



LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE

Virtual (GoToMeeting)

Tuesday, March 30 | 3:30 – 5:00 p.m.

AGENDA

Committee Charge: Advise the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Make recommendations for project priorities and long-range planning goals.

1. **Call to Order/Welcome/Introduction** **3:30pm**
2. **Public Comment** (3 minutes per person) **3:35pm**
3. **Review and Approval of Minutes** (January meeting) **3:40pm**
 - a. Approve January 26th meeting minutes
4. **Updates to Agenda** **3:45pm**
5. **Announcements/Reports** **3:45pm**
 - a. [AALL Management Institute](#) completion
6. **Old Business** **3:50pm**
 - a. [LSTA grant opportunity](#) via State of Oregon Library, in collaboration with Springfield-Eugene Tenant Association (SETA) update (*I, G 10 minutes*)
 - b. Collection weeding project update; recent attorney treatise requests (*I, G 10 minutes*)
 - c. Senate Judiciary Committee workgroup on county law libraries update (*I, 5 minutes*)
7. **New Business** **4:15pm**
 - a. Law Library proposed budget for FY20-21; additional staff position (*I, 10 minutes*)
 - b. Recruitment of new LLAC members; Lane County Equity Coordinator question regarding LLAC demographics (*I, G 10 minutes*)
 - c. LCBA Education Committee; Mock Trial judging and upcoming Law Day (*I, G 10 minutes*)
 - d. Review process for deciding LLAC meeting dates/times (*I, G 10 minutes*)
8. **Next Meeting** Tuesday, May 25th, 3:30-5:00pm
9. **Adjourn** **5:00pm**

Legend: *I = Inform, G = Generate ideas, D = Decide*

FY2021 LSTA Competitive Grants

State Library of Oregon

Project Overview

Project Title*

“Educating and Empowering Lane County Renters: Creating and Disseminating Legal Information Resources for Tenants”

Project Summary*

The project partners will produce an array of print and electronic legal information materials in English and Spanish related to current landlord/tenant law – to be disseminated via non-profit and government entities – aimed at renters throughout Lane County. An existing digital information hub website will be enhanced with expanded content, and will serve as a comprehensive and reliable public resource for tenants. A “Remote Access Technology Station” will be developed and housed in the Law Library, providing patrons who have limited technology or stable internet a place to conduct court business or meet virtually with an attorney. Resources and materials will be promoted and advertised to rental housing and Latino communities using social media and local print/television/radio programming.

Amount Requested (LSTA funds only)*

\$31,284.00

Partnering Organization(s)

List all partnering organizations (“Letters of Commitment” attached below)

- Springfield-Eugene Tenant Association (SETA)
- Grupo Latino de Acción Directa (GLAD)

Details About the Project

Need*

Describe a need or issue you have identified in your community. Please demonstrate the need with data.

The COVID-19 pandemic has resulted in terribly negative, permanent impacts on all factors of society worldwide, not the least of which has been individual economic instability. As Oregon’s unemployment rate increased to 6.4% in December 2020, Lane County appears to have lost a greater number of jobs relative to the size of its economy than the rest of the state.

Diminished employment and lack of economic security has already affected many rental housing residents’ ability to pay rent; fortunately, the Oregon State Legislature has extended a moratorium on rental evictions until June 30, 2021. However, the protections for tenants is

not automatic, so renters must be educated on the process.

And despite the moratorium, the National Coalition for a Civil Right to Counsel/Stout eviction estimation tool suggests that up to 160,000 Oregon renter households are still at risk of eviction. This is further illustrated by a July 2020 survey of Oregon tenants, which revealed nearly 35% of respondents already owe back rent; for people of color, that number increased to 56%.

Census figures estimate there are 152,312 households in Lane County; renters account for 41% of those households. In Eugene, the number is higher with 51% of total households as renters (over 10% higher than the Oregon average). Additionally, 50% of Eugene renters are between the ages of 15-34, and 14% are over the age of 65. Young and older renters, due to lack of experience or financial resources, are often most at risk of not understanding their legal rights and responsibilities until it's too late.

