

# MINUTES

## HUMAN SERVICES COMMISSION

Remote/GoToMeeting

February 22, 2021  
12:15 p.m.

**PRESENT:** Marilee Woodrow *Chair*, Shaun Londahl *Vice Chair*, Claire Syrett, Laurie Trieger, Matt Keating, Pat Farr, Members; Dan Bryant, Michael Yoshioka, Roxann O'Brien, Susanne Fendler, Tim Black, Tod Schneider, Erin Fifield City of Springfield Staff, Jason Dedrick, and Brooke Freed, City of Eugene Staff; Steve Manela, Sarai Johnson, Alex Dreher, Katharine Ryan, Amanda Borta, Lyn Oliver, and Robin Scott, Lane County Staff; Chris Pickering, , David Saez, Hope Birrell, Joshua Muller, Kris McAlister, Lise Schellman, Michelle Hanks, Mike Fleck, Sue Paiement, Tami Kinman, Tom Mulhern, Guest

**ABSENT:** None

### I. CALL TO ORDER

Chair Marilee Woodrow convened the meeting at 12:16 p.m. Those present introduced themselves.

### II. PUBLIC COMMENT

There was no one wishing to give public comment.

### III. CONSENT AGENDA

- Minutes of January 25, 2021
- Statement of Revenue and Expenditures as of January 31, 2021

*Pat Farr moved to accept the Consent Agenda.*

*Matt Keating provided the second. The motion passed.*

### IV. OFFICER ELECTIONS

Ms. Woodrow explained the office elections occurred annually due to the jurisdiction assignments. The officer positions are Chair and Vice Chair, and then we provide an "At Large" position to represent the third jurisdiction.

Ms. Woodrow opened the floor for nominations noting members will vote by raising their hands.

*Marilee Woodrow nominated Pat Farr for Chair.*

*Shaun Londahl provided the second.*

Ms. Woodrow asked for other nominations.

There were no other nominations

*Ms. Woodrow asked for a show of hands to vote in support of Pat Farr for Chair.*

*She then asked for a show of hands in opposition.*

*Pat Farr was elected Chair 6:0:0*

Claire Syrett nominated Matt Keating for Vice Chair.

Laurie Trieger provided the second.

Ms. Woodrow asked for other nominations.

There were no other nominations. Vice chair

*Ms. Woodrow asked for a show of hands to vote in support of Matt Keating for Vice Chair.*

*She then asked for a show of hands in opposition.*

*Matt Keating was elected Vice Chair 6:0:0.*

Ms. Woodrow welcomed Mr. Farr to Chair the remainder of the HSC meeting.

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## **V. MANAGER'S REPORT**

### Legislative Update

Program Services Coordinator Alex Dreher displayed the document, *Oregon 2021 Legislative Session Homeless Legislation* which detailed the House and Senate Bills around legislation addressing housing needs. She noted that Mr. Manela would provide more detail about the legislative session at the next meeting, but these were the bills that we are watching closely.

### Rent Assistance

Ms. Dreher displayed the *Rent Assistance All Funds Draw-Down* documents which were in the meeting packet. The document indicated the current spend down of the rental assistance funds.

The rent application should be reopened soon. She noted that there were still some applications being processed which were submitted in November. A total of 1,810 households were served spending \$7,295.596 or 90 percent of the \$8,065,298 allocated. Ms. Dreher noted the total payment assistance by service type such as rental deposit, utility, homeless motel voucher and moving expenses. Scrolling down the graph demonstrated the funds allocated to the agencies and the amount distributed. Moving to the second page of the report, Ms. Dreher explained this was *Rent Assistance All Funds Demographics by Client*. She noted the demographics were broken out by city, ethnicity, white/other race ethnicity, race, veterans, gender and percentage of median family income.

Noting they were having difficulty in contacting Westfir residents, Ms. Syrett suggested Ms. Dreher contact Denise Walters from LCOG's Lane Area Commission on Transportation for Westfir staff connections.

Members discussed the amount of funds by service type.

Mr. Farr asked about the application process and what efforts had been made to make it as easy as possible to apply.

