

MINUTES

HUMAN SERVICES COMMISSION

H&HS Charnelton Building, Room #530
151 W. 7th Avenue, Eugene

January 27, 2020
12:15 p.m.

PRESENT: Marilee Woodrow *Chair*, Claire Syrett, Gabrielle Guidero, Joe Berney, Pat Farr, Members; DeAnna Townsend and Lois Riha, Presenters; Stephanie Jennings City of Eugene Staff, Erin Fifield City of Springfield Staff; Steve Manela, Alex Dreher, Amanda Borta, Lisë Stuart, Lyn Oliver, Collette Christian, Lane County Staff; Anne Millhollen, Anne Williams, Julie Lambert, Leslie Finlay, Lise Schellman, Michelle Hankes, Mike Fleck, Mike Yoshioka, Steve Cash, Shaunna Matcha, Susan Paiement, Suzanne Turner, Tom Mulhern, Guests.

ABSENT: Chris Pryor and Shaun Londahl, Members.

I. CALL TO ORDER

Chair convened the meeting at 12:20 p.m. Those present introduced themselves.

II. PUBLIC COMMENT

- *Susan Paiement* announced that Catholic Community Services is having an open house at the Eugene Service Center on Thursday, February 13. Ms. Paiement distributed invitation postcards.

III. MANAGER'S UPDATE

Mr. Manela said the Speaker of the House is proposing a \$100 million package around homelessness and housing, with \$40 million proposed for shelter expansion. This is part of the appropriations process. Additionally the Governor is expected to forward a bill which will likely allow local governments to declare an emergency and to allow emergency shelters in any type of zone.

Responding to a question about public feedback, Mr. Manela said focus groups were formed to address the siting of the emergency shelter. He considered the focus group's feedback to be very helpful and a good community engagement process. Whether providers, lived experience, or business, the groups encouraged securing two different sites for use of different purposes.

Members discussed available publicly owned properties vs. privately owned.

IV. RURAL SERVICES (NOT CURRENTLY FUNDED BY HSC)

Ms. Dreher introduced the panelists: Mid Lane Cares Executive Director DeAnna Townsend, and Fern Ridge Service Center Manager Lois Riha.

Ms. Townsend distributed brochures from Mid Lane Cares offering information on the programs and activities provide in Veneta. Mid Lane partners with agencies such as Kiwanis, FOOD for Lane County, Occupy Medical, and LCOG to provide these and other services to over 1,000 unduplicated clients every month. Services provided vary such as the food box pantry, Senior Meals on Wheels, Community Gardens, Emergency Energy assistance, and the monthly medical clinic.

Responding to a question about funding from grants, Ms. Townsend said this was difficult for a smaller community as government grants offer points for diversity, and Veneta has few residents of color.

V. BUDGET REQUESTS/ RFP PROCESS

Mr. Manela referred members to the memorandum and materials beginning on page 9. This material is in response to a request from the December HSC meeting for the additional budget requests to the HSC, broken out in the jurisdiction the program served. The internal jurisdictional budget discussions have begun with lead staff from Lane County, City of Eugene and City of Springfield around the Anti-Poverty programs and the TAC implementation process.

Members discussed the next steps in their jurisdictional process.

VI. CONSENT AGENDA

- Minutes of December 16, 2019
- Statement of Revenue and Expenditures as of December 31, 2019

Claire Syrett moved to approve the consent agenda.

Gabrielle Guidero provided the second. The motion passed unanimously.

VII. OFFICER ELECTIONS

Pat Farr nominated Marilee Woodrow for Chair.

Claire Syrett seconded the nomination.

Ms. Woodrow accepted the nomination.

The motion passed unanimously.

Marilee Woodrow nominated Pat Farr as Vice Chair.

Claire Syrett seconded the nomination.

Mr. Farr accepted the nomination.

The motion passed unanimously.

Ms. Woodrow noted that typically all three jurisdictions are represented as officers on the HSC.

Claire Syrett nominated Shaun Londahl for the at-large officer position.

Marilee Woodrow provided the second.

Ms. Woodrow said that Mr. Londahl indicated to her that he is interested in serving.

The motion passed unanimously.

VIII. NEXT MEETING

The next regularly HSC meeting is Monday, February 24, 2020 in Conference Room # 530.

Ms. Syrett said she had a work schedule conflict and would not be attending the February HSC meeting.

