

MINUTES

HUMAN SERVICES COMMISSION

H&HS Charnelton Building, 151 W. 7th Avenue, Eugene
Online GoToMeeting

October 19, 2020
12:15 p.m.

PRESENT: Marilee Woodrow *Chair*, Pat Farr *Vice Chair*, Chris Pryor, Gabrielle Guidero, Joe Berney, Shaun Londahl and Claire Syrett Members; Tom Mulhern, Presenter; Jason Dedrick and Brooke Freed City of Eugene Staff; Steve Manela, Sarai Johnson, Amanda Borta Daina Davisson, Laural O'Rourke, Lyn Oliver, Mary Ellen Bennett, Robin Scott and Stephanie Talbott Lane County Staff; Chris Pickering, David Saez, Lise Schellman, Michelle Hanks, Mike Fleck, Mike Yoshioka, Guests.

ABSENT: No members were absent.

I. CALL TO ORDER

Chair convened the meeting at 12:15 p.m. Those present introduced themselves.

II. PUBLIC COMMENT

There was no one wishing to give public comment

III. CONSENT AGENDA

- Minutes of July 20, 2020
- Statement of Revenue and Expenditures

Claire Syrett moved to approve the Consent Agenda.

Joe Berney provided the second. The motion passed.

IV. MANAGER'S REPORT

Mr. Manela said that Lane County received \$2.1 million in emergency shelter COVID funding directly, last week received \$224,000 in winter warming funds from State of Oregon in discretionary funding. The Lane County Continuum of Care (COC) received an additional \$6.8 million, but the State has decided to use a competitive application. The awards are expected to be announced February 18, 2021. Part of the reasoning is that Governor Brown is interested in making resources directly available to culturally relative organizations, especially in the metro areas.

Mr. Farr related the efforts from Lane County to encourage the release of funds in a timely manner and the discussions with the Intergovernmental Relations Officer.

V. COVID-19 RENTAL ASSISTANCE & ENERGY ASSISTANCE

Program Services Coordinator Stephanie Talbott offered a brief summary of the COVID rental assistance funds received in two portions; CVRRP funds of \$929,000 received in June, and CVRRP CARES funds of \$5,134,823 just recently. The first allotment is still restrict to 50 percent of median income, the second allotment can go up to 80 percent of median income. The eligibility is based on income guidelines and the ability to document COVID-19. The most common is loss of income, followed by being diagnosed with COVID or exposed to someone with COVID. Lane County partners with community service providers in urban and rural populations in both English and Spanish, and we are working on outreach with the Public Information Officer (PIO). Our department also works with Lane County departments such as Workforce Programs and Public Health. Payments go directly to the local landlords.

About 90 percent of the initial \$929,000 has been processed serving 297 households, and 61 percent of the CARES funding has been spent serving 789 households. The application process is almost entirely online/remotely, however we do offer the opportunity for folks without internet to receive assistance by phone. Ms. Talbott explained that the program can pay for three months of rent into the future and any rent arrears. Due to the eviction moratorium, households with a great deal of arrears can receive funding back to March 1.

Mr. Manela said that information has been shared with the Rental Owner's Association to assist in contacting their tenants who are behind in their rent due to COVID.

Energy Programs Supervisor Mary Ellen Bennett said the HSD received Energy Assistance Stability Coronavirus Relief Program (EASCR) and CARES funds. The information has been shared through press releases and agency outreach. She noted the eligibility was similar to the CVRRP funds such income loss and sort some of actual impact to the household.

Community Services Worker Laurel O'Rourke said she had been working with the recovery efforts for fire victims and assisting with disaster recovery case management; the Multi-Agency Transition Team (MATT). In housing terms this would be referred to Rapid Resolution. Hotel rooms may be available until November, and working on a case-by-case in transitioning households into short-term housing, and working on a longer-term transition. Lane County is making great efforts to help those who often get missed to see their home site, sift through to find items, and connect them to resources to make that happen such as waving fees for people to have RV's on their home site.

Mr. Farr said the Shelter Stakeholder Committee would be addressing the FEMA trailer option.

Ms. Woodrow related the Springfield City Council agenda that evening included a discussion of the opportunity for people to place an RV on private property with the permission of the property owner.

