

M I N U T E S
H U M A N S E R V I C E S C O M M I S S I O N

Remote/GoToMeeting 602-588-741

April 19, 2021
12:15 p.m.

PRESENT: Pat Farr *Chair*, Matt Keating *Vice Chair*, Claire Syrett, Laurie Trieger, Marilee Woodrow, *Members*; Chris Pickering, Samantha Adams and Amy Wilson (Catholic Community Services), Tim Black (St. Vincent de Paul), Craig Opperman and Maleigha Myers (Looking Glass), Michael Yoshioka and Hope Birrell (First Place Family Center), *Presenters*; Erin Fifield City of Springfield Staff; Kristie Hammitt, Jason Dedrick and Brooke Freed City of Eugene Staff; Steve Manela, Sarai Johnson, Alex Dreher, Amanda Borta, James Ewell, Katharine Ryan, Katherine Burish, Stephanie Talbott, Lane County Staff; Bob Teter, Bruce Abel, David Saez, Kelly Sutherland, Linda Carnine, Lise Schellman, Melissa Handley, Michelle Hankes, Mike Fleck, Scott Eastburn, Sue Paiement, Tom Mulhern, Wayne Martin, Guests.

ABSENT: Shaun Londahl, Member.

I. CALL TO ORDER

Chair Pat Farr convened the meeting at 12:15 p.m. Those present introduced themselves.

II. PUBLIC COMMENT

There was no one wishing to give public comment.

III. CONSENT AGENDA

- Minutes of March 15, 2021
- Statement of Revenue and Expenditures as of March 31, 2021

Matt Keating moved to approve the consent agenda.

Claire Syrett provided the second. The motion passed.

IV. PANEL DISCUSSIONS: HOMELESS ACCESS CENTERS

Ms. Dreher noted this was the final panel discussion in preparation of our Request for Proposal (RFP) for new contracts.

Providers panel today:

Catholic Community Services (CCS) OASIS: Chris Pickering, Samantha Adams, Amy Wilson,

St. Vincent de Paul Lindholm Center: Roxann O'Brien, Tim Black

Looking Glass: Craig Opperman and Maleigha Myers

First Place Family Center: Michael Yoshioka and Hope Birrell

Questions:

Please introduce yourself and describe the type of Access Center you manage/represent (i.e. do you serve a specific population such as youth, families, survivors of DV, where is your access center located, how many people do you serve daily/annually?)

Catholic Community Services (CCS) Oasis Program Coordinator Amy Wilson said CCS served families in Springfield without housing and minors in their care. Most referrals come from the Springfield schools. The drop-in day center has a kitchen which can be used to prepare meals, showers, a laundry facility, household hygiene items, meal site, employment and housing search, and case management. The Access Center served 59 households last year. It is located at the First Baptist Church next to CCS to allow a larger space for families to come in for the Oasis program. We provide a 90 day program for people transitioning into housing with an overnight parking program, three Conestoga huts and two tiny houses. Clients meet once a week with their Case Manager.

St. Vincent de Paul (SVPD) Lindholm Center Winter Strategies Coordinator Tim Black said the Lindholm Center housed the Eugene Service Station and Veterans program. The Eugene Service Station (ESS) provides meals, showers, laundry, internet, message service, daytime storage, referral and access to services. The Veterans program provided support services for Veterans and their families.

Looking Glass Community Services (LGCS) Director for Homeless and Adjudicated Youth Maleigha Myers said that LGCS operated two drop-in centers in Lane County; one in downtown Eugene and one in Cottage Grove which is referred to as the Rural Drop-in program. Our centers also provide basic needs such as showers, hot meals and food or meals-to-go, some case management, help with vital records, housing, street outreach and collaboration in the schools. Our records indicate about 400 contacts with youth per month.

SVDP First Place Family Center Director Michael Yoshioka introduced Hope Birrell who is new in her position of Program Manager overseeing the First Place Family Center personally.

Ms. Birrell noted that FPFC served approximately 2,000 families last year through the Day Access Center. The Center is open 8:00 to 5:00, 365 days a year for families with children in their care who are seeking staff support, coordination, and referral to access. The Center provides basic needs such as laundry, showers and a mailing address. Staff led resources include front door assessments, homeless prevention services, and a way to connect and engage to community resources, enrollment to the on-site First Place Kids Therapeutic Childcare Program, connect and support around academic resources via the ongoing and close relationship with McKinney-Vento liaisons, on-site dental care in partnership with Advantage Dental as well as intake into our Night Shelter Annex program. The Night Shelter Annex is a 22 unit 90-day congregate shelter program open 5:00 p.m. to 7:45 a.m. all year for families seeking a sheltered environment that also provides wraparound case management and support services.

What are the current trends you are seeing in homeless Access? How has COVID-19 affected your ability to provide services, and the community need?

Ms. Adams said that CCS has more resources available to people due to pandemic. Clients who were earlier sleeping in tents or camps, had offers of a room from family members. As other agencies, CCS had to close our doors and weren't allowed to have people in the building, so this required some creative thinking on how to provide case management, food boxes and day center services. A Shower trailer was brought in for folks to use. Laundry services were continued with emergency funds and a wall erected to separate the space between CCS and the laundry room to allow clients access.

Mr. Black said the distancing requirements at the Lindholm Center were originally daunting but they were able to adapt. The numbers dipped from pre COVID of about 270 folks through the Service Station a day, to about 200 per day now. The main concern is it is hampering our efforts to try to increase a sense of community where clients are served which just increases the anxiety and impacts mental health needs and substance abuse. He expressed his thanks to Lane County Public Health who made it a priority to provide vaccines early to frontline workers and key volunteers.