Perhaps most importantly, Lane County's 2019 Community Health Status Assessment informs that over 40% of households – higher than the state average – spend more than 30% of their income on housing, which means they're considered cost-burdened by the US Department of Housing and Urban Development. This cost-burden can impact a family's ability to afford other expenses, such as transportation, food, or health care, and can create economic hardship.

With apparent continuing economic instability and increasing concern surrounding a potential spike in evictions, renters across Lane County are in desperate need of current, authoritative legal information on Oregon's landlord/tenant laws. Along with eviction, tenants regularly need guidance on such legal issues as rental applications, leases, deposits, and neighbor complaints. While Legal Aid, Oregon Judicial Department, Oregon State Bar, and other entities aspire to produce some reliable information in this practice area, it can be difficult for the average user to sift through the vast range of "self-help" legal materials found on the internet to really know how to proceed with their specific problem.

The Springfield-Eugene Tenant Association (SETA), founded in spring 2019, is the first organization in the southern Willamette Valley to provide information and assistance directly and exclusively to renters. It is a rapidly-growing organization advocating on behalf of the rental housing community in the Eugene-Springfield area and beyond.

Currently, the primary way SETA disseminates help and information for tenants is via their telephone hotline. The Hotline is monitored daily, and volunteers respond to callers – listening to landlord/tenant law questions, offering vetted information on specific topics, and providing referrals as necessary. It is *not* a legal advice hotline; however, there are attorneys involved who help compile the authoritative legal information shared with callers.

Hotline statistics point directly to the recently ramped-up need for renters' rights information: when the Hotline started in July/August 2019 up until March 2020, there were a total of approximately 200 calls, or about 25 calls per month. (Note: Only calls from tenants needing

assistance are counted. SETA also receives landlord calls, press inquiries, and advocacy requests). As a new, relatively unknown organization, call volume had been increasing before the pandemic, but more than doubled after March 2020. For the period of 10 months (through December 2020), there were more than 610 calls, or over 61 calls per month.

SETA also has an established website, but it currently provides minimal information on particular categories of landlord/tenant law. Users who land on SETA's website will find Legal Aid's "Landlord-Tenant Law in Oregon" booklet, a list of resources for displaced tenants, and posts about COVID-19 and the eviction moratorium – all useful tools, but more is needed. With potential to become a central digital hub of legal information on Lane County tenant rights, the SETA website is the ideal platform to serve as a comprehensive resource.

The Lane County Law Library (LCLL) has historically been a reliable legal information institution for the public, a physical space housed in an easily accessible location that's open during convenient hours, with a collection that contains specialized print and electronic materials covering a myriad of practice areas and jurisdictions.

However, due to limited staffing and expertise, the Library's resources related explicitly to landlord/tenant law, especially in this time of COVID-19 as laws and executive orders keep evolving, have not been consistently developed or maintained. The Law Librarian emphatically echoes the critical importance of in-depth how-to guides, templates, and referral lists specifically aimed at local renters to educate and inform them of their rights and responsibilities. She is eager to partner with a leading Lane County non-profit organization in order to create current, authoritative, specific legal materials on landlord/tenant law and widely disseminate that information to a public who is clamoring for reputable and coherent legal help.

LCLL further recognizes that tenants who are parties to circuit court proceedings sometimes don't have sufficient electronic devices or internet stability in order to participate effectively. Anecdotal reports from Lane County Circuit Court staff reveal that, in these days of telephone hearings and virtual court trials, pro se litigants frequently have difficulty with digital tasks such as serving opposing parties, e-filing necessary documents, correctly scanning and uploading evidence for trials, and the like. The creation of a Remote Access Technology Station would be an incredibly beneficial resource on hand for all Lane County residents; having such a dedicated workstation that's easily accessible in the Law Library and available for tenants who are facing eviction or other landlord/tenant law disputes would be a resource and service unmatched anywhere else.

The need in Lane County for authoritative, up-to-date, local information on landlord/tenant law specifically targeted to renters, and tools to help them navigate associated legal complexities, is well established. This project aspires to begin fulfilling those needs through intentional collaboration between LCLL and SETA, utilizing and bolstering the strengths of each organization and maximizing their cumulative reach to the rental housing community.