Mr. Farr noted that City of Springfield Community Development Analyst Erin Fifield made a short presentation at the Poverty and Homelessness Board meeting regarding the options the City of Springfield were considering such as homes on wheels for emergency, transitional and permanent housing.

Members discussed the impact of wildfires to the community and the loss of housing.

V. COVID-19 NON-PROFIT SERVICE RFP & CONTRACTS

Ms. Scott reported on how the \$620,000 COVID-19 funds received from the City of Eugene would be allocated: \$200,000 to Dusk to Dawn single access; \$350,000 COVID rent relief dispersed to five Eugene-based agencies \$70,000 to tenant legal services for eviction prevention.

\$324,876 COVID-19 City of Springfield funds allocation:

\$40,000 to Meals on Wheels in Springfield

\$284,876 for emergency assistance, allocation to be determined.

\$411,000 toward community services contracts CSBG COVID-19

\$350,000 for affordable housing trust fund in Eugene and eviction prevention

\$75,000 in CRF funding for foreclosure prevention awarded to DevNW

- Two RFP's are closed; one to identify hotel/motel blocks of rooms or an entire facility. One motel responded, offering offered 47 rooms. The other RFP was for hotel/motel site management and services. No response was received to that RFP, but SVDP offered to assist and negotiations are taking place.
- The RFP for 50 temporary emergency shelter beds closed Friday. We received two proposals totaling 18 beds but we need another 32 beds and will following up with other providers. This is focused on medically fragile individuals.
- Two RFPs close in November: Rapid Resolution services to provide diversion services for area shelters, and East Lane street outreach RFP for an outreach team in Springfield and East Lane County.
- An RFP will be coming out soon for a services provider to provide case management and housing navigation services for area rest stops and microsites-

Mr. Berney suggested inviting leaders in the LatinX community as advisors who could guide policy makers to spend the resources as they became available. He said he could recommend several people in East Lane County who are unemployed or underemployed too expand the outreach dissemination.

Ms. Scott noted that Lane County would contract with the agencies who would be hiring staff for the services.

Mr. Berney asked Ms. Scott to follow-up with him.

VII. FOOD INSECURITY & HUNGER RELIEF EFFORTS

Food for Lane County Executive Director Tom Mulhern noted that Food for Lane County (FFLC) distributed about 8 million pounds of food per year through 150 organizations throughout Lane County. COVID disrupted the local food and we lost the prepared food recovery from cafeterias, hotels and the University of Oregon (UofO). To make up for the lost food, FFLC is purchasing food will be about 400,000 pounds by the end of the year. This is almost 10 times as much as

we would usually purchase. The United States Department of Agriculture (USDA) food supply remains strong. On food distribution, most pantries have switched over to a prepared food box model as opposed to the shopping style. The non-pantry Produce Plus at Oregon Department of Human Services (DHS) and schools have shut down completely because it's not COVID compliant. Some mobile pantries are available in Lane County and the City of Eugene are providing prepared sandwiches to the unhoused populations in camps. The wildfires have also impacted the food supply, and we now deliver to three centers upriver that are more grocery centered. Mr. Mulhern remarked that the demand for food is unpredictable during COVID due to other assistance and food options, and we are concerned about the impact to households when the COVID assistance comes to an end.

VIII. WINTER STRATEGIES

Joint Housing and Shelter Sarai Johnson provided a very brief summary of the winter strategies. She encouraged members to view the full presentation on video at the Wednesday, Combined Elected Officials meeting. We are working to purchase pallet shelters to be used for the cold. The small pallet shelters are 64 square feet and can sleep two, and the larger are 100 square feet and can sleep four. Placement is relatively easy with a flat surface on concrete, blacktop or gravel. They are very fast to assemble, come equipped heaters and ideally are connected to electricity. The beds are already installed.

