



LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE

Virtual (GoToMeeting)

Tuesday, June 22 | 3:30 – 5:00 p.m.

AGENDA

Committee Charge: Advise the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Make recommendations for project priorities and long-range planning goals.

1. **Call to Order/Welcome/Introduction** **3:30pm**
2. **Public Comment** (3 minutes per person) **3:35pm**
3. **Review and Approval of Minutes** (March & May meetings) **3:40pm**
 - a. Approve March 30th and May 25th meeting minutes
4. **Updates to Agenda** **3:45pm**
5. **Announcements/Reports** **3:45pm**
6. **Old Business** **3:50pm**
 - a. LLAC membership terms and roster for FY21-22 (*I, D 15 minutes*)
 - b. LLAC meeting schedule for FY21-22 (*I, 10 minutes*)
3rd Thursday every-other-month, 3:30-5pm:
 - July 22 (**4th Thursday, exception due to Sue's surgery*)
 - September 16
 - November 18
 - January 20
 - March 17
 - May 19
 - c. Updates (*I, G 10 minutes*)
 - i. Law Library library assistant recruitment
 - ii. LSTA grant with SETA
 - iii. OJD budget bill
 - iv. LLAC Bylaws
7. **New Business** **4:25pm**
 - a. Law Library space changes (*I, G, 25 minutes*)
 - i. Library bookshelf layout, CIP application
 - ii. Front doors
8. **Next Meeting** Thursday, July 22, 3:30-5:00pm
9. **Adjourn** **5:00pm**

Legend: *I = Inform, G = Generate ideas, D = Decide*

LANE COUNTY LAW LIBRARY ADVISORY COMMITTEE
CURRENT MEMBER ROSTER
(July 2021 – June 2022)

NAME	AFFILIATION	MEMBER CATEGORY	TERM EXPIRES
Jennifer Jonak	Jonak Law Group PC	LCBA*	6/2022
Shane Davis	Johnson Johnson Lucas & Middleton	LCBA	6/2022
	University of Oregon Law School	LCBA (law student)	6/2022
Erika Hente	Lane County Legal Aid/Oregon Law Center	At-large member (legal professional: attorney)	6/2022
Marc Friedman	Access the Law	At-large member (legal professional: attorney)	6/2024
<i>Kari Malone</i>	<i>Lane County Circuit Court</i>	<i>At-large member (lay citizen: court services supervisor)</i>	6/2024
<i>Kristynn Johnson</i>	<i>Eugene Public Library</i>	<i>At-large member (lay citizen: public librarian)</i>	6/2024
Non-voting members			
Megan Austin	University of Oregon Law School	Ex-officio (law librarian/instructor)	N/A
Sue Ludington	Lane County Law Library	County liaison (law librarian)	N/A

**LCBA = Lane County Bar Association. Two attorneys fill 2 year terms; one law student fills 1 year term.*

OREGON JUDICIAL DEPARTMENT



Chief Justice's Recommended Budget

2021-23 Biennium

Submitted to the
81st Legislative Assembly
by The Honorable Martha L. Walters
Chief Justice, Oregon Supreme Court

OREGON JUDICIAL DEPARTMENT

Chief Justice's Recommended Budget

2021-23 Biennium

Prepared by:

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<https://www.courts.oregon.gov/about/Pages/reports-measures.aspx>

Published: December 2020



THE SUPREME COURT

To the Honorable Senators and Representatives of the 81st Legislative Assembly:

I am pleased to present the Chief Justice's Recommended Budget for the Oregon Judicial Department for the 2021-23 biennium. This budget request allows the judicial branch to fulfill its core mission — a mission essential to our democracy — to ensure that the rule of law governs, that legal rights are guaranteed and that legal obligations are enforced. This budget request also aligns Judicial Department resources with the priorities of our Strategic Campaign – the 19 initiatives we are pursuing to improve services to people who are underserved, vulnerable, or marginalized; eliminate barriers and improve access to justice; enhance the public's trust and confidence in the judicial branch; and create a workplace and courthouse culture that is supportive, inclusive, and welcoming. We already have made important progress in these initiatives, and the Policy Option Packages in this budget request would allow the Judicial Department to continue its work to make Oregon a state that is more fair, more just, and more safe.