Goals*

Describe how your project will address the need stated above.

This project aims to fill a critical gap in the legal information needs of rental housing tenants in Lane County. To address that need, this project will:

- Raise awareness of reputable legal information resources available for renters in Lane County.
- Provide Lane County renters with a reliable and authoritative web-based tool to aid them in understanding their legal rights and responsibilities as renters.
- Build upon and enhance the SETA website – in content, usability, accessibility, etc. – which serves as a primary source for dissemination of tenants’ resources and tools.
- Increase the public’s knowledge of SETA, the Hotline, and the Lane County Law Library through promotional advertising.
- Establish a Remote Technology Access Station in the Law Library accessible by the public for the purpose of conducting court matters, lawyer consultations, or other tasks related to tenant legal problems.
- Expand connections between professional partners and foster awareness of shared efforts pertaining to tenant education.
- Contribute to overall health and well-being of Lane County residents by proactively educating renters on their rights (especially during the COVID-19 pandemic), which in turn may potentially decrease evictions or other landlord/tenant legal disputes.

Target Audience*

Describe who is expected to benefit from the project, including geographic area and approximate number served.

This project targets residential housing tenants across Lane County, Oregon.

Lane County is relatively vast geographically, with a total area of 4,722 square miles (6th largest county in the state) and one of only two Oregon counties that extends from the Pacific Ocean to the Cascade Mountains. Total County population is estimated at 382,067. While 60% of the population live in the Eugene/Springfield metro region, more than 150,000 residents live in the larger rural and unincorporated areas of the county. The Latino community, approximately 9% of the total population, is the largest and fastest-growing ethnic group in Lane County.

Between 40-50% of Lane County residents are renters (over 190,000 individuals), a percentage that’s generally higher than the Oregon average.

Age and life experience, socioeconomic status, disability, and language barriers are just some of the factors that impact a renter’s ability to fully understand their legal rights and remedies. Anecdotally, many community members impacted by these barriers are often renters who are broadly underserved (e.g., students and young people, LGBTQ, non-English speakers, seniors on fixed incomes, etc.), and access to legal information and assistance is frequently scarce.

Equity*

How are you approaching equity considerations within the project?

Numerous studies and reports reveal explicit equity considerations with regards to tenant rights, rental housing discrimination, and eviction. The conclusions of this growing body of research suggest that on-going efforts to provide support, education, and advocacy for marginalized groups living in rental housing are essential. The goals of this project seek to contribute to the collective effort by providing a central point for authoritative, comprehensive, and current legal information on landlord/tenant law targeted specifically to Lane County renters.

Select report summaries that illustrate equity considerations addressed by the grant project:

- Compiled monthly statistical reports from Springfield-Eugene Tenant Association (SETA) consistently show “overrepresentation of vulnerable populations.” At the conclusion of Hotline interactions, callers are asked to self-identify personal demographic data; however, numbers are ‘squishy’ because callers can represent multiple categories and are not interviewed extensively. For example, elderly and disability are often co-occurring demographics. Despite these anomalies, caller data suggests a large number of renters needing legal information and help are students, senior citizens, people receiving public housing assistance, and minority ethnic communities.
- Oregon Housing & Community Services (OHCS) provides financial and program support to create and preserve opportunity for quality, affordable housing for Oregonians of lower and moderate income. In February 2019, they published a “Statewide Housing Plan” which articulates how OHCS plans to “pave the way for more Oregonians to have access to the stable housing opportunities necessary for self-sufficiency.” The plan identifies 6 priorities, with “Equity and Racial Justice” near the top of the list. OHCS reiterates that “people of color have long faced discrimination and inequity in housing...and face persistent poverty and wage gaps that force families to spend a greater share of their incomes on rent, leading to housing insecurity and a higher risk of homelessness...In addition, ongoing discrimination in the housing market combined with systemic barriers to economic mobility, wealth creation and opportunities impede progress toward parity.”
- A survey and report published in September 2020, conducted by Portland State University’s School of Urban Studies and Planning in cooperation with the Community Alliance of Tenants, found many BIPOC tenant respondents were likely to face more significant challenges: “Tenants who are Black, Indigenous, and People of Color identified are more likely to be cost burdened and struggle with housing insecurity, being over-represented among the houseless population in Oregon. Likewise, impacts of the Covid-19 pandemic have been unevenly distributed, both in health and economic consequences. While the general population of renters was able to maintain payment and avoid arrears, for BIPOC respondents to the survey, the challenges were more acute.”
- While a comparable study for Lane County was not readily found, a December 2019 Audit Testing Report prepared by the Fair Housing Council of Oregon considered “Race, National Origin & Source of Income” as indicators of disparate treatment among renters in the City of Portland. It claimed, “Today, discrimination and differential treatment manifest in a less overt manner. There is rarely a slammed door or a blatant derogatory statement, but instead a lack of availability, a higher cost, or different terms and conditions provided. Often this

