

M I N U T E S
HUMAN SERVICES COMMISSION

H&HS Charnelton Building, Room #258
151 W. 7th Avenue, Eugene

February 24, 2020
12:15 p.m.

PRESENT: Marilee Woodrow *Chair*, Pat Farr, *Vice Chair*, Chris Pryor, Joe Berney, Gabrielle Guidero, Shaun Londahl Members; Cassidy Cockle, White Bird Clinic and Mark Brauer Goodwill, Presenters; Erin Fifield City of Springfield Staff; Stephanie Jennings City of Eugene Staff; Steve Manela, Alex Dreher, Amanda Borta, Lyn Oliver, Sarai Johnson, Lane County Staff; Anne Millhollen, Kris McAlister, Lise Schellman, Mike Fleck, Richard Self, and Susan Paiement, Guests.

ABSENT: Claire Syrett, Member.

I. CALL TO ORDER

Chair Marilee Woodrow convened the meeting at 12:20 p.m. Those present introduced themselves.

II. CONSENT AGENDA

- Minutes of January 27, 2020
- Statement of Revenue and Expenditures as of January 31, 2020

Chris Pryor moved to approve the Consent Agenda.

Shaun Londahl provided the second. The motion passed unanimously.

III. PUBLIC COMMENT

- *Kris McAlister* requested that human services be focused on the hardest to serve with options to transition people through each stage of alternative shelter through the permanent housing.

IV. MANAGER'S UPDATE

Mr. Manela introduced Sarai Johnson.

Ms. Johnson said she is the newly hired Lane County and City of Eugene Joint Housing and Shelter Strategist and will be working to implementing TAC recommendations especially as it relates to the Navigation Center, the 75 low-barrier shelter beds and supportive housing units.

Mr. Manela offered a brief history of the White Bird Help Book. The HSD was able to contribute and help printing the "Little Help Book" this year.

Ms. Dreher said that the Register-Guard announced that the "Little Help Book" was available by hardcopy in various places in the community and on the White Bird website. She invited folks to grab a book from the box on the table.

Mr. Manela reported that State HB 4001 sponsored by House Speaker Tina Kotek was introduced to provide immediate relief to Oregonians experiencing unsheltered homelessness. The bill passed the House committee on human services unanimously and will allocate \$40 million dollars to create emergency shelters for homeless individuals and families through a "supersiting" process. Supersiting will allow municipalities to site land for emergency shelter bypassing the land use system hurdles such as flood zones, high slope areas, brownfields and wildfire zone. He said that the HSD will also have an opportunity to apply for \$26.5 million for shelter and Rapid Rehousing as a Community Action Agency.

Responding to a question about the definition of a Navigation Center, Mr. Manela said the Navigation Center serves people going into the low-barrier shelter and are interested in navigating into housing.

Mr. Berney- observed a difference in the sense of timing as Mr. McAlister expressed his concern about helping people survive now. He encouraged Mr. Manela to speed the process up as much as possible and the Board of County Commissioners (BCC) will support him.

Members discussed successful Navigation Center and low-barrier shelter models in the state.

V. ECONOMIC SECURITY PANEL: SSI/SSDI Application Assistance & Prosperity Planning/Financial Education

Continuing the panel discussions with this month focusing on economic security programs, Ms. Dreher introduced White Bird Benefits Assistance Specialist Cassidy Cockle and Goodwill Prosperity Program Manager Mark Brauer.

Please introduce yourself and give a brief overview of the anti-poverty services you provide

Ms. Cockle said she assists chronically homeless people with co-occurring disorders to navigate the complicated benefit and services system. Much of her work is outreach. In 2019 she made 1,018 contacts and maintains a case load of about 40 people each month for six months and up to two years.

Mr. Brauer said the Prosperity Program at Goodwill began as a partnership between United Way and Goodwill designed to help people move from poverty to self-sufficiency. The emphasis is to provide a bridge and enter the financial world in a different way.

What do you think are the unique needs within Lane County regarding access to anti-poverty and human services for low-income households? Have you seen any notable trends in needs for people in poverty in Lane County?