Ms. Myers agreed with the assessment of stress on Looking Glass clients, and also staff, who have been tirelessly working to do their jobs and showing up for their clients in whatever capacity. Originally Looking Glass closed the doors, but we were then able to see clients one at a time on a case-by-case basis whether it was a toothbrush, hygiene supplies, clothing or a tent. We were also able to allow the use of showers individually, and then we would escort them out of the building. There were 20 minutes maximums for all youth in the building. Other services have also been impacted such as laundry and staff were able to address that issue creatively as well. At first youth were not coming as frequently, but with the changes and adaptations capacity has been building back up. More front door assessments are occurring than previously, and we attribute that to kids finding a transient or traveling lifestyle to be more risky.

Ms. Birrell recognized the running theme of anxiety and being overwhelmed. First Place Family Center staff were working diligently to abide by the CDC guidance and also continue to serve clients. First Place created sanitation stations, learned what a "1 to 30 to bleach ratio" was for cleaning, established six foot distancing with markings on the traffic flow, decreased capacity and created hourly sanitation rounds.

How has COVID-19 changed the intake process for people trying to access services.

Ms. Adams said CCS staff were doing intakes over the phone and paperwork is being processed using a program called DocuSign. Hardcopy paperwork is not being exchanged at this time.

Mr. Black said Lindholm Center continued to be open and explain available options to them. The Hub is located across the street at Dawn to Dawn, and there are community rooms for anyone who might need them.

Ms. Myers said Looking Glass was able to streamline the intake process, the center is open Monday through Friday, and events are being planned for the summer.

Ms. Birrell said some processes were streamlined or automated at First Place, and most intakes are completed over the phone. There is a limit to the number of families that can be in the building and there are limited time slots for services but they are still provided.

What are the essential services of an Access Center? How do you meet the unique needs of people with disabilities, and who have been historically marginalized such as people of color? How do you address equity?

Ms. Adams said that the essential services of an access center are basic needs, access to housing, emotional support, casement management and food. As Oasis is located upstairs in an old church, staff were determined to find ways to serve those with disabilities. She explained that she will take pictures of the available food with her cell phone, meet them near the door at the stairwell for them to pick out what they like or the meal for the day as well as any hygiene items they might need.

Ms. Pickering added that CCS deals with any issues or requests that a person might have regardless of their abilities or special needs.

Mr. Black agreed noting that the population served at Lindholm has already been marginalized. They try to be as low barrier as possible and address physical barriers as they come up. Regarding equity and obstacles, he said the worst thing to do is assume we are doing everything we can. A committee was created to look at sites to look at those issues.

Ms. Myers said that while the center provides basic needs such as showers and food, Looking Glass clients also need relationships with consistent adults who will be there to provide structure in their lives. Regarding facilities, the building is one floor, very well organized, and the aisles are wide enough for wheelchair or crutches. The showers are ADA accessible in all areas as well.

Ms. Birrell considered that cultural and relational appropriateness and delivering services with a Trauma Informed Lens that takes into account an ability to foster and maintain a supportive role and to provide a responsive and adaptive approach.

Ms. Dreher thanked the panelists and opened the floor up for Commission members.

Ms. Trieger noted the agency presentations these last few months had laid bare the need and critical cracks in our provider network. She was concerned that the wage, skill, benefits and job security of agency staff were important as well. She suggested a longer conversation to address this issue on a systemic level and how, as a community, we are meeting the needs of the people who are helping the most vulnerable people in our community.

Claire Syrett encouraged members and guests to view the City of Eugene COVID survey. The data looked at the disproportionate impact to the different populations.

Mr. Farr referred to Ms. Wilson's comment about more resources being available during the pandemic, and the family members that stepped forward to help during the pandemic.

Ms. Wilson said that there was in particular a larger food supply through the state with the pandemic food stamp benefits and from Food for Lane County (FFLC) generally.

Ms. Pickering noted that the initial lockdown on families encouraged families to lockdown together. The eviction moratorium also created a safety net in that landlords who would have traditionally evicted families who were doubled up, were more reticent to evict.

Mr. Farr asked Ms. Myers about the uncertainty that surrounded her clients about the availability of services.

Ms. Myers said COVID had impacted Looking Glass staff in general whether that was anxiety or staff having to leave due to childcare issues. But basically it comes down to the safety that is within the relationships as they develop and the impact of COVID has made it more difficult to connect.

Mr. Keating considered that there was a balance of capacity in getting the word out and the ability to serve. He asked if panelists could offer their opinion on what is your greatest need.

Mr. Yoshioka said that First Place Family Center was able to secure a small grant with the plan to install video monitors or flat screen tv's to install in all the common spaces at First Place Family Center, the Night Shelter and the Girls Youth House. The grant also provided funding for our own hosting, video hosting and curation tools so that PSA's from every different provider in the community could be looped and shown to everyone sitting in the lobby or various sites. They were now working on content production and curation as that was the expensive part. He welcomed County funding and more small grants to act quickly on creative initiatives.

Ms. Adams noted that while CCS continuously updated the website, clients still networked among themselves, and staff to their network. She would definitely like more staff to offer more open hours for clients.

Mr. Black said there was a great need for mental health services such as personal safety for people on-site and for people dealing with substance abuse and mental health issues.

In the Chatbox:

12:36 Alex Dreher – If members have questions at any time for panelists, feel free to type them into the chat. Or you can hold them to the end.

12:37 Matt Keating – Service providers, you are A+ (thank you for all you do). Question: what is your greatest need?

12:51 Matt Keating – Question: if families don't necessarily know what services are available – an astute observation, Hope – if local government partnered more intentionally to cross-promote various services through traditional and non-traditional means of advertising/PSAs/digital strategies would that be welcome or are you currently operating at capacity, and would increased cross-promotion be a benefit or a hindrance.