leaves a community member with the sense that they have been treated inequitably but without the means to directly identify the discrimination.” Their audit testing revealed that “individuals from...protected classes continue to face barriers when seeking housing... (and) the concern is that community members from diverse backgrounds seeking housing are treated less favorably.” Although the data doesn’t (yet) exist to support the allegation in Lane County, it’s not at all unreasonable to conceive the same type of discrimination is happening to minority groups here.

Activities*

List and describe all steps/tasks will you undertake to meet your goals. Please only include activities that will be completed within the grant period.

1. Retain web design consultant to provide SETA website assessment, recommendations, and periodic technical assistance.
2. Determine optimal organization of website content, user-friendly design features, and methods of contact.
3. Develop content – legal guides, templates, and/or referral lists – for a minimum of 6 broad categories, including but not limited to:
 - Housing search, applications, and screening criteria
 - Moving in, moving out, and deposits
 - During tenancy
 - Repairs
 - Eviction and termination
 - Discrimination and retaliation
4. Publish content on SETA website and in print format, via commercial printer, suitable for distribution.
5. Identify distribution points in Lane County:
 - a. Eugene-Springfield
 - b. Minimum of at least 6 additional communities in Lane County, including but not limited to Blue River, Oakridge, Cottage Grove, Florence, Mapleton, and Junction City.
6. Coordinate distribution of both legal information sheets/content guides as well as SETA promotional materials and ensure appropriately-located displays.
7. Provide instruction to staff at distribution points (e.g. public libraries) regarding referrals to SETA and the Lane County Law Library, as well as how to replenish materials.
8. Purchase technology equipment and set up dedicated Remote Technology Access Station in Law Library.
9. Arrange for advertisement of information tools and resources created for this project; to be conducted throughout the duration of the grant.

Anticipated Outputs*

List the tangibles that will result from the above activities.

- A singular web-based portal, built upon the existing SETA website, will provide a comprehensive source of current, authoritative, and readable information on legal topics of relevance to renters in Lane County.
- A minimum of 12 information guides on Oregon landlord/tenant law will be written,

published in print and online, and translated into Spanish.

- A Remote Access Technology Station will be developed and housed at the Lane County Law Library, enabling renters involved with legal eviction or other landlord/tenant court proceedings the technology tools needed to participate in remote hearings or trials, electronically file pleadings, or take part in attorney consultations.
- A minimum of 11 print ads, 1 bus ad, and 1000 mailings promoting SETA, its Hotline, the Lane County Law Library, and the library's Remote Access Technology Station will be produced.
- Information guides and SETA/Hotline/Law Library promotional materials will be distributed to locations in a minimum of 6 Lane County communities (outside the Eugene-Springfield area).

Anticipated Outcomes*

List all anticipated outcomes and describe how you will measure each one.

- 80% of callers to the SETA Hotline will report their knowledge of tenants' legal rights and/or responsibilities increased or substantially increased by the help they received. This will be measured through end-of-call surveys.
- 75% of Law Library patrons with landlord/tenant law questions will report their knowledge of Lane County resources and referrals for renters increased or substantially increased by the help they received. This will be measured through feedback forms and informal interviews.
- At least 75% of participating distribution points will report an increased awareness of landlord/tenant law legal information resources available in Lane County. This will be measured through questionnaires at the start and end of the project.
- 100% of Remote Access Technology Station users will be satisfied or highly satisfied with their experience. This will be measured through feedback forms and informal interviews.
- Usage of the SETA website will increase by at least 25% in terms of total visits. This will be measured through Google Analytics and correlated as needed to other compiled data, such as page views and unique visitors.