Ms. Dreher explained that the applications are announced on the Lane County website at [lanecounty.org/rent](http://lanecounty.org/rent). In the past we also provided a call center so people could talk to someone on the phone, answer questions, and help complete the application. All written and verbal assistance is offered in English and Spanish. The Public Information Officers (PIO) are also involved in alerting the community when the applications are available, and the non-profits public the information as well about when people can apply and a step-by-step process. She also noted that a survey was posted so people could sign up for email updates.

Mr. Farr drew members' attention to the translation button at the bottom of every Lane County website.

Members discussed how the website could be accessed easier with less searching.

## **VI. PANEL DISCUSSION**

Ms. Dreher introduced the emergency shelter providers representing their programs and agencies. Ms. Dreher put the panel questions in the chat box:

- 1) Please introduce yourself and state the type of shelter you manage/represent (i.e. congregate setting, alternative shelter etc. and current capacity)
- 2) What are the current trends you are seeing for sheltered individuals? Besides reduction in capacity, how has COVID-19 affected shelter operations? How has COVID affected volunteer help?
- 3) How do you meet the unique needs of people with disabilities, and who have been historically marginalized such as people of color? If this is a work in progress, please share how you are addressing equity in access.
- 4) What funding do you estimate is needed to meet the needs that you are seeing- and the goals of the currently funded HSC programs?
- 5) Is there anything else that you would like the public and the Human Services Commission to know regarding the work you are doing?

### Providers panel today:

- St. Vincent de Paul: Tim Black, Roxann O'Brien, and Michael Yoshioka
- Community Supported Shelters: Tod Schneider
- SquareOne Villages: Dan Bryant
- ShelterCare: Susanne Fendler
- Carry It Forward: Kris McAlister and Arwen Maas-DeSpain

**St. Vincent de Paul:** Roxann O'Brien, Dusk to Dawn; Tim Black, Egan Warming Center; Michael Yoshioka, First Place Family Center: SVDP Winter Strategies Coordinator Tim Black referred to the handouts sent by email in which he specifically answered the panel questions and included a document prepared by SVDP Director of Social Services Roxann O'Brien of the Homeless and Emergency Services offered by St. Vincent de Paul. He related the added difficulty and trauma due to COVID for the people being served as well as volunteers and staff and stressed that he considered that SVDP people living in crisis or experiencing homelessness were marginalized. He offered a brief summary of programs such as the Eugene Service Station for single adults, congregate shelter at Dawn to Dawn, First Place Family Center for adults with children, Room Key Motel Program at University Inn providing motel rooms for individuals with multiple comorbidities and high COVID risk, and 23 Pallet Shelters at Dawn to Dawn for transitional housing, Dawn to Dawn veterans (SSVF), Dawn to Dawn Buckley and Eugene Service Station for PeaceHealth medical respite.

SVDP Youth & Family Services Director Mike Yoshioka noted that First Place Family Center is the day shelter for the Access Center for Families in the community. While the guests at the access center are less, the numbers are higher due to the COVID rent assistance being coordinated at FPFC. He added that the Annex, like other shelters, is becoming compliant with fire sprinkler system requirements in order to better serve guests.

Ms. Trieger said she was concerned about the activation criteria for Egan and how the cold combined with rain can make people vulnerable to hypothermia.

Mr. Black said the protocol is based on how many nights Egan could be activated based on the number of projected cold nights and the number of volunteers and staff.

**Community Supported Shelters** Director Tod Schneider explained that Community Supported Shelters (CSS) is a transitional shelter helping people who have reached a point in which they want to change their circumstances and find their way back into the broader community. When they apply, CSS does not do criminal justice screening or background checks; they are truly given a chance to start over. He said that the person's willingness to be a part of the community is an important distinction. No criminal behavior, violence, drugs or alcohol is permitted on site and this model has worked well. Within their first year, Two out of three people are able to rebuild their lives enough to move on to something better. This is the seventh year of CSS operation and it continues to grow with five new camps being developed currently. By mid-March it is expected CSS will be serving about 160 people, almost triple of the current number of clients. Mr. Schneider noted his main concern as related by other panelists is maintaining the budget in order to provide the services.

**SquareOne Villages** Executive Director Dan Bryant said this was the eighth year of SquareOne Villages starting with Opportunity Village Eugene (OVE) in 2013. The program was supported solely by donations until this year in which we have entered into a contract with Lane County to start up microsites. As with other panelists, there were fewer volunteers due to COVID. He considered the great need to be vaccinations for the front line staff.