Remarkably, Oregon's courts have managed to stay open throughout the COVID-19 pandemic, continuing to provide essential services to the public and meeting their constitutional and statutory obligations. To keep Oregonians safe, we were able to pivot from conducting our proceedings in person in our courthouses to holding hearings and many other proceedings by remote means. We appreciate the statutory changes approved in the 2020 First Special Session that allowed courts to make those changes. Although we will want to return to more in-person proceedings when the pandemic ends, we will continue to use the innovations and technology that we have mastered to expand access to justice and efficiently provide justice services to Oregonians.

The Policy Option Packages requested in my budget would allow our courts to:

- Address the needs of people with mental illness without overreliance on the criminal justice system and while limiting admissions to the Oregon State Hospital;
- Develop and begin implementing a statewide pretrial release system to ensure that those accused of crimes are retained in custody while awaiting trial only when necessary to protect public safety;

- Expand our efforts to reduce the risk of implicit bias in judicial decision-making, develop and analyze data to reduce disproportionate outcomes in collecting and imposing court fees and fines, and improve our workplace and courthouse culture;
- Ensure courts have adequate and secure technology to support our remote proceedings and better connect courts with rural communities and vulnerable populations;
- Innovate to provide online dispute resolution to assist people in negotiating appropriate outcomes to disputes in high-volume cases and improve access to judicial decisions in child support cases;
- Continue capital projects to secure and upgrade the century-old Supreme Court Building and help counties provide safe courthouses in Benton, Crook, Curry, Josephine, Lane, Linn, and Clackamas counties; and
- Continue assisting the Office of Public Defense Services to acquire and implement a technology solution to improve administrative and financial management of indigent defense services.

These targeted investments, in addition to maintaining our Current Service Level budget, will improve our courts' ability to provide timely, effective, and fair judicial proceedings and to address the backlog of both civil and criminal cases in many courts that developed during the pandemic. Having adequate resources will be critical to fulfill the Oregon Constitution's requirement that justice be administered "completely and without delay."

The resources requested in this budget also will allow courts to continue to be strong partners in addressing issues of concern to our state as a whole, including preventing trauma to children and families and reducing costs and improving results in the criminal justice system. Current Service Level funding will allow our courts to continue to serve unrepresented Oregonians (including by fully implementing the benefits of our now-completed Oregon eCourt system), and to reduce incarceration (including by providing staffing for our problem-solving courts).

We are committed to doing our part to meet our joint responsibilities to all Oregonians, and we look forward to working with you to that end.

Respectfully submitted,

A handwritten signature in black ink that reads "Martha L. Walters". The signature is written in a cursive, flowing style.

Martha L. Walters
Chief Justice, Oregon Supreme Court

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LEGISLATIVE ACTION

- **Statewide General Fund Balance Reduction:** SB 5513 reduced Operations General Fund by \$5 million from Current Service Level to help meet statewide General Fund spending targets.

Second Special Session of 2020 – Budget Rebalance

During the August 10, 2020 Special Session, reductions to General Fund allocations and Other Funds appropriations were made to rebalance state spending due to the COVID-19 pandemic’s anticipated impact on state revenues. These changes are not reflected in the ORBITS 2019-21 Legislatively Adopted Budget reports due to required budget deadlines. Changes made in SB 5723 are as follows:

- Reduced Operations General Fund appropriation by \$9.7 million
- Reduced Mandated Payments General Fund appropriation by \$500,000
- **Reduced the Pass-Through General Fund appropriation for county law libraries by \$900,000**
- Reduced Oregon Courthouse Capital Construction and Improvement Fund (OCCCIF) limitation by \$104.6 million
- Reduced General Fund Debt Service by \$8.1 million and replaced it with Other Funds Debt Service Limitation of \$8.1 million associated with unspent bonds proceeds for the Lane County courthouse project and interest earned in the OCCCIF account
- Increased Other Funds limitation by \$2.45 million for grants and agreements

Legislation Affecting 2019-21 Legislatively Approved Budget

- **SB 5513 (2019)** – Budget bill
- **HB 2377 (2019)** – Program change bill
- **HB 5005 (2019)** – Bonding bill
- **HB 5006 (2019)** – Capital Construction bill
- **HB 5029 (2019)** – Criminal Fine Account allocation
- **HB 5050 (2019)** – End of session bill
- **SB 5723 (2020)** – Budget rebalance bill

DEPARTMENT SUMMARY

Reduction Options

ORS 291.206 requires the Governor to submit an alternative budget plan which funds agencies at 90 percent of their Current Service Level (CSL) funding. The following information summarizes the application of this level of reduction to the Current Service Level budget in the Chief Justice's Recommended Budget. Because of significant non-reducible items in the budget, a 10 percent reduction would translate into up to a 15 percent reduction to the mandated payments program area and to the operations areas of appellate, administration, and trial courts, as explained below.