12:51 Laurie Trierger – I'd like to be in the queue for comment after the panelists presentation please.

1:00 Chris Pickering – Mr. Keating, our OASIS program is run with one full time staff. Our need is funding for additional staff as we head into next year with the new requirement to be open seven days/week 8 hours/day. We will need to hire at least one additional staff person.

1:05 Jason Dedrick – (link to Eugene COVID Survey) <https://www.eugene-or.gov/4668/COVID-19-Survey>

1:09 Bruce Abel – I met a homeless couple expecting a child in a few weeks. They have not accessed any services. Where would be the best place for me to direct them?

1:10 James Ewell – Here is a referral form for family shelter programs. Households who are pregnant qualify as well. <https://www.cognitofirms.com/lanecounty1/familysHELTERreferralform>

1:10 Michael Yoshioka - @Bruce: FPFC

1:10 Hope Birrell – I would invite them to visit First Place Family Center

1:10 Alex Dreher – First Place Family Center

1:11 Chris Pickering – Mr. Dedrick, 541-345-3628 ext 390

1:12 Bob Teter - We notify by social media, website, email blasts to community partners. We also have signage on our building and we try to update weekly.

1:13 Chris Pickering – <https://www.ccslc.org/>

1:14 Hope Birrell – I would share that SVDP advertises our updates via social media and other venues, however we have not had feedback that this is how they actually update their own knowledge base around services available. This information does still tend to be heavily by word of mouth in the community

1:15 Hope Birrell – More outreach on a larger scale is needed.

1:19 Chris Pickering – This is for the OASIS Program for the homeless family.

1:12 Chris Pickering – 541-345-3628 ext 390 Contact number for the homeless family.

1:12 Bruce Abel – Thanks for the direction everyone and Commissioner Farr thanks for the support.

V. MANAGERS UPDATE

Mr. Manela offered a brief summary and update on House Bill 2100 which would amend the Oregon Housing and Community Services (OHCS) Department's distribution of Emergency Housing Assistance (EHA) funds and administration of federal anti-poverty programs. The bill that passed out of the House Committee will establish a legislative taskforce on homelessness and racial disparities to address provision and access to homeless services and requires the task force to submit a report to the appropriate Committee of Legislative Assembly no later than January 15, 2022. The intent is that resources be allocated geographically on a needs based formula and that services be more culturally responsive. The funding will continue during the first part of the biennium, but we're not guaranteed to full biennium funding.

Mr. Manela announced that the HSD was notified of an additional \$9.1 million of Department of Treasury funding for rent assistance in Lane County. That brings to total amount of funding to \$46.5 million; \$8 million of which has been dispensed and another \$15 million that will come and be allocated via the State of Oregon; so about \$61.5 million. He noted that the State eviction moratorium ends in June, and the federal moratorium ends in September. He expressed his belief that these type of resources will help the community and lessen the number of evictions. In addition the HSD was notified of an award of \$6.8 million of Emergency Solutions Grant (ESG) Coronavirus funds (ESG-CV), we're working with the Cities of Eugene and Springfield with their Community Development Block Grant Coronavirus funds (CDBG-CV), and the Home Consortium which is the Cities of Eugene and Springfield was allocated \$4.7 million for homelessness.

The Human Services Management Team is working on a process for the American Rescue Plan that will go to the Board of County Commissioners (BCC) at some time. Mr. Manela explained that he had submitted a proposal for non-profit capacity, similar to Mr. Yoshioka's suggestion, for small grants that will help agencies build capacity and work through this environment.

VI. NEXT MEETING

The next regularly HSC meeting is Monday, May 17, 2021

VII. ADJOURNMENT

The meeting adjourned at 1:30 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures
 Report: CY-0434 - Division by Account
 Department: Health and Human Services
 Division: Human Services Division
 As of April 30, 2021