In the chatbox, Katharine Ryan and Laurie Trieger said they would contact Mr. Bryant about vaccinations for front line workers.

Mr. Bryant said four new microsites were opening. He noted challenges with mental health issues and commented that he would like to work with other agencies to find alternatives to evictions for those who do not work out in the village community style.

Mr. Farr said he would contact Mr. Bryant about an adult crisis center in the works.

Members requested scheduling a larger discussion on the vaccinations with public health?

**Sheltercare** Housing Services for Families Program Manager Susanne Fendler said she managed five units on Hwy 99. They were small studio or one bedroom, and non-congregate Small studio or one bedroom, non-congregate. The greatest challenge for her clients were moving on to housing in a tight rental market. She expressed appreciation for the help through Barrier Busters and the landlord mitigation programs.

**Carry It Forward** Co-Director Kris McAlister said Carry It Forward is a grass-roots organization that began in 2015 with a Facebook call out to agencies to collect donations for the unhoused community during an ice rain storm. Carry It Forward clients live with disabilities of various kinds whether medical, physical or mental health related, and have fallen through the cracks of traditional services. The client's individual needs are met by working closely with them to set goals, determine their strengths and abilities, and help them turn that into tangible steps that is reasonable and persistent. Mr. McAlister noted that over 60 percent of Carry It Forward staff are low-income or have lived experience with homelessness. Carry It Forward is now running an emergency shelter in the Springfield area with ten semi-congregate beds. There are also four Conestoga's and two pallet shelters placed on Hwy 99. Carry It Forward was honored to work with SVDP and Springfield in particular during the cold weather activations, and to work with other community partners in general for outreach work

**Chatbox:**

1:26 Kris McAlister – We can share some local options with our peers that we have pursued.

1:28 Dan Bryant- Have a need to heat our units at OVE. Have heat for the micro camps but not at OVE due to the way the funding has worked. We have common areas that are heated but now cannot use that as much.

1:30 Pat Farr – Let's talk about equipment – are you still unable to use electricity?

1:31 Tod Schneider – We recently looked into the cost of running power to our 6 huts at 1845 W 11<sup>th</sup> and got an estimate of about \$10,000. Don't know if that helps you estimate costs for other sites.

1:32 Dan Bryant – It's a long story Pat. Part of the issue is that since we are using city property and were not sure for how long, there was a concern about spending that much money for temporary use. So we went to portable propane heaters but they also have problems and many villagers are reluctant to use them. Estimate is \$20,000 to \$30,000.

1:33 Kris McAlister – We need operation dollars on the state level without federal ties.

1:34 Kris McAlister – Shout out to Sheltercare for sharing space with CIF CSS for sheltering St. Vinnies for mobilizing on winter days.

**VII. NEXT MEETING**

The next regularly HSC meeting is Monday, March 15, 2021.

The agenda setting meeting with newly elected Chair and Vice Chair is the Tuesday before the monthly meeting.

Members noted their appreciation for the panel discussion. Ms. Woodrow suggested a provider panel every six months would be very helpful

**VIII. ADJOURNMENT**

The meeting adjourned at 1:28 p.m.

*Recorded by Diana Alldredge  
HSD Staff*

**Lane County, Oregon**  
**Statement of Revenues and Expenditures**  
 Report: CY-0434 - Division by Account  
 Department: Health and Human Services  
 Division: Human Services Division  
 As of February 28, 2021