Ms. Cockle said that most of her clients have difficulty with transportation, finding and maintaining a job or a place to stay, and to access services. In Lane County especially, the lack of housing for no income or low income residents is very unstable as this also affects whether they are able to receive benefits if they are awarded.

Mr. Brauer remarked that the Prosperity Program is designed to help people once they get housing and basic needs met. Now they are seeing more people that have no job or a place to stay. His program will advocate or tutor the client to navigate the housing system and help them to be successful.

What are the strengths, opportunities, and challenges in serving low-income households with basic needs assistance in Lane County?

Ms. Cockle noted that the flexibility White Bird allowed her helped her to do more outreach in the community to the places where her clients are staying, opportunity to build strong relationships with vulnerable communities who may have distrust with agencies, and allows her the time to collaborate with other organizations in the community.

Mr. Brauer said that the community itself provides strength for each other. He explained that the low-income community helps and communicates with each other to provide assistance through a strong bartering system.

Is there anything else that you would like the public and the Human Services Commission to know regarding the work you are doing?

Ms. Cockle commented on the huge gap in services and a lack of access to income and social equity.

Mr. Brauer offered a brief summary of the orientations and debt counseling his program offers.

Agreeing with the remarks, Mr. Pryor said it is necessary to acknowledge the relationship between income stability and housing to confront the income disparity head on.

Members discussed the services provided through the local non-profits and how they partnership together and with local government.

Mr. Manela advised of the 50,000 to 60,000 individuals in the Homeless Management Information System (HMIS) who accessed some type of service. Among the homeless population there is a By-Name List (BNL). The Poverty and Homelessness Board (PHB) heard a presentation on February 20, 2020 which is available to view online. He will also e-mail this information out to HSC members.

Mr. Berney emphasized that we are trying to help people who are just trying to survive.

VI. BUDGET UPDATE/ ADD PACKAGE REQUESTS

Mr. Manela distributed budget handouts with three different pieces of the budget. He noted that the HSD budget has been submitted to the County Administrator and dollar figures will be available at the next HSC meeting. He referred to the memorandum in the meeting packet summarizing the previous discussions and the request background for the 1) Homeless Service System Recommendations, 2) Human Services 2% Increase in Contracted Services, and 3) Maintain and Enhance Anti-Poverty Services.

Ms. Oliver referred to the Human Services Base Funding Request Contracted Services Increase (2%) which demonstrated the amount budgeted for FY 19-20, the amount of the 2% increase, and the revised total. The lower half of the document uses U.S. Census information for population estimates from July 2018 and comparing the poverty level in each of the jurisdictions.

Mr. Manela said the HSD requested the non-profits submit their requests for the County budget process. These will likely come back to the Commission to screen. He said a staff team is meeting with the City Managers of Springfield and Eugene to review the overall general contribution and poverty programs.

VII. NEXT MEETING

The HSC meetings are back to the regular 3rd Monday schedule. The next meeting is March 16, 2020.

VIII. ADJOURNMENT

The meeting adjourned at 1:34 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures
 Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of February 29, 2020