Oregon Judicial Department Budget

Debt Service: The OJD CSL budget request is for \$592.3 million in General Fund. Debt service (\$47.9 million, 8.10 percent of the budget) is excluded from the calculation reduction per statute, resulting in a budget of \$544.4 million for OJD and a 10 percent reduction target of \$54.4 million.

Judicial Compensation: \$95,761,823 (16.2 percent of CSL budget). This appropriation provides for constitutionally protected compensation (within term) of filled judgeship positions. Since this appropriation cannot be reduced, the \$9.6 million that otherwise would be reduced here are shifted to other appropriations. This is the equivalent of an additional 46 FTE staff positions.

Pass-Throughs: \$28,156,299 (4.8 percent of CSL budget). This appropriation provides pass-through funding to counties for law libraries and for mediation and conciliation services, to the Oregon State Bar for Legal Aid services, to the Council on Court Procedures, and to the Oregon Law Commission. Reductions to these pass-through entities will result in impacts to people and communities that depend on these services.

Third-Party Collections: \$15,970,809 (2.7 percent of CSL budget). This appropriation finances payments for successful collection of past-due fines and fees, and credit card fees and State Treasury fees for fee/fine payments. The major recipients of these cost payments are the Department of Revenue (DOR) and private collection companies. On average, 65 percent of budget funding is paid to DOR for collection and tax-offset activities. Expenditures are only paid for successful collection of a debt, so reducing this appropriation would limit revenue that otherwise would come to the state, victims of crime, and local governments. Additionally, approximately 14 percent of expenditures are the result of merchant fees associated with the use of credit cards to pay fees and fines. On average, expenditures from this line item returns \$4.44 in revenues for each \$1.00 expended on collections. The possible impact of 10 percent reductions of \$1.6 million to collections would be a \$7.2 million loss in revenue to the state's General Fund.

PASS-THROUGHS

Pass-Throughs

In addition to the court security funding mentioned in the previous section, new General Fund appropriations were established in the 2011-13 biennium for external pass-through payments to counties for law libraries and mediation/conciliation programs, and to the Council on Court Procedures and Oregon Law Commission. In prior biennia, funding for these programs was provided directly to counties through circuit court filing fees or by agency appropriations. When the 2011 Legislature modified Oregon's filing fee structure it moved funding for these programs and services to pass-throughs in the Oregon Judicial Department (OJD) budget.

Background

In 2011, the Legislature passed HB 2710 (chapter 585, Oregon Laws 2011). This bill revised the laws relating to court fees by establishing a uniform filing fee for various types of cases (civil, domestic relations, small claims, etc.) that are consistent in every county. The bill also eliminated add-ons, surcharges, and other variable fees.

With passage of HB 2710, ORS 21.005 provided that all fees and charges collected by circuit courts must be deposited in the General Fund, effective July 1, 2011. ORS 21.007 changed the way counties receive funding for mediation/conciliation services and operating law libraries. Before HB 2710, Oregon law authorized individual counties to add surcharges to circuit court filing fees, with certain limitations. This authority was repealed by HB 2710 and the programs became funded by pass-throughs from OJD.

A similar process took place in the 2013-15 biennium for payments to the Oregon State Bar for Legal Aid programs, as directed by ORS 9.577(3). Instead of being allocated from circuit court filing fees, it first was established as a separate Other Funds limitation in the OJD budget and then increased and changed to a General Fund allocation during the 2019 Legislative Session.