**Percent  
of Year**  
66.58%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	747,929.00	-	204,886.94	(543,042.06)	27.39%
451301	Fema	375,000.00	-	2,500.00	(372,500.00)	0.67%
451351	Health & Human Services	4,069,006.00	254,245.00	1,211,520.74	(2,857,485.26)	29.77%
451369	SAMHSA	411,212.00	119,944.34	180,775.47	(230,436.53)	43.96%
451401	Housing & Comm Development	6,545,532.00	-	1,050,986.12	(5,494,545.88)	16.06%
451901	Miscellaneous Federal	7,347,156.00	95,412.75	11,882,567.34	4,535,411.34	161.73%
453120	Community Services Block Grant	1,015,320.00	83,198.00	328,002.00	(687,318.00)	32.31%
453143	Coordinated Care Org-CCO	200,000.00	-	(23,991.81)	(23,991.81)	-12.00%
453144	Coronavirus Relief Fund	2,998,404.00	8,250.57	1,535,844.35	(1,462,559.65)	51.22%
453190	Miscellaneous State	1,516,404.00	99,453.49	440,548.56	(1,075,855.44)	29.05%
453403	Homeless Shelters	4,216,887.00	(2,733.00)	6,714,244.00	2,497,357.00	159.22%
453444	Immune Action & Babies 1st	742,001.00	-	-	(742,001.00)	0.00%
453830	Veterans Affairs	249,596.00	62,399.00	124,798.00	(124,798.00)	50.00%
453910	Miscellaneous State Revenue	213,049.00	20,980.00	1,380,988.77	1,167,939.77	648.20%
455120	Eugene	3,016,738.00	-	1,331,027.95	(1,685,710.05)	44.12%
455160	Springfield	584,870.00	-	186,410.18	(398,459.82)	31.87%
456190	Miscellaneous Cities	-	-	23,500.00	23,500.00	100.00%
466740	Trillium/OHP FEES	315,566.00	-	175,800.31	(139,765.69)	55.71%
466910	Miscellaneous Svc Charges	30,327.00	-	9,669.25	(20,657.75)	31.88%
466915	Special Projects	38,331.00	-	12,624.04	(25,706.96)	32.93%
466950	Private Donations	183,055.00	-	90,000.00	(93,055.00)	49.17%
466980	Refunds & Reimbursements	792.00	-	47,330.30	46,538.30	5976.05%
486100	Investment Earnings	-	929.02	5,518.69	5,518.69	100.00%
496110	Fund Balance Carryover	2,488,277.00	-	2,488,275.51	(1.49)	100.00%
498510	Transfer Fr General Fund (100)	2,000,912.00	-	1,217,156.00	(783,756.00)	60.83%
498515	Transfer fr General Fd Ongoing	1,565,171.00	-	1,173,878.25	(391,292.75)	75.00%
498900	Intrafund Transfer	586,943.00	-	282,909.26	(304,033.74)	48.20%
<b>Total Revenues</b>		<b>41,458,478.00</b>	<b>742,079.17</b>	<b>32,077,770.22</b>	<b>(9,380,707.78)</b>	<b>77.37%</b>
<b>Personnel and Fringe</b>		<b>4,944,687.00</b>	<b>348,038.01</b>	<b>2,749,856.16</b>	<b>(2,194,830.84)</b>	<b>55.61%</b>
512111	Professional & Consulting	50,710.00	501.26	35,417.81	(15,292.19)	69.84%
512173	Training Services	292,500.00	21,934.38	138,191.05	(154,308.95)	47.24%
512178	Support Services	-	1,164.80	41,694.21	41,694.21	100.00%
512179	Subscriptions	600.00	-	-	(600.00)	0.00%
512181	On The Job Training - Services	235,000.00	8,856.57	67,871.00	(167,129.00)	28.88%
512211	Agency Payments	25,468,546.00	1,222,509.50	12,998,606.56	(12,469,939.44)	51.04%
512214	Client Support Fund	5,240,751.00	352,833.92	3,600,229.57	(1,640,521.43)	68.70%
512216	Agency Payments Prior Year	-	-	176,346.04	176,346.04	100.00%
512341	Refuse & Garbage	1,750.00	75.56	(118.29)	(1,868.29)	-6.76%
512343	Light, Power & Water	22,100.00	-	7,059.06	(15,040.94)	31.94%
512344	Telephone Services	32,693.00	2,808.99	16,888.19	(15,804.81)	51.66%
512345	General Liability	14,498.00	1,208.08	9,665.36	(4,832.64)	66.67%
512366	Real Estate & Space Rentals	515,396.00	167,730.64	564,010.65	48,614.65	109.43%