**Percent
of Year**
66.67%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	738,996.00	-	322,248.79	(416,747.21)	43.61%
451301	Fema	-	-	3,693.00	3,693.00	100.00%
451351	Health & Human Services	3,640,505.00	480,741.00	2,079,038.10	(1,561,466.90)	57.11%
451369	SAMHSA	478,759.00	-	107,123.96	(371,635.04)	22.38%
451401	Housing & Comm Development	2,542,229.00	146,169.59	1,359,918.18	(1,182,310.82)	53.49%
451901	Miscellaneous Federal	1,178,261.00	-	526,453.17	(651,807.83)	44.68%
453120	Community Services Block Grant	492,630.00	11,788.00	232,473.00	(260,157.00)	47.19%
453143	Coordinated Care Org-CCO	100,000.00	-	100,000.00	-	100.00%
453190	Miscellaneous State	1,243,696.00	44,021.65	457,684.93	(786,011.07)	36.80%
453403	Homeless Shelters	3,030,334.00	491,236.00	1,685,146.00	(1,345,188.00)	55.61%
453830	Veterans Affairs	274,085.00	67,771.18	138,542.36	(135,542.64)	50.55%
453910	Miscellaneous State Revenue	224,856.00	6,109.00	69,150.00	(155,706.00)	30.75%
455120	Eugene	1,973,782.00	58,450.63	1,373,640.99	(600,141.01)	69.59%
455160	Springfield	252,658.00	-	182,717.34	(69,940.66)	72.32%
466740	Trillium/OHP FEES	449,400.00	32,534.61	240,388.12	(209,011.88)	53.49%
466910	Miscellaneous Svc Charges	219,059.00	3,904.00	103,642.00	(115,647.00)	47.21%
466915	Special Projects	38,410.00	-	14,910.17	(23,499.83)	38.82%
466950	Private Donations	-	36.00	60.00	60.00	100.00%
466980	Refunds & Reimbursements	-	-	9,100.00	9,100.00	100.00%
486100	Investment Earnings	-	1,526.16	17,190.23	17,190.23	100.00%
496110	Fund Balance Carryover	1,731,247.00	-	1,731,247.25	0.25	100.00%
498510	Transfer Fr General Fund (100)	2,004,110.00	-	1,432,189.50	(571,920.50)	71.46%
498520	Transfer Fr Spec Rev Fd (200)	11,130.00	-	11,130.00	-	100.00%
498900	Intrafund Transfer	500,737.00	58,835.25	286,688.78	(214,048.22)	57.25%
Total Revenues		21,124,884.00	1,403,123.07	12,484,145.87	(8,640,738.13)	59.10%
Personnel and Fringe		4,306,829.00	305,803.32	2,540,457.25	(1,766,371.75)	58.99%
512111	Professional & Consulting	169,901.00	-	708.73	(169,192.27)	0.42%
512173	Training Services	249,500.00	8,463.17	164,005.74	(85,494.26)	65.73%
512178	Support Services	64,660.00	5,147.49	53,220.30	(11,439.70)	82.31%
512179	Subscriptions	600.00	-	212.15	(387.85)	35.36%
512181	On The Job Training - Services	290,500.00	17,275.38	132,016.32	(158,483.68)	45.44%
512201	Intergovernmental Agreements	11,802.00	-	-	(11,802.00)	0.00%
512211	Agency Payments	9,542,439.00	946,606.00	5,467,959.20	(4,074,479.80)	57.30%
512214	Client Support Fund	2,785,739.00	419,491.48	1,952,456.10	(833,282.90)	70.09%
512216	Agency Payments Prior Year	10,689.00	-	14,712.46	4,023.46	137.64%
512341	Refuse & Garbage	1,210.00	87.31	749.64	(460.36)	61.95%
512343	Light, Power & Water	17,920.00	1,065.28	7,273.60	(10,646.40)	40.59%
512344	Telephone Services	30,710.00	1,146.47	12,530.27	(18,179.73)	40.80%
512345	General Liability	12,388.00	1,032.32	8,258.68	(4,129.32)	66.67%
512354	Maintenance Of Equipment	40.00	-	-	(40.00)	0.00%