Does your project involve creating/migrating digital collections or digitization?*

No

Promoting the Project

How will you promote this project to the public?*

Include in your description how you will address accessibility, such as providing materials in Spanish or other relevant languages, ensuring digital promotions are ADA compliant, etc.

Character Limit: 2000

The LSTA project will be promoted to the public in a number of ways:

- Legal information guides on landlord/tenant law created for this project will be translated into Spanish.

- A re-designed and enhanced SETA website, where legal information guides will be located, will be ADA compliant with much of the content available in Spanish.
- Paid advertisements will include University newsletter ads, public bus ad, and print mailings to select recipients (e.g., public housing renters, nonprofit groups representing people of color, municipal courts, public libraries, etc.).
- Social media, to include grant participants' Facebook & Twitter accounts, which will in turn be shared via social media accounts of partner distribution points (and potentially affiliated print/radio media).
- Lane County government press releases and SETA webpage announcements. ½-sheet handouts created by Law Library available at Lane County Circuit Court Information Desk.
- Project endorsers and stakeholders to employ in-house methods of information dissemination (e.g., when needed, Legal Aid will refer tenant callers to SETA and/or the Law Library, as will Lane County Circuit Court for tenants facing FED actions; Lane County Bar Association's Access to Justice Committee will inform their members of the project, potentially motivating attorneys to investigate ways in which they could provide legal assistance to tenants).

How will you share your experience with the library community in Oregon?*

The Lane County Law Library will seek multiple avenues for sharing our experience with the library community:

- With vast conference presentation experience, the Law Librarian will use this project as the basis for a 2022 OLA Conference program submission. Project partners (Springfield-Eugene Tenant Association and Grupo Latino de Acción Directa) will be asked to serve as panelists.
- Additionally, the Law Librarian will consider contributing a similar presentation at the American Association of Law Libraries Annual Meeting, to be held in July 2022.
- A narrative summary of the project will be written and submitted to listservs, newsletters, and other forums as appropriate.

Budget

There are a number of restrictions on how federal funds can be spent. Please review Oregon LSTA Allowable Costs before preparing your budget.

Project Budget*

File Size Limit: 2 MB

Continuing Support*

Do you anticipate continuing this project after the grant period ends? If so, describe how you will plan to be able to sustain this project beyond the project end date. Consider, for example, how ongoing activities will be paid for and staffed after the grant ends, and how materials/products will be maintained or replaced.

The project will continue in the sense that legal information resources on landlord-tenant law aimed at renters will continue to be made available via the SETA website; contributions for content and resource development will continue to be supplied by SETA Board members and

volunteers, the Lane County Law Librarian, and other Lane County legal professionals. Additionally, the SETA Hotline will continue to respond to caller questions and offer legal information and referrals. The salary of SETA's Hotline Manager will continue being paid with grants and other funding sources acquired by the non-profit.

While promotional materials in print may discontinue, all project partners will consistently provide referrals upon request to: SETA's website and Hotline, for tenants to get information on their legal rights and responsibilities; the Lane County Law Library, for its research collection and Remote Access Technology Station; and GLAD, for Latino residents to find support and guidance.

Additional Information

If you have additional resources that support your grant, please upload them here.

Stakeholder's Letter of Support:

Oregon Law Center/Lane County Legal Aid Office

Stakeholder's Letter of Support:

Lane County Bar Association-Access to Justice Committee

Additional supporting documents

Lane County's 2019 Community Health Assessment

https://www.lanecounty.org/government/county_departments/health_and_human_services/public_health/administration/public_health_reports_and_data/2019_community_health_status_assessment

Additional supporting documents

Oregon Housing and Community Services:

- "Statewide Housing Plan" (February 2019)
- "Lane County Housing Profile" (2017)

Additional supporting documents

"Eugene Housing Tools and Strategies Evaluation" (February 2019)