**Percent
of Year**
83.29%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	738,601.00	218,136.00	423,022.94	(315,578.06)	57.27%
451301	Fema	911,095.00	-	2,500.00	(908,595.00)	0.27%
451351	Health & Human Services	4,240,333.00	519,231.00	2,110,801.74	(2,129,531.26)	49.78%
451369	SAMHSA	411,212.00	-	180,775.47	(230,436.53)	43.96%
451401	Housing & Comm Development	6,495,169.00	231,301.30	1,811,240.59	(4,683,928.41)	27.89%
451901	Miscellaneous Federal	18,938,297.00	95,996.36	12,078,104.59	(6,860,192.41)	63.78%
453120	Community Services Block Grant	1,015,320.00	4,283.00	410,900.00	(604,420.00)	40.47%
453143	Coordinated Care Org-CCO	200,000.00	-	(223,991.81)	(223,991.81)	-12.00%
453144	Coronavirus Relief Fund	3,090,066.00	-	1,537,139.09	(1,552,926.91)	49.74%
453190	Miscellaneous State	2,056,023.00	60,986.00	581,009.73	(1,475,013.27)	28.26%
453403	Homeless Shelters	14,866,069.00	281,646.00	7,323,818.00	(7,542,251.00)	49.27%
453444	Immune Action & Babies 1st	27,000.00	-	(27,000.00)	(27,000.00)	0.00%
453830	Veterans Affairs	249,596.00	-	124,798.00	(124,798.00)	50.00%
453910	Miscellaneous State Revenue	241,505.00	25,295.00	1,412,433.77	1,170,928.77	584.85%
455120	Eugene	3,016,738.00	95,918.34	1,426,946.29	(1,589,791.71)	47.30%
455160	Springfield	584,870.00	-	186,410.18	(398,459.82)	31.87%
456110	Eugene	60,100.00	-	-	(60,100.00)	0.00%
456190	Miscellaneous Cities	25,000.00	-	23,500.00	(1,500.00)	94.00%
466740	Trillium/OHP FEES	315,566.00	(5,815.70)	273,707.53	(41,858.47)	86.74%
466910	Miscellaneous Svc Charges	30,327.00	3,052.00	17,571.25	(12,755.75)	57.94%
466915	Special Projects	38,331.00	8,429.54	21,053.58	(17,277.42)	54.93%
466950	Private Donations	183,055.00	-	340,000.00	156,945.00	185.74%
466980	Refunds & Reimbursements	792.00	-	47,780.35	46,988.35	6032.87%
486100	Investment Earnings	-	4,470.16	11,133.21	11,133.21	100.00%
496110	Fund Balance Carryover	2,488,277.00	-	2,488,275.51	(1.49)	100.00%
498510	Transfer Fr General Fund (100)	1,578,411.00	216,700.00	1,433,856.00	(144,555.00)	90.84%
498515	Transfer fr General Fd Ongoing	1,987,672.00	391,292.75	1,565,171.00	(422,501.00)	78.74%
498900	Intrafund Transfer	586,943.00	-	282,909.26	(304,033.74)	48.20%
Total Revenues		64,376,368.00	2,150,921.75	36,090,866.27	(28,285,501.73)	56.06%
Personnel and Fringe		4,973,947.00	358,298.21	3,470,763.15	(1,503,183.85)	69.78%
512111	Professional & Consulting	91,210.00	7,639.48	89,980.78	(1,229.22)	98.65%
512173	Training Services	319,598.00	41,571.61	222,287.37	(97,310.63)	69.55%
512178	Support Services	-	5,697.55	49,749.64	49,749.64	100.00%
512179	Subscriptions	600.00	-	-	(600.00)	0.00%
512181	On The Job Training - Services	235,000.00	52,740.16	120,611.16	(114,388.84)	51.32%
512211	Agency Payments	46,349,567.00	2,718,790.31	17,632,782.23	(28,716,784.77)	38.04%
512214	Client Support Fund	5,338,114.00	465,481.71	4,581,136.23	(756,977.77)	85.82%
512216	Agency Payments Prior Year	-	-	176,346.04	176,346.04	100.00%
512341	Refuse & Garbage	1,750.00	162.86	44.57	(1,705.43)	2.55%
512343	Light, Power & Water	22,100.00	1,573.32	10,955.67	(11,144.33)	49.57%
512344	Telephone Services	171,951.00	3,672.82	22,587.32	(149,363.68)	13.14%
512345	General Liability	14,498.00	1,208.24	12,081.68	(2,416.32)	83.33%
512366	Real Estate & Space Rentals	1,203,216.00	220,223.14	985,439.92	(217,776.08)	81.90%
512531	Fleet Equipment/Vehicle Svcs.	5,482.00	882.24	4,936.35	(545.65)	90.05%
512536	Copier Charges	11,475.00	116.30	1,397.39	(10,077.61)	12.18%
512537	Mail Room Charges	3,038.00	401.46	2,395.36	(642.64)	78.85%
512551	License Replacement	11,479.00	956.59	9,565.90	(1,913.10)	83.33%
512552	TS Indirect	224,810.00	18,734.14	187,341.76	(37,468.24)	83.33%
512553	Infrastructure Replacement	5,875.00	489.58	4,895.80	(979.20)	83.33%
512554	County Indirect Charges	537,047.00	44,753.91	447,539.18	(89,507.82)	83.33%
512555	TS Direct	93.00	9.25	92.50	(0.50)	99.46%
512556	Dept Support/Direct	138,703.00	11,558.59	115,585.90	(23,117.10)	83.33%
512558	PC Replacement Services	9,375.00	781.24	7,812.40	(1,562.60)	83.33%
512611	Office Supplies & Expense	18,091.00	3,001.90	11,852.22	(6,238.78)	65.51%
512613	Professional Licenses	36,476.00	-	17,880.00	(18,596.00)	49.02%
512614	Printing & Binding	6,300.00	49.50	2,910.66	(3,389.34)	46.20%
512615	Advertising & Publicity	5,400.00	-	3,940.00	(1,460.00)	72.96%
512618	Postage	300.00	-	261.35	(38.65)	87.12%
512619	Radio/Communic Supplies & Svcs	5.00	2.43	5.05	0.05	101.00%
512620	Dues & Memberships	-	-	15,317.40	15,317.40	100.00%
512621	DP Supplies And Access	136,909.00	235.43	114,866.09	(22,042.91)	83.90%
512622	DP Equipment	25,209.00	-	19,585.12	(5,623.88)	77.69%
512626	Small Office Furniture	2,892.00	-	931.98	(1,960.02)	32.23%
512712	Food	500.00	-	-	(500.00)	0.00%
512716	Miscellaneous Supplies	2,400.00	-	50.94	(2,349.06)	2.12%
512721	Special Supplies	2,400.00	215.96	6,698.53	4,298.53	279.11%
512727	Safety Supplies	300.00	48.73	86.83	(213.17)	28.94%
512811	Business Expense & Travel	17,757.00	787.27	4,086.12	(13,670.88)	23.01%
512815	Committee Stipends & Expense	6,400.00	60.00	100.00	(6,300.00)	1.56%
512821	Outside Education & Travel	32,495.00	1,549.67	2,825.38	(29,669.62)	8.69%
512822	County Training Classes	100.00	105.00	1,785.00	1,685.00	1785.00%
512823	Training Services & Materials	15,589.00	-	6,735.45	(8,853.55)	43.21%
512911	Miscellaneous Payments	268,464.00	414,039.36	576,673.32	308,209.32	214.80%
512914	Parking	650.00	-	706.00	56.00	108.62%
Materials and Services		55,273,618.00	4,017,539.75	25,472,862.59	(29,800,755.41)	46.09%
521120	Equipment Attachments	-	-	(548.00)	(548.00)	100.00%
521320	Office Furniture	-	-	548.00	548.00	100.00%
522830	Special Projects	978,300.00	-	978,300.00	-	100.00%
Capital Projects/Outlay		978,300.00	-	978,300.00	-	100.00%
Debt Service		-	-	-	-	100.00%
532120	Transfer To Spec Rev Fd (200)	(417,007.00)	-	-	417,007.00	0.00%
532125	Transfer to Spec RevFd Ongoing	742,078.00	27,089.25	270,892.50	(471,185.50)	36.50%
532900	Intrafund Transfer	586,944.00	-	282,909.26	(304,034.74)	48.20%
Other Expenditures		912,015.00	27,089.25	553,801.76	(358,213.24)	60.72%
992920	Operational Reserves	2,238,488.00	-	-	(2,238,488.00)	0.00%
Reserves		2,238,488.00	-	-	(2,238,488.00)	0.00%
Total Expenditures		64,376,368.00	4,402,927.21	30,475,727.50	(33,900,640.50)	47.34%
Revenues Over (Under) Expenditures		-	(2,252,005.46)	5,615,138.77	5,615,138.77	