512357	Maintenance Agreements	-	-	65.71	65.71	100.00%
512366	Real Estate & Space Rentals	5,055.00	329.37	3,174.28	(1,880.72)	62.79%
512531	Fleet Equipment/Vehicle Svcs.	4,260.00	247.05	2,443.25	(1,816.75)	57.35%
512536	Copier Charges	4,820.00	(1,714.56)	3,735.28	(1,084.72)	77.50%
512537	Mail Room Charges	5,670.00	3,313.98	4,172.86	(1,497.14)	73.60%
512551	License Replacement	11,152.00	929.35	7,434.80	(3,717.20)	66.67%
512552	TS Indirect	215,358.00	17,917.40	143,339.20	(72,018.80)	66.56%
512553	Infrastructure Replacement	6,232.00	519.33	4,154.64	(2,077.36)	66.67%
512554	County Indirect Charges	571,425.00	47,618.75	380,950.00	(190,475.00)	66.67%
512556	Dept Support/Direct	100,969.00	8,414.08	67,312.64	(33,656.36)	66.67%
512611	Office Supplies & Expense	23,808.00	2,039.11	13,029.38	(10,778.62)	54.73%
512613	Professional Licenses	22,894.00	-	17,919.41	(4,974.59)	78.27%
512614	Printing & Binding	9,577.00	202.90	6,935.52	(2,641.48)	72.42%
512615	Advertising & Publicity	10,600.00	-	1,445.00	(9,155.00)	13.63%
512617	Photo/Video Supplies & Svcs	4,945.00	-	2,075.00	(2,870.00)	41.96%
512618	Postage	1,820.00	-	1,073.95	(746.05)	59.01%
512619	Radio/Communic Supplies & Svcs	5.00	-	2.79	(2.21)	55.80%
512620	Dues & Memberships	-	10,869.99	14,012.99	14,012.99	100.00%
512621	DP Supplies And Access	123,484.00	6,422.57	125,593.15	2,109.15	101.71%
512622	DP Equipment	3,934.00	-	813.57	(3,120.43)	20.68%
512623	Printer & Copier Expenses	-	-	119.99	119.99	100.00%
512626	Small Office Furniture	25,300.00	1,052.10	23,186.75	(2,113.25)	91.65%
512712	Food	600.00	-	733.68	133.68	122.28%
512716	Miscellaneous Supplies	4,800.00	-	2,313.78	(2,486.22)	48.20%
512721	Special Supplies	6,100.00	-	-	(6,100.00)	0.00%
512727	Safety Supplies	250.00	51.99	164.54	(85.46)	65.82%
512751	Medical Supplies	-	-	34.84	34.84	100.00%
512811	Business Expense & Travel	22,641.00	1,412.48	10,541.36	(12,099.64)	46.56%
512815	Committee Stipends & Expense	8,100.00	538.50	4,130.76	(3,969.24)	51.00%
512821	Outside Education & Travel	46,670.00	8,222.16	33,751.06	(12,918.94)	72.32%
512822	County Training Classes	1,867.00	-	(7.18)	(1,874.18)	-0.38%
512823	Training Services & Materials	34,278.00	4,433.35	14,822.42	(19,455.58)	43.24%
512911	Miscellaneous Payments	144,986.00	-	551.57	(144,434.43)	0.38%
512914	Parking	500.00	-	648.00	148.00	129.60%
Materials and Services		14,610,198.00	1,513,134.80	8,704,778.18	(5,905,419.82)	59.58%
Capital Projects/Outlay		-	-	-	-	100.00%
Debt Service		-	-	-	-	100.00%
532120	Transfer To Spec Rev Fd (200)	305,929.00	25,494.09	203,952.72	(101,976.28)	66.67%
532900	Intrafund Transfer	500,737.00	58,835.25	286,688.78	(214,048.22)	57.25%
Other Expenditures		806,666.00	84,329.34	490,641.50	(316,024.50)	60.82%
992920	Operational Reserves	1,401,191.00	-	-	(1,401,191.00)	0.00%
Reserves		1,401,191.00	-	-	(1,401,191.00)	0.00%
Total Expenditures		21,124,884.00	1,903,267.46	11,735,876.93	(9,389,007.07)	55.55%
Revenues Over (Under) Expenditures		-	(500,144.39)	748,268.94	748,268.94	