IX. ADJOURNMENT

The meeting adjourned at 1:16 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures
 Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of January 31, 2020

2/14/2020 11:13 AM

**Percent
of Year**
58.74%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	738,996.00	234,119.04	322,248.79	(416,747.21)	43.61%
451301	Fema	-	-	3,693.00	3,693.00	100.00%
451351	Health & Human Services	3,640,505.00	770,529.10	1,598,297.10	(2,042,207.90)	43.90%
451369	SAMHSA	478,759.00	-	107,123.96	(371,635.04)	22.38%
451401	Housing & Comm Development	2,542,229.00	201,382.82	1,213,748.59	(1,328,480.41)	47.74%
451901	Miscellaneous Federal	1,178,261.00	113,930.74	526,453.17	(651,807.83)	44.68%
453120	Community Services Block Grant	492,630.00	18,045.00	220,685.00	(271,945.00)	44.80%
453143	Coordinated Care Org-CCO	100,000.00	-	100,000.00	-	100.00%
453190	Miscellaneous State	1,243,696.00	-	413,663.28	(830,032.72)	33.26%
453403	Homeless Shelters	3,030,334.00	308,805.00	1,193,910.00	(1,836,424.00)	39.40%
453830	Veterans Affairs	274,085.00	-	70,771.18	(203,313.82)	25.82%
453910	Miscellaneous State Revenue	224,856.00	30,640.00	63,041.00	(161,815.00)	28.04%
455120	Eugene	1,973,782.00	394,070.38	1,315,190.36	(658,591.64)	66.63%
455160	Springfield	252,658.00	40,063.00	182,717.34	(69,940.66)	72.32%
466740	Trillium/OHP FEES	449,400.00	35,896.32	207,853.51	(241,546.49)	46.25%
466910	Miscellaneous Svc Charges	219,059.00	13,616.00	99,508.00	(119,551.00)	45.43%
466915	Special Projects	38,410.00	7,781.58	14,910.17	(23,499.83)	38.82%
466950	Private Donations	-	-	24.00	24.00	100.00%
466980	Refunds & Reimbursements	-	3,000.00	9,100.00	9,100.00	100.00%
486100	Investment Earnings	-	1,992.57	15,664.07	15,664.07	100.00%
496110	Fund Balance Carryover	1,731,247.00	-	1,731,247.25	0.25	100.00%
498510	Transfer Fr General Fund (100)	2,004,110.00	511,920.50	1,432,189.50	(571,920.50)	71.46%
498520	Transfer Fr Spec Rev Fd (200)	11,130.00	-	11,130.00	-	100.00%
498900	Intrafund Transfer	500,737.00	40,181.26	227,853.53	(272,883.47)	45.50%
	Total Revenues	21,124,884.00	2,725,973.31	11,081,022.80	(10,043,861.20)	52.45%
	Personnel and Fringe	4,306,829.00	439,003.03	2,234,653.93	(2,072,175.07)	51.89%
512111	Professional & Consulting	169,901.00	-	708.73	(169,192.27)	0.42%
512173	Training Services	249,500.00	26,755.55	155,542.57	(93,957.43)	62.34%
512178	Support Services	64,660.00	12,238.92	48,072.81	(16,587.19)	74.35%
512179	Subscriptions	600.00	-	212.15	(387.85)	35.36%
512181	On The Job Training - Services	290,500.00	21,797.33	114,740.94	(175,759.06)	39.50%
512201	Intergovernmental Agreements	11,802.00	-	-	(11,802.00)	0.00%
512211	Agency Payments	9,542,439.00	668,104.66	4,521,353.20	(5,021,085.80)	47.38%
512214	Client Support Fund	2,785,739.00	411,399.78	1,532,964.62	(1,252,774.38)	55.03%
512216	Agency Payments Prior Year	10,689.00	-	14,712.46	4,023.46	137.64%
512341	Refuse & Garbage	1,210.00	171.67	662.33	(547.67)	54.74%
512343	Light, Power & Water	17,920.00	1,020.56	6,208.32	(11,711.68)	34.64%
512344	Telephone Services	30,710.00	1,213.82	11,383.80	(19,326.20)	37.07%