MEMORANDUM

TO: Human Services Commission
FROM: Lyn Oliver, Human Services Management Analyst
SUBJECT: Proposed Budget FY22
DATE: May 17, 2021

The proposed FY22 budget was developed in February totaling \$33,999,021.

Revenue from the jurisdictions of Eugene and Springfield were estimated at FY21 levels less one time COVID funding. Final contributions are determined through each jurisdiction's budget process.

Subsequent technical and supplemental budgets will include recent COVID awards estimated up to \$38M.

Human Services & Housing represents 68% of the budget, Energy Assistance 13%, Workforce Services 10%, Administration & Reserves 6%, and Veterans Services 3%.

Human Services personnel in FY22 totals 52.35 FTE. The FTE breakdown consists of 21.0 FTE in Workforce Services, 16.40 FTE in Human Services & Housing, 6.60 FTE in Veteran's Services, 5.10 FTE in Administration, and 3.25 FTE in Energy Assistance and Weatherization.

Direct Assistance and Agency Contracts make up 68% of the budget. Personnel is 15% of the budget, Materials & Services 12% and Administration (Agency, Department and County) is 5%.

Operational Reserves total \$2,460,310. Reserves are comprised of \$1,094,763 of TAC positions and River Avenue Shelter carry over, \$1,000,000 of LC H&HS reserves for cash flow, and \$365,547 of historical agency reserve.

Attached to this memo are three revenue and expense reports for FY22.

1) FY22 Proposed By Major Category

Detail revenue and expense by major program areas.

2) HSD Fund 285 History FY18-Proposed FY22

Human Services Division revenue and expense history. Proposed FY22 budget compared to FY21 supplemental budget #4, and actual revenue and expenditures from FY18, FY19 and FY20.

3) COVID Funding as of 5-11-21

Existing and projected COVID response revenue, contracted services detail and Lane County in house COVID expenditures.