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of March 31, 2020

**Percent
of Year**
75.14%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	735,303.00	94,289.00	416,537.79	(318,765.21)	56.65%
451301	Fema	3,693.00	-	3,693.00	-	100.00%
451351	Health & Human Services	3,637,236.00	601,464.43	2,680,502.53	(956,733.47)	73.70%
451369	SAMHSA	478,759.00	-	107,123.96	(371,635.04)	22.38%
451401	Housing & Comm Development	2,555,794.00	121,996.42	1,449,786.54	(1,106,007.46)	56.73%
451901	Miscellaneous Federal	1,178,261.00	202,835.98	729,289.15	(448,971.85)	61.90%
453120	Community Services Block Grant	515,792.00	95,456.00	327,929.00	(187,863.00)	63.58%
453143	Coordinated Care Org-CCO	100,000.00	-	100,000.00	-	100.00%
453190	Miscellaneous State	1,243,696.00	88,425.88	546,110.81	(697,585.19)	43.91%
453403	Homeless Shelters	3,117,566.00	159,745.00	1,844,891.00	(1,272,675.00)	59.18%
453830	Veterans Affairs	274,085.00	-	138,542.36	(135,542.64)	50.55%
453910	Miscellaneous State Revenue	252,812.00	35,087.99	104,237.99	(148,574.01)	41.23%
455120	Eugene	2,147,590.00	-	1,373,640.99	(773,949.01)	63.96%
455160	Springfield	252,658.00	50,686.33	233,403.67	(19,254.33)	92.38%
466740	Trillium/OHP FEES	449,906.00	30,816.93	271,205.05	(178,700.95)	60.28%
466910	Miscellaneous Svc Charges	181,479.00	2,576.00	105,988.00	(75,491.00)	58.40%
466915	Special Projects	38,410.00	-	14,910.17	(23,499.83)	38.82%
466950	Private Donations	24.00	-	60.00	36.00	250.00%
466980	Refunds & Reimbursements	9,100.00	-	9,100.00	-	100.00%
486100	Investment Earnings	-	1,486.90	18,677.13	18,677.13	100.00%
496110	Fund Balance Carryover	1,731,247.00	-	1,731,247.25	0.25	100.00%
498510	Transfer Fr General Fund (100)	2,177,918.00	-	1,432,189.50	(745,728.50)	65.76%
498520	Transfer Fr Spec Rev Fd (200)	11,130.00	-	11,130.00	-	100.00%
498900	Intrafund Transfer	500,737.00	82,195.77	368,884.55	(131,852.45)	73.67%
Total Revenues		21,593,196.00	1,567,062.63	14,019,080.44	(7,574,115.56)	64.92%
Personnel and Fringe		4,316,161.00	294,897.34	2,835,354.59	(1,480,806.41)	65.69%
512111	Professional & Consulting	89,997.00	1,531.36	2,240.09	(87,756.91)	2.49%
512173	Training Services	249,500.00	5,127.32	169,133.06	(80,366.94)	67.79%

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of March 31, 2020

**Percent
of Year**
75.14%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
512178	Support Services	64,660.00	3,313.95	56,534.25	(8,125.75)	87.43%
512179	Subscriptions	600.00	-	212.15	(387.85)	35.36%
512181	On The Job Training - Services	290,500.00	6,488.96	138,505.28	(151,994.72)	47.68%
512201	Intergovernmental Agreements	11,000.00	-	-	(11,000.00)	0.00%
512211	Agency Payments	10,009,585.00	900,868.11	6,368,827.31	(3,640,757.69)	63.63%
512214	Client Support Fund	2,750,289.00	415,221.63	2,367,677.73	(382,611.27)	86.09%
512216	Agency Payments Prior Year	19,610.00	-	14,712.46	(4,897.54)	75.03%
512341	Refuse & Garbage	1,357.00	78.53	828.17	(528.83)	61.03%
512343	Light, Power & Water	17,920.00	1,028.11	8,301.71	(9,618.29)	46.33%
512344	Telephone Services	26,923.00	795.04	13,325.31	(13,597.69)	49.49%
512345	General Liability	12,388.00	1,032.32	9,291.00	(3,097.00)	75.00%
512354	Maintenance Of Equipment	40.00	-	-	(40.00)	0.00%
512357	Maintenance Agreements	-	-	65.71	65.71	100.00%
512366	Real Estate & Space Rentals	3,383.00	565.98	3,740.26	357.26	110.56%
512531	Fleet Equipment/Vehicle Svcs.	4,260.00	294.33	2,737.58	(1,522.42)	64.26%
512536	Copier Charges	13,802.00	182.08	3,917.36	(9,884.64)	28.38%
512537	Mail Room Charges	6,824.00	766.93	4,939.79	(1,884.21)	72.39%
512551	License Replacement	11,152.00	929.35	8,364.15	(2,787.85)	75.00%
512552	TS Indirect	215,358.00	17,917.40	161,256.60	(54,101.40)	74.88%
512553	Infrastructure Replacement	6,232.00	519.33	4,673.97	(1,558.03)	75.00%
512554	County Indirect Charges	571,425.00	47,618.75	428,568.75	(142,856.25)	75.00%
512556	Dept Support/Direct	100,969.00	8,414.08	75,726.72	(25,242.28)	75.00%
512611	Office Supplies & Expense	22,353.00	1,018.88	14,048.26	(8,304.74)	62.85%
512613	Professional Licenses	23,914.00	-	17,919.41	(5,994.59)	74.93%
512614	Printing & Binding	12,165.00	602.91	7,538.43	(4,626.57)	61.97%
512615	Advertising & Publicity	10,540.00	3,740.00	5,185.00	(5,355.00)	49.19%
512617	Photo/Video Supplies & Svcs	4,945.00	-	2,075.00	(2,870.00)	41.96%
512618	Postage	1,480.00	-	1,073.95	(406.05)	72.56%
512619	Radio/Communic Supplies & Svcs	5.00	1.52	4.31	(0.69)	86.20%
512620	Dues & Memberships	-	-	14,012.99	14,012.99	100.00%