512531	Fleet Equipment/Vehicle Svcs.	5,482.00	149.11	3,226.79	(2,255.21)	58.86%
512536	Copier Charges	11,475.00	92.91	1,087.32	(10,387.68)	9.48%
512537	Mail Room Charges	5,438.00	148.82	1,483.06	(3,954.94)	27.27%
512551	License Replacement	11,479.00	956.59	7,652.72	(3,826.28)	66.67%
512552	TS Indirect	224,810.00	18,734.18	149,936.44	(74,873.56)	66.67%
512553	Infrastructure Replacement	5,875.00	489.58	3,916.64	(1,958.36)	66.67%
512554	County Indirect Charges	537,047.00	44,753.92	358,031.36	(179,015.64)	66.67%
512555	TS Direct	93.00	9.25	74.00	(19.00)	79.57%
512556	Dept Support/Direct	138,703.00	11,558.59	92,468.72	(46,234.28)	66.67%
512558	PC Replacement Services	9,375.00	781.24	6,249.92	(3,125.08)	66.67%
512611	Office Supplies & Expense	17,897.00	708.21	7,294.06	(10,602.94)	40.76%
512613	Professional Licenses	36,476.00	-	17,880.00	(18,596.00)	49.02%
512614	Printing & Binding	6,300.00	49.50	2,574.10	(3,725.90)	40.86%
512615	Advertising & Publicity	5,400.00	-	3,940.00	(1,460.00)	72.96%
512617	Photo/Video Supplies & Svcs	7,445.00	-	-	(7,445.00)	0.00%
512618	Postage	300.00	6.40	261.35	(38.65)	87.12%
512619	Radio/Communic Supplies & Svcs	5.00	-	2.62	(2.38)	52.40%
512620	Dues & Memberships	-	10,494.99	15,317.40	15,317.40	100.00%
512621	DP Supplies And Access	129,931.00	657.60	114,395.23	(15,535.77)	88.04%
512622	DP Equipment	13,229.00	3,479.22	19,374.80	6,145.80	146.46%
512626	Small Office Furniture	2,892.00	-	383.98	(2,508.02)	13.28%
512712	Food	500.00	-	-	(500.00)	0.00%
512716	Miscellaneous Supplies	2,400.00	-	50.94	(2,349.06)	2.12%
512721	Special Supplies	6,100.00	481.33	6,278.59	178.59	102.93%
512727	Safety Supplies	300.00	-	38.10	(261.90)	12.70%
512811	Business Expense & Travel	17,757.00	346.38	2,828.06	(14,928.94)	15.93%
512815	Committee Stipends & Expense	9,800.00	-	40.00	(9,760.00)	0.41%
512821	Outside Education & Travel	36,139.00	55.00	2,332.71	(33,806.29)	6.45%
512822	County Training Classes	100.00	-	35.00	(65.00)	35.00%
512823	Training Services & Materials	15,589.00	-	6,735.45	(8,853.55)	43.21%
512911	Miscellaneous Payments	123,994.00	-	162,633.96	38,639.96	131.16%
512914	Parking	650.00	-	652.00	2.00	100.31%
<b>Materials and Services</b>		<b>33,257,525.00</b>	<b>1,873,576.52</b>	<b>18,642,973.53</b>	<b>(14,614,551.47)</b>	<b>56.06%</b>
521320	Office Furniture	-	548.00	548.00	548.00	100.00%
522830	Special Projects	978,300.00	-	978,300.00	-	100.00%
<b>Capital Projects/Outlay</b>		<b>978,300.00</b>	<b>548.00</b>	<b>978,848.00</b>	<b>548.00</b>	<b>100.06%</b>
<b>Debt Service</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>
532125	Transfer to Spec RevFd Ongoing	325,071.00	27,089.25	216,714.00	(108,357.00)	66.67%
532900	Intrafund Transfer	586,944.00	-	282,909.26	(304,034.74)	48.20%
<b>Other Expenditures</b>		<b>912,015.00</b>	<b>27,089.25</b>	<b>499,623.26</b>	<b>(412,391.74)</b>	<b>54.78%</b>
992920	Operational Reserves	1,365,951.00	-	-	(1,365,951.00)	0.00%
<b>Reserves</b>		<b>1,365,951.00</b>	<b>-</b>	<b>-</b>	<b>(1,365,951.00)</b>	<b>0.00%</b>
<b>Total Expenditures</b>		<b>41,458,478.00</b>	<b>2,249,251.78</b>	<b>22,871,300.95</b>	<b>(18,587,177.05)</b>	<b>55.17%</b>
<b>Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>(1,507,172.61)</b>	<b>9,206,469.27</b>	<b>9,206,469.27</b>	