HUMAN SERVICES DIVISION

FUND 285 by Major Program Area PROPOSED FISCAL YEAR 2021-2022

REVENUES	① ADMIN & RESERVES	② ENERGY ASSISTANCE	③ HUMAN SERVICES & HOUSING	④ WORKFORCE	⑤ VETERANS SERVICES	TOTAL
451251 Department of Energy	-	738,601	-	-	-	738,601
451351 Health & Human Services	-	3,483,663	239,977	-	-	3,723,640
451369 SAMHSA	-	-	401,216	-	-	401,216
451401 Housing & Comm Development	-	-	5,617,981	-	-	5,617,981
451901 Misc Federal Revenue	-	-	6,253,834	1,605,033	-	7,858,867
453120 Community Svcs Block Grant 2018 PROG	-	-	965,337	-	-	965,337
453143 Coordinated Care Org-CCO	-	-	200,000	-	-	200,000
453144 Coronavirus Relief Fund	-	-	-	316,156	-	316,156
453190 Misc State	-	-	-	1,073,842	-	1,073,842
453403 Homeless Shelters (EHA-SHAP)	-	-	2,490,502	345,018	-	2,835,520
453830 Veterans Affairs	-	-	-	-	249,596	249,596
453910 Misc. State (OEA/ECHO/EASCR)	-	156,125	-	-	-	156,125
455120 Eugene (Base)	-	-	740,125	-	69,875	810,000
455120 Eugene (EPD Youth Shelter)	-	-	36,000	-	-	36,000
455120 Eugene (CDBG)	-	-	50,000	-	-	50,000
455120 Eugene (D2D)	-	-	465,000	-	-	465,000
455120 Eugene (Access Weekend)	-	-	75,000	-	-	75,000
455120 Eugene (Access)	-	-	50,000	-	-	50,000
455120 Eugene (TAC IGA)	-	-	87,500	-	-	87,500
455120 Eugene (Contract Increases)	-	-	73,238	-	-	73,238
455120 Eugene - CDBG	-	-	500,000	-	-	500,000
455160 Springfield	-	-	125,138	-	10,114	135,252
455160 Springfield - CDBG	-	-	83,543	-	-	83,543
455160 Springfield - (OASIS)	-	-	41,199	-	-	41,199
466740 Trillium/OHP Fees	-	-	415,356	-	-	415,356
466910 Miscellaneous Svc. Charges (ERAP OLGA)	94,589	47,530	-	-	-	142,119
466915 Special Project	-	-	-	-	39,540	39,540
466950 Private Donations	-	-	223,940	-	-	223,940
496110 Fund Balance Carryover	1,410,000	31,725	1,294,763	-	80,000	2,816,488
498510 Transfer Fr GF Ongoing (MAT)	-	-	100,000	-	-	100,000
498515 Transfer Fr GF Ongoing (D2D/Access)	-	-	623,808	-	-	623,808
498515 Transfer Fr GF Ongoing (Vets)	-	-	-	-	420,432	420,432
498515 Transfer Fr GF Ongoing (TAC IGA)	-	-	87,500	-	-	87,500
498515 Transfer Fr GF Ongoing (TAC Rapid Resolution)	-	-	261,575	-	-	261,575
498515 Transfer Fr GF Ongoing (TAC Outreach Coord)	-	-	127,463	-	-	127,463
498515 Transfer Fr GF Ongoing (Contracts Increases)	-	-	37,882	-	-	37,882
498515 Transfer Fr GF Ongoing	-	-	1,504,479	-	-	1,504,479
498900 Intrafund Transfer	654,827	-	-	-	-	654,827
TOTAL REVENUES	2,159,416	4,457,644	23,172,355	3,340,049	869,557	33,999,021
EXPENDITURES						
Personnel and Fringe	616,975	345,242	1,752,195	1,945,471	550,081	5,209,963
<i>Full Time Equivalent</i>	<i>5.10</i>	<i>3.25</i>	<i>16.40</i>	<i>21.00</i>	<i>6.60</i>	<i>52.35</i>
512111 Professional & Consulting Services	-	100	72,000	710	-	72,810
512173 Training Services	-	-	-	252,500	-	252,500
512179 Subscriptions	-	-	-	600	-	600
512181 On The Job Training-Services	-	-	-	235,000	-	235,000
512211 Agency Payments	-	1,633,847	18,209,776	-	-	19,843,623
512214 Client Support Fund	44,453	2,300,539	348,431	188,660	2,500	2,884,583
512341 Refuse & Garbage	347	226	727	-	450	1,750
512343 Light, Power & Water	2,612	1,698	7,090	-	6,000	17,400
512344 Telephone Services	5,500	2,736	15,636	7,800	6,500	38,172
512345 General Liability	2,389	938	5,176	5,671	1,725	15,899
512366 Real Estate & Space Rentals	-	-	0	3,396	-	3,396
512531 Fleet Equipment/Vehicle Svcs	-	-	7,500	-	-	7,500
512536 Copier Charges	1,633	1,061	1,306	-	3,000	7,000
512537 Mail Room Charges	833	3,000	900	-	850	5,584
512551 License Replacement	1,821	1,491	7,583	9,632	3,027	23,554
512552 TS Indirect	28,159	11,545	96,469	117,988	43,760	297,921
512553 Infrastructure Replacement	856	612	1,957	2,447	1,223	7,095
512554 County Indirect Charges	40,779	42,811	218,178	133,389	127,874	563,031
512556 Dept Support/Direct (Q&C)	5,239	14,293	141,343	4,345	8,444	173,664
512558 PC Replacement Svcs.	1,200	850	3,300	4,000	1,700	11,050
512611 Office Supplies & Expense	2,800	300	3,100	4,360	5,000	15,560
512613 Professional Licenses	10,000	8,976	1,115	200	14,400	34,691
512614 Printing & Binding	100	1,500	3,900	1,250	1,000	7,750
512615 Advertising & Publicity	-	200	-	-	3,000	3,200
512617 Photo/Video Supplies & Services	-	-	4,000	-	-	4,000
512618 Postage	-	-	100	-	100	200
512621 DP Supplies and Access	1,000	400	162,966	2,700	3,000	170,066
512622 DP Equipment	1,200	1,200	4,100	-	-	6,500
512626 Small Office Furniture	2,628	-	101,700	-	1,500	105,828
512712 Food	-	-	500	-	-	500
512716 Miscellaneous Supplies	-	2,400	-	-	-	2,400
512721 Special Supplies	-	2,400	-	-	-	2,400
512727 Safety Supplies	-	-	-	-	300	300
512811 Business Expense & Travel	200	600	3,316	9,500	4,000	17,616
512815 Committee Stipends & Expenses	1,357	-	7,167	-	-	8,524
512821 Outside Education & Travel	3,000	6,150	29,127	5,000	6,000	49,277
512822 County Training Classes	250	-	-	100	-	350
512823 Training Services & Materials	4,488	-	5,522	1,000	2,000	13,010
512911 Miscellaneous Payments	-	-	-	303,200	-	303,200
512914 Parking	-	-	650	-	-	650
Materials & Services	162,844	4,039,873	19,464,636	1,293,448	247,353	25,208,154
532120 Transfer to Special Rev. Funds (H&HS Admin.)	14,050	72,529	301,115	55,427	22,646	465,767
532900 Intrafund Transfer (HSD Admin.)	-	-	559,647	45,703	49,477	654,827
992920 Operational Reserves	1,365,547	-	1,094,763	-	-	2,460,310
Other Expenditures and Reserves	1,379,597	72,529	1,955,525	101,130	72,123	3,580,904
TOTAL EXPENDITURES	2,159,416	4,457,644	23,172,355	3,340,049	869,557	33,999,021
REVENUE OVER (UNDER) EXPENDITURES	0	(0)	(0)	(0)	(0)	-