Additional supporting documents

Community Alliance of Tenants/PSU Report: "Stability, Equity, and Dignity: Reporting and Reflecting on Oregon Tenant Experiences During the Covid-19 Pandemic" (September 2020)

Additional supporting documents

Springfield-Eugene Tenant Association, "Hotline Updates" (August 2020 – December 2020)

Code: 04BY_DEPTREQBUDGET		Name: BY 02 QUERY - Department Req Budget		
Organization: 5153130		Organization Name: Law Library		
Fund: 222		Fund Name: Law Library		
	FY 21-22	FY 20-21	FY 19-20	
	Department	Yr-to-Date	Actuals	Notes
	Request	Actuals	Actuals	
446190 - Miscellaneous Sales	500.00	0.00	387.40	
453144 - Coronavirus Relief Fund	0.00	0.00	1,044.94	
454245 - Court Fees	317,041.00	229,574.70	306,338.84	
466910 - Miscellaneous Svc Charges	0.00	0.00	190.00	
466980 - Refunds & Reimbursements	0.00	0.00	357.41	
486100 - Investment Earnings	4,000.00	4,038.57	10,718.61	
TOTREV - Total Revenue	321,541.00	233,613.27	319,037.20	
496110 - Fund Balance	519,269.00	508,340.53	430,212.70	
400000 - TOTAL RESOURCES	840,810.00	741,953.80	749,249.90	
				New Position Add: PT C004, Administrative Assistant, Union 01, Afcscme, Status 20 (Add Dept Request) \$86,181
511100 - Regular Operating Wages	99,081.00	46,261.44	69,055.36	
511300 - Extra Help	10,404.00	3,930.00	8,280.00	
511610 - Risk Management Benefits	0.00	0.00	53.00	
511621 - Social Security Expense	6,796.00	3,064.84	4,727.89	
511622 - Medicare Ins Exp	1,587.00	716.78	1,105.72	
511623 - Unemployment Ins	196.00	121.26	183.40	
511626 - Workers Comp	339.00	214.81	327.70	
511627 - LTD	703.00	307.41	479.67	
511628 - PERS - OPSRP Employer rate	20,713.00	10,319.77	15,404.58	
511629 - PERS Bond	7,431.00	3,626.00	4,971.00	
511630 - PERS - 6% Pickup	5,944.00	2,831.25	4,226.27	
511640 - Health Insurance	27,264.00	11,242.40	19,069.60	
511641 - Dental Insurance	1,896.00	703.00	1,281.50	
511643 - EE Assistance Pgm	48.00	10.21	16.70	
511644 - Life Insurance	468.00	107.01	167.12	
511645 - Flexible Spending Admin	48.00	11.09	15.28	
511646 - Disability Insurance - Short Term	72.00	21.45	35.10	
511647 - Deferred Comp Employer Contrib	1,531.00	925.28	1,381.19	
511648 - Retiree Medical	2,474.00	1,415.57	2,113.08	
511649 - FMLA Administration	48.00	16.73	27.34	
TOTPS - Total Personnel Services	187,043.00	85,846.30	132,921.50	
TOTFTE - TOTAL FTE	2.00	0.00	0.00	