IX. NEXT MEETING

The next regularly scheduled meeting is Monday, November 16, 2020

X. ADJOURNMENT

The meeting adjourned at 1:55 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures
 Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of October 31, 2020

**Percent
of Year**
33.70%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	747,929.00	-	72,550.16	(675,378.84)	9.70%
451301	Fema	-	-	2,500.00	2,500.00	100.00%
451351	Health & Human Services	4,811,007.00	179,829.78	647,968.74	(4,163,038.26)	13.47%
451369	SAMHSA	411,212.00	-	-	(411,212.00)	0.00%
451401	Housing & Comm Development	3,622,311.00	500,888.80	465,233.45	(3,157,077.55)	12.84%
451901	Miscellaneous Federal	7,219,844.00	52,842.42	93,006.18	(7,126,837.82)	1.29%
453120	Community Services Block Grant	1,036,577.00	130,390.00	160,283.00	(876,294.00)	15.46%
453143	Coordinated Care Org-CCO	200,000.00	-	(100,000.00)	(300,000.00)	-50.00%
453144	Coronavirus Relief Fund	-	45,667.81	148,923.33	148,923.33	100.00%
453190	Miscellaneous State	1,291,023.00	165,171.84	173,719.92	(1,117,303.08)	13.46%
453403	Homeless Shelters	3,614,681.00	1,791,531.00	2,777,211.00	(837,470.00)	76.83%
453830	Veterans Affairs	252,597.00	-	-	(252,597.00)	0.00%
453910	Miscellaneous State Revenue	1,724,423.00	349,532.00	445,606.77	(1,278,816.23)	25.84%
455120	Eugene	2,566,738.00	-	-	(2,566,738.00)	0.00%
455160	Springfield	554,870.00	-	-	(554,870.00)	0.00%
456120	Community Law Enforcement	-	(53,296.00)	(26,648.00)	(26,648.00)	100.00%
466740	Trillium/OHP FEES	315,566.00	-	74,788.85	(240,777.15)	23.70%
466910	Miscellaneous Svc Charges	30,327.00	335.25	3,783.25	(26,543.75)	12.47%
466915	Special Projects	38,331.00	6,863.72	6,863.72	(31,467.28)	17.91%
466950	Private Donations	183,055.00	-	90,000.00	(93,055.00)	49.17%
466980	Refunds & Reimbursements	-	750.00	792.30	792.30	100.00%
486100	Investment Earnings	-	2,843.09	2,843.09	2,843.09	100.00%
496110	Fund Balance Carryover	2,067,975.00	-	2,488,275.51	420,300.51	120.32%
498510	Transfer Fr General Fund (100)	866,800.00	216,700.00	433,400.00	(433,400.00)	50.00%
498515	Transfer fr General Fd Ongoing	1,565,171.00	391,292.75	782,585.50	(782,585.50)	50.00%
498900	Intrafund Transfer	586,943.00	86,320.23	167,847.21	(419,095.79)	28.60%
Total Revenues		33,707,380.00	3,867,662.69	8,911,533.98	(24,795,846.02)	26.44%
Personnel and Fringe		4,934,886.00	325,575.49	1,194,502.25	(3,740,383.75)	24.21%
512111	Professional & Consulting	28,288.00	(37,002.86)	437.25	(27,850.75)	1.55%
512173	Training Services	252,500.00	29,355.60	67,830.11	(184,669.89)	26.86%
512178	Support Services	-	25,154.44	36,644.32	36,644.32	100.00%
512179	Subscriptions	600.00	-	-	(600.00)	0.00%
512181	On The Job Training - Services	325,500.00	17,500.00	21,000.00	(304,500.00)	6.45%
512211	Agency Payments	18,641,545.00	2,955,874.06	5,583,457.46	(13,058,087.54)	29.95%
512214	Client Support Fund	5,785,629.00	603,449.81	1,384,313.94	(4,401,315.06)	23.93%
512216	Agency Payments Prior Year	-	-	176,346.04	176,346.04	100.00%
512341	Refuse & Garbage	1,750.00	(1,208.58)	60.73	(1,689.27)	3.47%
512343	Light, Power & Water	22,100.00	2,345.75	3,382.67	(18,717.33)	15.31%
