



LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE

Bob Straub Conference Room, Public Service Building, 125 East 8th Avenue,
Eugene, OR 97401

Tuesday, October 8, 2019 | 3:30 p.m. – 5:00 p.m.

MEETING MINUTES

1. Call to Order

Marc Friedman, at the request of Chair Sebastian Tapia who was temporarily delayed, called the meeting to order at 3:40 p.m. (quorum met)

2. Welcome/Introductions

Marc welcomed everyone, and introductions were made for the record.

Members present: Marc Friedman, Kristynn Johnson, Kari Malone, Erika Hente, Sebastian Tapia (arrived a few minutes after calling meeting to order)

Staff/Ex-Officio: Sue Ludington, Law Librarian; Megan Austin, University of Oregon Law Instruction Librarian since 2015, specializes in legal research and analysis, legal instruction and pedagogy. She will serve as primary UofO ex-officio member on LLAC.

Absent: Michael Hajarizadeh (excused)

3. Public Comment (*none*)

4. Review and Approval of Minutes (August meeting)

The August meeting minutes were not ready for review; Sue will send via email and approval will take place at the next meeting.

5. Updates to Agenda (*none*)

6. Announcements/Reports

a. Upcoming public library staff training

Sue is scheduled to conduct a legal reference training for public library employees during Springfield Public Library's in-service day. The 75-minute training is scheduled for Thursday, October 24 and is expected to draw 25-30 attendees, including all SPL staff and staff members from five or six other Lane County public libraries. Sue is eager to educate her library colleagues, so that they can confidently respond to legal information needs from the public.

b. Consultation role for Webjunction

Due to her apparent reputation as a skilled trainer on legal reference, research, and referral, Sue has been contacted by Webjunction to advise them as they build a multi-week online training program for library workers on the topic of legal research

and reference. Webjunction, a program of OCLC Research, is a national provider of continuous online learning opportunities for library staff workers.

7. Old Business

a. After-hours access: follow-up from presentation to Management Team & next steps

- i. Sue successfully presented the LLAC recommended changes regarding the Law Library's after-hours access policy to the Management Team on September 16; their approval allows the proposed changes to be presented as a Board Order to the Board of County Commissioners for final authorization. Sue will continue to work with County Admin to coordinate this process.
- ii. Sebastian mentioned he's on the Courthouse Security committee and wondered if he needed to mention this topic to them. Because policy has been in place for decades, it's likely unnecessary to inform that access has been limited to just attorneys – however, no harm in mentioning it either.
- iii. Believe keycards access just the exterior door by the Sheriff's office on Oak, and the Law Library's front door from inside the basement hallway. Sue can contact Kim Morgan for confirmation if need be.

b. Directory project

- i. In consideration of a directory of pro-bono/low-bono/unbundled service attorneys and firms in Lane County, Sebastian remarked that the LCBA directory allows attorneys to check a box that says they're open to doing pro-bono work.
- ii. Marc asked about the IDRT (Informal Domestic Relations Trial) occurrences in Lane County
 1. Erika and Kari believe about 10 have been done so far (legal aid helped with 2 or 3 of them).
 2. Suspect the word isn't getting out, but Judge Vogt is trying to promote by sending information about IDRT with "at issue" notice to parties.
 3. Amanda from Access the Law to talk to Colleen Carter-Cox (Lane County Family Court Assistance) about creating a potential brochure (similar to one done in Deschutes).

8. New Business

a. Westlaw subscription renewal

- i. Sue reminded the committee that the 3-year Westlaw subscription contract is up for renewal at the end of this year. She is eager for any guidance on content selection.
- ii. Megan & Ilona at UofO may be able to provide some advice, and Kristynn has a checklist she will share with Sue. Michael thought maybe PhilAnne at Public Defender Services may also have some potential wisdom to share.

b. Classroom Law Project's Law Day

- i. Sue shared that an effort is underway to produce a "Law Day" for high school students in spring 2020. Lane County attorney Dennis Gerl, on behalf of Classroom Law Project (a Portland, civics-focused non-profit that's expanded to the Willamette Valley), is leading the charge to put together a full-day event in partnership with the UofO Law School along with a variety of attorneys and educators.
- ii. Sue suggested the LCBA Education Committee (of which she is a member) should not only step up to become involved with this event, but suggested that the name of the committee ultimately lose the "(Law Day)" parenthetical, thereby broadening the charge beyond one day a year. Sebastian informed that it's the committee chair, KC Huffman, who can propose to change the name if advised.

c. Law Library potential legislation update

Sue reminded members about the status of SB 858, which died in the 2019 legislative session -- but expects to see a workgroup formed at some point after the 2020 short session. Sue reported that the Oregon Library Assn lobbyist hopes that one or more law librarians is included on the workgroup; Alex Cuyler, Sue's supervisor, has already given her permission to take part if she's asked.

d. Media equipment: replacement and other new equipment for attorneys

- i. Sue remains interested in possibly purchasing other media equipment that might be of use to attorneys.
- ii. Sebastian has already raised the matter with the LCBA Board, and since it's not out of the ordinary to ask for money for expenses, he fully supports any requests the Law Library might make. He recommends making a list of the desired items, how much the item(s) cost, and other details. The list would be sent to the LCBA Board Chair for the board's ultimate approval.
- iii. Michael reminded that the DA's office often lets Public Defender Services use their equipment, but it would be nice not to have to borrow from them. Additionally, court clerks sometimes have monitors and DVD players (no fees charged).

e. (additional item) Update regarding impending move of Legal Aid offices

- i. Moving on November 1 to Broadway & Oak, 2nd floor; phone number staying the same
- ii. Closed Thursday, Oct. 31 through Monday, Nov. 4. Reopens Tuesday, Nov. 5.

f. (additional item) LCBA Access to Justice CLE

Sebastian reminded members that, on Thursday October 10, the LCBA hosts U.S. Magistrate Judge John Acosta and Oregon Supreme Court Justice Meagan Flynn for an ethics CLE, "Advanced Professionalism," which will address ethics as pertains to

professionalism and promotion.

9. **Next Meeting:** Tuesday, November 26, 3:30-5:00pm

10. **Adjourn**

The meeting was adjourned at 5:00pm.