512345	General Liability	12,388.00	1,032.32	7,226.36	(5,161.64)	58.33%
512354	Maintenance Of Equipment	40.00	-	-	(40.00)	0.00%
512357	Maintenance Agreements	-	-	65.71	65.71	100.00%
512366	Real Estate & Space Rentals	5,055.00	282.99	2,844.91	(2,210.09)	56.28%
512531	Fleet Equipment/Vehicle Svcs.	4,260.00	509.59	2,196.20	(2,063.80)	51.55%
512536	Copier Charges	4,820.00	480.75	5,449.84	629.84	113.07%
512537	Mail Room Charges	5,670.00	83.96	858.88	(4,811.12)	15.15%
512551	License Replacement	11,152.00	929.35	6,505.45	(4,646.55)	58.33%
512552	TS Indirect	215,358.00	17,917.40	125,421.80	(89,936.20)	58.24%
512553	Infrastructure Replacement	6,232.00	519.33	3,635.31	(2,596.69)	58.33%
512554	County Indirect Charges	571,425.00	47,618.75	333,331.25	(238,093.75)	58.33%
512556	Dept Support/Direct	100,969.00	8,414.08	58,898.56	(42,070.44)	58.33%
512611	Office Supplies & Expense	23,808.00	1,441.90	10,990.27	(12,817.73)	46.16%
512613	Professional Licenses	22,894.00	-	17,919.41	(4,974.59)	78.27%
512614	Printing & Binding	9,577.00	2,820.38	6,732.62	(2,844.38)	70.30%
512615	Advertising & Publicity	10,600.00	-	1,445.00	(9,155.00)	13.63%
512617	Photo/Video Supplies & Svcs	4,945.00	2,075.00	2,075.00	(2,870.00)	41.96%
512618	Postage	1,820.00	7.30	1,073.95	(746.05)	59.01%
512619	Radio/Communic Supplies & Svcs	5.00	-	2.79	(2.21)	55.80%
512620	Dues & Memberships	-	3,143.00	3,143.00	3,143.00	100.00%
512621	DP Supplies And Access	123,484.00	221.31	119,170.58	(4,313.42)	96.51%
512622	DP Equipment	3,934.00	-	813.57	(3,120.43)	20.68%
512623	Printer & Copier Expenses	-	-	119.99	119.99	100.00%
512626	Small Office Furniture	25,300.00	-	22,134.65	(3,165.35)	87.49%
512712	Food	600.00	-	733.68	133.68	122.28%
512713	Clothing	-	(1,130.00)	-	-	100.00%
512716	Miscellaneous Supplies	4,800.00	-	2,313.78	(2,486.22)	48.20%
512721	Special Supplies	6,100.00	-	-	(6,100.00)	0.00%
512727	Safety Supplies	250.00	-	112.55	(137.45)	45.02%
512751	Medical Supplies	-	-	34.84	34.84	100.00%
512811	Business Expense & Travel	22,641.00	1,410.66	9,128.88	(13,512.12)	40.32%
512815	Committee Stipends & Expense	8,100.00	399.00	3,592.26	(4,507.74)	44.35%
512821	Outside Education & Travel	46,670.00	403.80	25,528.90	(21,141.10)	54.70%
512822	County Training Classes	1,867.00	-	(7.18)	(1,874.18)	-0.38%
512823	Training Services & Materials	34,278.00	1,421.07	10,389.07	(23,888.93)	30.31%
512911	Miscellaneous Payments	144,986.00	225.00	551.57	(144,434.43)	0.38%
512914	Parking	500.00	-	648.00	148.00	129.60%
	Materials and Services	14,610,198.00	1,232,929.23	7,191,643.38	(7,418,554.62)	49.22%
	Capital Projects/Outlay	-	-	-	-	100.00%
	Debt Service	-	-	-	-	100.00%
532120	Transfer To Spec Rev Fd (200)	305,929.00	25,494.09	178,458.63	(127,470.37)	58.33%
532900	Intrafund Transfer	500,737.00	40,181.26	227,853.53	(272,883.47)	45.50%
	Other Expenditures	806,666.00	65,675.35	406,312.16	(400,353.84)	50.37%
992920	Operational Reserves	1,401,191.00	-	-	(1,401,191.00)	0.00%
	Reserves	1,401,191.00	-	-	(1,401,191.00)	0.00%
	Total Expenditures	21,124,884.00	1,737,607.61	9,832,609.47	(11,292,274.53)	46.55%
	Revenues Over (Under) Expenditures	-	988,365.70	1,248,413.33	1,248,413.33	