HUMAN SERVICES DIVISION

FUND 285

ACTUALS FY 2018 - PROPOSED FY 2022

Revised 5/11/21

Description	2022 Proposed	2021 Budget (4)	2020 Actuals	2019 Actuals	2018 Actuals
451251 Department Of Energy	738,601	738,601	752,007	771,939	574,878
451301 Fema	-	1,245,000	7,378	3,169	3,472
451351 Health & Human Services	3,723,640	3,846,580	3,747,206	3,465,861	3,495,451
451369 SAMHSA	401,216	411,212	407,345	231,047	-
451401 Housing & Comm Development	5,617,981	4,573,518	2,392,429	2,240,776	2,080,278
451901 Miscellaneous Federal	7,858,867	12,892,060	1,050,110	1,201,611	1,505,915
453120 Community Services Block Grant	965,337	1,010,579	459,911	476,589	509,425
453143 Coordinated Care Org-CCO	200,000	200,000	200,000	200,000	-
453144 Coronavirus Relief Fund	316,156	2,394,775	428,913	-	-
453190 Miscellaneous State	1,073,842	14,643,730	1,136,023	1,158,933	956,367
453401 Managed Care/Carve Out	-	-	-	-	27,496
453403 Homeless Shelters	2,835,520	4,846,448	3,629,866	3,277,190	1,990,480
453830 Veterans Affairs	249,596	249,596	274,085	257,246	249,437
453910 Miscellaneous State Revenue	156,125	1,952,180	139,252	182,976	165,775
455120 Eugene	2,146,738	3,016,738	2,147,590	1,673,812	1,375,505
455160 Springfield	259,994	584,870	252,658	254,454	233,187
456190 Miscellaneous Cities	-	23,500	-	-	-
466740 Trillium/OHP FEES	415,356	290,199	339,102	320,890	159,975
466910 Miscellaneous Svc Charges	142,119	30,327	115,054	255,494	536,937
466915 Special Projects	39,540	38,331	30,528	78,887	58,908
466950 Private Donations	223,940	195,794	60	9,311	10,715
466980 Refunds & Reimbursements	-	892	34,100	2,461	34
486100 Investment Earnings	-	-	24,861	21,731	21,718
496110 Fund Balance Carryover	2,816,488	2,549,701	1,731,247	1,811,421	1,560,203
498510 Lane County Transfer Fr General Fund	100,000	1,578,411	2,202,656	1,295,811	979,477
498515 Lane County Transfer fr General Fd On	3,063,139	1,987,672	-	-	-
498520 Lane County Transfer Fr Spec Rev Fd	-	-	11,130	18,870	1,000,000
498900 Intrafund Transfer	654,827	586,943	500,737	478,828	475,871
Total Revenues	33,999,021	59,887,657	22,014,248	19,689,307	17,971,505
Personnel and Fringe	5,209,963	4,994,167	3,898,691	3,681,974	3,639,654
512111 Professional & Consulting	72,810	162,677	63,976	85,850	41,428
512173 Training Services	252,500	323,548	200,802	200,732	234,823
512178 Support Services	-	-	61,985	140,803	53,302
512179 Subscriptions	600	600	550	212	398
512181 On The Job Training - Services	235,000	235,000	205,283	343,515	322,299
512201 Intergovernmental Agreements	-	0	-	134,605	10,495
512211 Agency Payments	19,843,623	40,520,112	10,126,038	9,159,826	6,719,139
512214 Client Support Fund	2,884,583	5,989,312	2,862,228	2,460,050	2,587,812
512216 Agency Payments Prior Year	-	176,122	14,712	546	-
512321 Motor Fuel & Lubricants	-	-	-	66	-
512341 Refuse & Garbage	1,750	1,441	1,075	1,030	1,094
512343 Light, Power & Water	17,400	18,425	12,100	11,629	13,498
512344 Telephone Services	38,172	36,435	24,434	24,766	18,464
512345 General Liability	15,899	14,498	12,388	11,871	10,328
512355 Maintenance Of Structures	-	-	-	1,100	-
512357 Maintenance Agreements	-	1,316	5,850	411	562
512366 Real Estate & Space Rentals	3,396	1,507,060	4,589	1,755	921
512531 Fleet Equipment/Vehicle Svcs.	7,500	3,782	3,966	4,126	3,976
512536 Copier Charges	7,000	6,176	4,817	5,607	4,462
512537 Mail Room Charges	5,584	3,397	5,763	3,741	5,827
512551 License Replacement	23,554	11,479	11,152	-	-
512552 TS Indirect	297,921	224,810	215,009	191,718	172,347
512553 Infrastructure Replacement	7,095	5,875	6,232	-	-
512554 County Indirect Charges	563,031	537,047	571,425	400,671	360,038
512555 TS Direct	-	93	-	-	3,384
512556 Dept Support/Direct	173,664	138,703	100,969	98,163	-
512558 PC Replacement Services	11,050	9,375	-	-	3,125
512611 Office Supplies & Expense	15,560	18,316	17,489	15,592	20,763
512613 Professional Licenses	-	-	17,984	15,767	9,559
512614 Printing & Binding	7,750	6,150	7,570	5,019	4,775
512615 Advertising & Publicity	3,200	5,400	5,185	257	339
512617 Photo/Video Supplies & Svcs	4,000	-	3,320	2,800	-
512618 Postage	200	300	1,134	59	121
512619 Radio/Communic Supplies & Svcs	-	5	5	403	3
512620 Dues & Memberships	34,691	40,312	16,513	-	-
512621 DP Supplies And Access	170,066	137,083	133,271	115,584	94,054
512622 DP Equipment	6,500	26,800	2,660	848	1,742
512623 Printer & Copier Expenses	-	-	120	389	25
512625 Small Tools & Equipment	-	-	-	-	-
512626 Small Office Furniture	105,828	992	24,178	1,622	11,654
512712 Food	500	-	734	722	-
512713 Clothing	-	-	-	1,359	-
512716 Miscellaneous Supplies	2,400	2,400	2,314	-	-
512721 Special Supplies	2,400	2,400	-	7,844	50,096
512727 Safety Supplies	300	300	165	212	222
512751 Medical Supplies	-	-	35	-	33
512811 Business Expense & Travel	17,616	12,307	15,391	22,844	15,847
512815 Committee Stipends & Expense	8,524	6,114	5,051	8,989	6,639
512816 Awards & Recognition	-	-	-	-	88
512821 Outside Education & Travel	49,277	17,624	35,901	33,779	33,391
512822 County Training Classes	350	235	58	97	320
512823 Training Services & Materials	13,010	11,589	14,889	6,818	3,013
512911 Miscellaneous Payments	303,200	419,214	657	1,656	3,769
512914 Parking	650	650	648	378	491
Materials and Services	25,208,154	50,635,474	14,820,615	13,525,829	10,824,667
522830 Special Projects	-	1,107,514	-	-	-
Capital Projects/Outlay	-	1,107,514	-	-	-
532120 Transfer To Spec Rev Fd (200)	465,767	325,071	305,929	271,429	1,219,892
532900 Intrafund Transfer	654,827	586,944	500,737	478,828	475,871
Other Expenditures	1,120,594	912,015	806,666	750,257	1,695,764
Reserves	2,460,310	2,238,488	-	-	-
Total Expenditures	33,999,021	59,887,658	19,525,972	17,958,060	16,160,084
Revenues Over (Under) Expenditures	(0)	(1)	2,488,276	1,731,247	1,811,421