Code: 04BY_DEPTREQBUDGET		Name: BY 02 QUERY - Department Req Budget		
Organization: 5153130		Organization Name: Law Library		
Fund: 222		Fund Name: Law Library		
	FY 21-22	FY 20-21	FY 19-20	
	Department	Yr-to-Date	Actuals	
	Request	Actuals	Actuals	Notes
512111 - Professional & Consulting	3,000.00	29.07	29.37	Increase. Reserved for library space/design consultant (unable to pursue in 2020-2021) and website consultant.
512179 - Subscriptions	300.00	270.40	234.00	
512344 - Telephone Services	2,262.00	1,347.50	1,270.79	
512345 - General Liability	547.00	310.66	390.00	
512362 - External Equipment Rental	100.00	0.00	0.00	
512531 - Fleet Replacement	100.00	0.00	42.24	
512537 - Mail Room Charges	200.00	2.40	4.92	
512551 - License Replacement	459.00	183.36	275.04	
512552 - Indirect/Technology Serv	13,483.00	15,240.00	19,579.20	
512553 - Infrastructure Replacement	734.00	583.36	909.00	
512554 - County Indirect Charges	32,059.00	23,563.36	30,890.04	
512555 - Direct/Technology Serv	0.00	410.64	0.00	
512558 - PC Replacement Services	1,000.00	666.64	900.00	
512611 - Office Supplies & Expense	2,000.00	513.90	971.62	
512613 - Professional Licenses	1,100.00	585.00	766.00	
512614 - Printing & Binding	400.00	91.00	180.53	
512615 - Advertising & Publicity	500.00	0.00	475.50	Increase, due to actuals. Reserved for printing updated brochures and other promotional materials.
512616 - Microfilm Imaging Services	1,000.00	0.00	0.00	Decrease, due to equipment purchased in FY20-21.
512617 - Photo/Video Supplies & Svcs	250.00	0.00	0.00	
512621 - DP Supplies And Access	4,000.00	0.00	198.74	
512622 - DP Equipment	0.00	0.00	0.00	
512623 - Print & Copier Exp	1,000.00	0.00	528.36	
512626 - Small Office Furniture	5,000.00	0.00	1,648.79	
512637 - Library - Serials & Conts	30,000.00	16,928.05	20,991.52	
512639 - Library - Monographs	30,000.00	12,692.35	25,274.46	
512712 - Food	200.00	0.00	107.90	
512811 - Business Expense & Travel	100.00	0.00	0.00	
512815 - Committee Stipends & Expense	100.00	0.00	0.00	
512821 - Outside Education & Travel	5,000.00	109.00	2,319.85	
512822 - County Training Classes	200.00	0.00	0.00	

Code: 04BY_DEPTREQBUDGET		Name: BY 02 QUERY - Department Req Budget		
Organization: 5153130		Organization Name: Law Library		
Fund: 222		Fund Name: Law Library		
	FY 21-22	FY 20-21	FY 19-20	
	Department	Yr-to-Date	Actuals	Notes
	Request	Actuals	Actuals	
TOTMS - Total Materials & Services	135,094.00	73,526.69	107,987.87	
TOTEXP - Total Expenditures	322,137.00	159,372.99	240,909.37	
991910 - Operational Contingency	97,051.00	0.00	0.00	
TOTCON - Total Contingencies	97,051.00	0.00	0.00	
992920 - Operational Reserves	422,218.00	0.00	0.00	
99000S - TOTAL RESERVES	422,218.00	0.00	0.00	
500000 - TOTAL REQUIREMENTS	841,406.00	159,372.99	240,909.37	
NET_FUND	0.00	-582,580.81	-508,340.53	
TOTAL REVENUE (Revenue only, no Contingency/Reserves)	321,541.00			
TOTAL EXPENDITURES (M&S + Personnel)	322,137.00			
NET FUND	-596.00	<i>*To draw on reserves</i>		
CONTINGENCY	97,051.00			
RESERVES	422,218.00			
TOTAL (in addition to annual revenues)	519,269.00			

LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE
CURRENT MEMBER ROSTER
(July 2020 – June 2021)

NAME	AFFILIATION	MEMBER CATEGORY	TERM EXPIRES
Jennifer Jonak	Jonak Law Group PC	LCBA*	6/2022
Shane Davis	Johnson Johnson Lucas & Middleton	LCBA	6/2022
Victoria Nguyen	University of Oregon Law School	LCBA (law student)	6/2021
Erika Hente	Lane County Legal Aid/Oregon Law Center	At-large member (legal professional: attorney)	6/2021
Marc Friedman	Access the Law	At-large member (legal professional: attorney)	6/2021
Kari Malone	Lane County Circuit Court	At-large member (lay citizen: court services supervisor)	6/2021
Kristynn Johnson	Eugene Public Library	At-large member (lay citizen: public librarian)	6/2021
<i>Non-voting members</i>			
Megan Austin	University of Oregon Law School	Ex-officio (law librarian/instructor)	N/A
Sue Ludington	Lane County Law Library	County liaison (law librarian)	N/A

**LCBA = Lane County Bar Association. Two attorneys fill 2 year terms; one law student fills 1 year term.*