512344	Telephone Services	31,805.00	4,404.29	9,322.57	(22,482.43)	29.31%
512345	General Liability	14,498.00	1,208.18	4,832.72	(9,665.28)	33.33%
512366	Real Estate & Space Rentals	15,396.00	781.98	1,846.95	(13,549.05)	12.00%
512531	Fleet Equipment/Vehicle Svcs.	5,482.00	144.30	2,322.67	(3,159.33)	42.37%
512536	Copier Charges	11,475.00	158.93	478.03	(10,996.97)	4.17%
512537	Mail Room Charges	5,438.00	302.92	660.72	(4,777.28)	12.15%
512551	License Replacement	11,479.00	956.59	3,826.36	(7,652.64)	33.33%
512552	TS Indirect	224,810.00	18,734.18	74,936.72	(149,873.28)	33.33%
512553	Infrastructure Replacement	5,875.00	489.58	1,958.32	(3,916.68)	33.33%
512554	County Indirect Charges	537,047.00	44,753.92	179,015.68	(358,031.32)	33.33%
512555	TS Direct	93.00	9.25	37.00	(56.00)	39.78%
512556	Dept Support/Direct	138,703.00	11,558.59	46,234.36	(92,468.64)	33.33%
512558	PC Replacement Services	9,375.00	781.24	3,124.96	(6,250.04)	33.33%
512611	Office Supplies & Expense	19,897.00	476.61	3,479.55	(16,417.45)	17.49%
512613	Professional Licenses	36,476.00	-	17,880.00	(18,596.00)	49.02%
512614	Printing & Binding	6,900.00	-	325.67	(6,574.33)	4.72%
512615	Advertising & Publicity	5,400.00	75.00	75.00	(5,325.00)	1.39%
512617	Photo/Video Supplies & Svcs	7,445.00	-	-	(7,445.00)	0.00%
512618	Postage	300.00	-	144.95	(155.05)	48.32%
512619	Radio/Communic Supplies & Svcs	5.00	0.52	0.52	(4.48)	10.40%
512621	DP Supplies And Access	129,931.00	311.41	110,299.40	(19,631.60)	84.89%
512622	DP Equipment	2,700.00	10,280.96	14,803.86	12,103.86	548.29%
512626	Small Office Furniture	2,850.00	189.99	383.98	(2,466.02)	13.47%
512712	Food	500.00	-	-	(500.00)	0.00%
512716	Miscellaneous Supplies	2,400.00	-	-	(2,400.00)	0.00%
512721	Special Supplies	6,100.00	-	-	(6,100.00)	0.00%
512727	Safety Supplies	300.00	-	-	(300.00)	0.00%
512751	Medical Supplies	-	-	38.10	38.10	100.00%
512811	Business Expense & Travel	17,757.00	311.66	559.23	(17,197.77)	3.15%
512815	Committee Stipends & Expense	9,800.00	-	40.00	(9,760.00)	0.41%
512821	Outside Education & Travel	38,009.00	723.93	1,719.93	(36,289.07)	4.53%
512822	County Training Classes	100.00	-	-	(100.00)	0.00%
512823	Training Services & Materials	11,289.00	-	6,735.45	(4,553.55)	59.66%
512911	Miscellaneous Payments	144,351.00	28.09	28.09	(144,322.91)	0.02%
512914	Parking	500.00	-	648.00	148.00	129.60%
Materials and Services		26,512,398.00	3,692,150.34	7,759,231.31	(18,753,166.69)	29.27%
522830	Special Projects	-	432,150.00	432,150.00	432,150.00	100.00%
	Capital Projects/Outlay	-	432,150.00	432,150.00	432,150.00	100.00%
Debt Service		-	-	-	-	100.00%
532125	Transfer to Spec RevFd Ongoing	325,071.00	27,089.25	108,357.00	(216,714.00)	33.33%
532900	Intrafund Transfer	586,944.00	86,320.23	167,847.21	(419,096.79)	28.60%
Other Expenditures		912,015.00	113,409.48	276,204.21	(635,810.79)	30.29%
992920	Operational Reserves	1,348,081.00	-	-	(1,348,081.00)	0.00%
	Reserves	1,348,081.00	-	-	(1,348,081.00)	0.00%
Total Expenditures		33,707,380.00	4,563,285.31	9,662,087.77	(24,045,292.23)	28.66%
Revenues Over (Under) Expenditures		-	(695,622.62)	(750,553.79)	(750,553.79)	