HUMAN SERVICES COVID RECOVERY FUNDING <i>Updated: 5/11/21</i>	TOTAL	FY 20	FY 21	FY 22
Coronavirus Relief Fund (CRF)	1,526,942	-	1,518,172	8,770
American Rescue Plan Act - Proposed (ARP)	3,038,205	-	-	3,038,205
Energy Assistance and Weatherization - Estimate (ARP)	5,800,000	-	5,800,000	-
Low Income Energy Assistance Program (LIHEAP)	889,281	-	889,281	-
Federal Emergency Management Agency (FEMA)	2,052,000	-	1,245,000	807,000
Community Services Block Grant (CSBG)	792,232	-	308,985	483,247
Dislocated Worker Grant (DWG)	490,000	-	275,632	214,368
Community Development Block Grant Eugene (CDBG)	720,000	-	720,000	-
Community Development Block Grant Springfield (CDBG)	324,876	-	324,876	-
Emergency Solutions Grant (ESG-HUD)	8,863,466	-	1,784,386	7,079,080
Rent Relief (CVRRP, CARES, STARR, ERA)	42,809,777	358,190	15,709,093	26,742,495
Energy Assistance Stability Coronavirus Relief (EASCR)	1,745,898	-	1,745,898	-
Emergency Housing Assistance (EHA)	23,998	-	23,998	-
Affordable Housing Trust Fund (Eugene)	350,000	-	350,000	-
TOTAL REVENUES	69,426,675	358,190	30,695,320	38,373,164
Parent Education/In-home Outreach	27,500	-	27,500	-
Community Service Center Eugene & Central Lane	63,510	-	24,255	39,255
Community Service Center Springfield & East Lane	124,845	-	44,540	80,305
Community Service Center South Lane	55,000	-	20,000	35,000
Community Service Center West Lane	81,000	-	33,000	48,000
Hunger Relief Food Box Distribution	19,000	-	2,000	17,000
Hunger Relief Food Distribution	75,000	-	75,000	-
Hunger Relief Seniors Meal Delivery	40,000	-	40,000	-
Latinx Access to Services	70,000	-	70,000	-
Latinx Access to Services Rural (Pasos Adelante)	51,906	-	18,453	33,453
Energy Assistance Payments and Service Delivery	7,493,636	-	7,493,636	-
Weatherization	940,128	-	940,128	-
Street Outreach East Lane Rural	150,000	-	150,000	-
Street Outreach Mobile Housing Navigation	146,165	-	146,165	-
Street Outreach Emergency Physical/Mental Health	529,382	-	93,195	436,187
Shelter - COVID pallet shelters operations TBD	100,000	-	-	100,000
Access Center Singles	62,548	-	62,548	-
Singles Year Round Safe Sleeping Services (D2D)	137,452	-	137,452	-
Temporary Emergency Shelter	327,263	-	140,263	187,000
Emergency Shelter Garden SPOT	608,088	-	304,044	304,044
Hotel/Motel Shelter-Svcs-CM-Operations (Univ Inn)	1,539,643	-	879,796	659,847
Hotel/Motel Shelter-Svcs-CM-Operations (Motel 66)	1,966,418	-	-	1,966,418
Hotel/Motel Shelter TBD	1,348,006	-	-	1,348,006
COVID Rent Relief	12,662,570	206,466	12,456,105	-
Homeless Prevention/Rapid Resolution	1,284,060	-	-	1,284,060
Legal Assistance - Homeless Prevention	70,000	-	70,000	-
Foreclosure Avoidance Counseling	75,000	-	75,000	-
Rapid Rehousing	1,300,000	-	-	1,300,000
Rapid Rehousing Youth (ESG CV)	300,000	-	-	300,000
Rapid Rehousing Families	525,000	-	-	525,000
Unallocated (Rent Relief/CDBG)	28,716,013	-	2,902,241	25,813,772
CONTRACTS EXPENDITURES	60,889,133	206,466	26,205,320	34,477,347
LANE COUNTY EXPENDITURES	-	-	-	-
(Motel/Pallet Shelters/Rent Assistance/Staff/Adm/HMIS)	8,537,543	151,724	4,490,002	3,895,817
TOTAL EXPENSES	69,426,676	358,190	30,695,322	38,373,164
BALANCE	(2)	0	(1)	(0)