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of March 31, 2020

**Percent
of Year**
75.14%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
512621	DP Supplies And Access	142,703.00	203.30	125,796.45	(16,906.55)	88.15%
512622	DP Equipment	3,649.00	1,846.26	2,659.83	(989.17)	72.89%
512623	Printer & Copier Expenses	-	-	119.99	119.99	100.00%
512626	Small Office Furniture	25,200.00	-	23,186.75	(2,013.25)	92.01%
512712	Food	800.00	-	733.68	(66.32)	91.71%
512716	Miscellaneous Supplies	2,320.00	-	2,313.78	(6.22)	99.73%
512721	Special Supplies	5,600.00	-	-	(5,600.00)	0.00%
512727	Safety Supplies	250.00	-	164.54	(85.46)	65.82%
512751	Medical Supplies	-	-	34.84	34.84	100.00%
512811	Business Expense & Travel	20,503.00	1,060.73	11,602.09	(8,900.91)	56.59%
512815	Committee Stipends & Expense	8,100.00	640.25	4,771.01	(3,328.99)	58.90%
512821	Outside Education & Travel	46,881.00	174.77	33,925.83	(12,955.17)	72.37%
512822	County Training Classes	1,867.00	-	(7.18)	(1,874.18)	-0.38%
512823	Training Services & Materials	29,092.00	66.94	14,889.36	(14,202.64)	51.18%
512911	Miscellaneous Payments	228,389.00	-	551.57	(227,837.43)	0.24%
512914	Parking	648.00	-	648.00	-	100.00%
	Materials and Services	15,069,178.00	1,422,049.12	10,126,827.30	(4,942,350.70)	67.20%
	Capital Projects/Outlay	-	-	-	-	100.00%
	Debt Service	-	-	-	-	100.00%
532120	Transfer To Spec Rev Fd (200)	305,929.00	25,494.09	229,446.81	(76,482.19)	75.00%
532900	Intrafund Transfer	500,737.00	82,195.77	368,884.55	(131,852.45)	73.67%
	Other Expenditures	806,666.00	107,689.86	598,331.36	(208,334.64)	74.17%
992920	Operational Reserves	1,401,191.00	-	-	(1,401,191.00)	0.00%
	Reserves	1,401,191.00	-	-	(1,401,191.00)	0.00%
	Total Expenditures	21,593,196.00	1,824,636.32	13,560,513.25	(8,032,682.75)	62.80%

Lane County, Oregon
Statement of Revenues and Expenditures
 Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of March 31, 2020

**Percent
of Year**
75.14%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
	Revenues Over (Under) Expenditures	-	(257,573.69)	458,567.19	458,567.19	