxes to low-income families and individuals at 33 Emergency Food Pantries throughout Lane County.
Junction City Local Aid	Economic Stability & Basic Needs Support	\$ 15,000	Supports basic needs and economic stability for low income residents and families in Junction City and surrounding rural communities.
Looking Glass	Station 7 Emergency Youth Shelter	\$ 50,000	Provides 24/7 emergency shelter, crisis intervention, family reunification and other supportive services to Lane County youth and families, ages 11-17.
Mapleton Food Share	Operating Expenses	\$ 10,000	Provides healthy food to hungry families in Mapleton and surrounding rural communities.
Mapleton School District	Mapleton Community Preschool	\$ 50,000	Creates a new early education program for children ages 3-5 living in rural, western Lane County.

United Way of Lane County – 2019 Community Investments



United Way of Lane County

Agency	Grant Award	Annual Funding	Description
Ophelia's Place	Rural Schools Partnership to Empower Youth	\$ 40,000	Delivers prevention-based services in elementary, middle and high schools in rural communities to strengthen students' emotional wellbeing and support healthy relationships with peers and adults.
Collective Impact partnership: 15 th Night, Oregon Social Learning Center, local school districts	15th Night	\$ 150,000	Builds a youth-informed community movement to end youth homelessness by identifying ways to support unaccompanied homeless youth to stay engaged in school, safely housed and off the street.
Oregon Social Learning Center	Expanding the KITS Program to All Kindergarteners in a Bethel Elementary	\$ 50,000	Serves all incoming students in a high-poverty school in Bethel School District through the Kids in Transition to School (KITS) program.
Pearl Buck Center	Specialized Preschool and Family Supports	\$ 35,000	Provides specialized parenting education, therapeutic preschool, and individualized, in-home family supports to families led by parents with cognitive limitations.
Planned Parenthood	Comprehensive Sex Education	\$ 15,000	Delivers sex education programs for young people ages 10-19 in response to requests from schools in Lane County.
Relief Nursery	Therapeutic Early Childhood Program	\$ 50,000	Provides comprehensive family support and classroom experiences for children at extremely high risk for abuse or neglect.
Saint Vincent de Paul	First Place Family Center	\$ 50,000	Supports children living in extreme poverty and homelessness by providing them with basic needs and preparing them to enter school ready to learn.
ShelterCare	Family Shelter Unit Program	\$ 45,000	Provides a housing unit, case management, and other services to families experiencing housing instability or homelessness.
South Lane Mental Health	School-Based Therapy Program	\$ 15,000	Provide South Lane area students with free timely response through a school-based therapy program, and creates a parenting group curricula for youth.
Upper Willamette Community Development Corporation	Oakridge Food Box	\$ 10,000	Assists no or low income families and individuals by providing regular supplemental and emergency food boxes in Oakridge, Westfir and surrounding rural communities.
Volunteers in Medicine	Operations FY19	\$ 20,000	Provides free health care and other services to low-income, uninsured or underinsured Lane County adults.
White Bird Clinic	Dental Outreach in Middle Schools	\$ 50,000	Provides dental care screenings, preventive services, outreach services and restorative care at elementary and middle schools.
TOTAL 2019 Investments:		\$ 1,100,000	