Law Libraries and Conciliation and Mediation Services

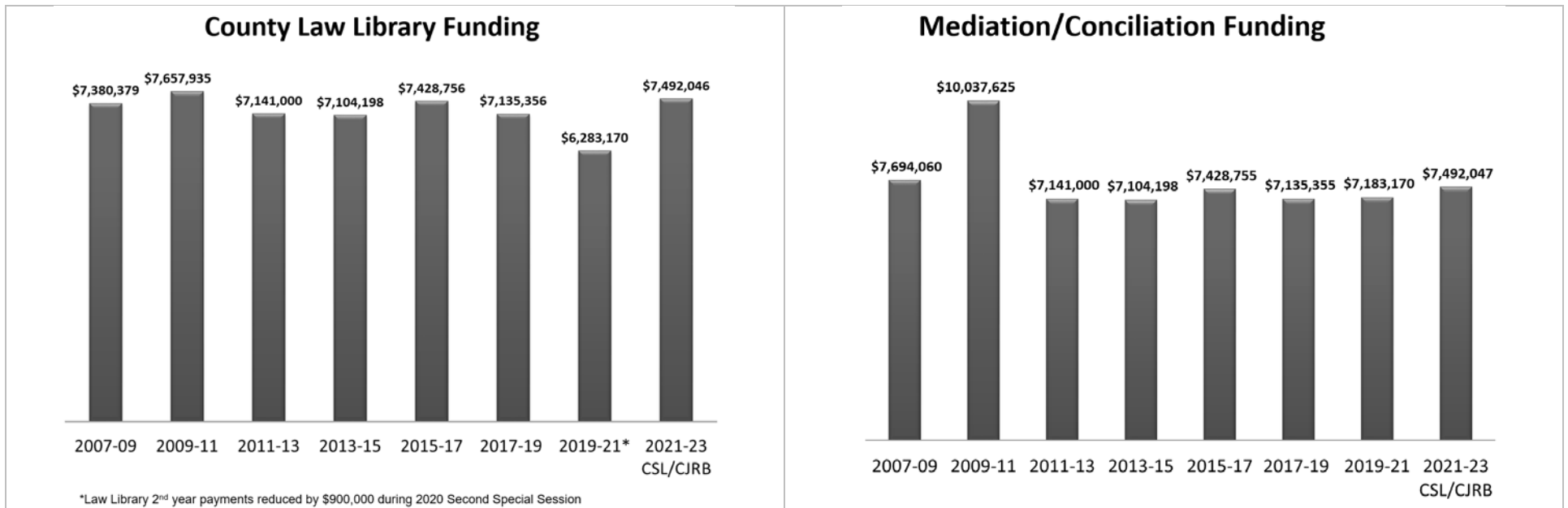
The legislative intent of HB 2710 was to provide a General Fund appropriation that was equivalent to the historical funding these programs received in prior years, to the extent possible given budget constraints, and exclude any temporary revenue increases due to surcharges authorized by 2009 HB 2287. OJD's budget bill (2011 HB 5056) contained a \$7.4 million appropriation for mediation/conciliation programs and directed the Chief Justice to consult with presiding judges before making any distributions to counties. The bill also appropriated \$7.4 million to OJD for county law library operations and services and directed OJD to distribute monies appropriated to the counties based on revenue received from filing fees collected during the 2009-11 biennium in civil actions commenced in the circuit court for the county. These two appropriations were each reduced by 3.5 percent, or \$0.259 million, by 2012 SB 5701.

PASS-THROUGHS

Changes in the proportion of total law library revenue distributed to counties from 2007-09 to 2009-11 were driven by case filings and fees (the old system). The Legislature based the 2011-13 General Fund appropriation for law libraries on the 2007-09 funding level to exclude the one-time revenue increase from the HB 2287 temporary surcharges. OJD distributed the 2011-13 General Fund appropriation to each county based on its proportion of total law library revenue received in 2009-11. Overall law library program funding over the past decade has been lower than the \$7.66 million distributed during the 2009-11 biennium. For the 2019-21 biennium, law library distributions were further reduced by \$0.9 million during the 2020 Second Special Session by SB 5721, section 331. Conciliation/mediation distributions funding provided over the past decade is also lower than the distributions given during the 2009-21 biennium.

Counties also are authorized by statute to move a portion of their law library funds to support mediation/conciliation services. This is done outside the OJD budget process.

Below are charts of the overall county law library and mediation/conciliation funding since the 2007-09 biennium, including the proposed 2021-23 Current Service Level and Chief Justice’s Recommended Budget amounts.



PASS-THROUGHS

Council on Court Procedures

Established in 1977 by ORS 1.725 to 1.750, the Council on Court Procedures promulgates rules governing pleading, practice, and procedures in all civil proceedings in the circuit courts of the state. Proposed amendments to the rules are submitted to the Legislature in January of odd-numbered years and go into effect on January 1st of the following year unless amended, repealed, or supplemented by the Legislature.

The chart at the right outlines the funding from the 2011-13 biennium onward.

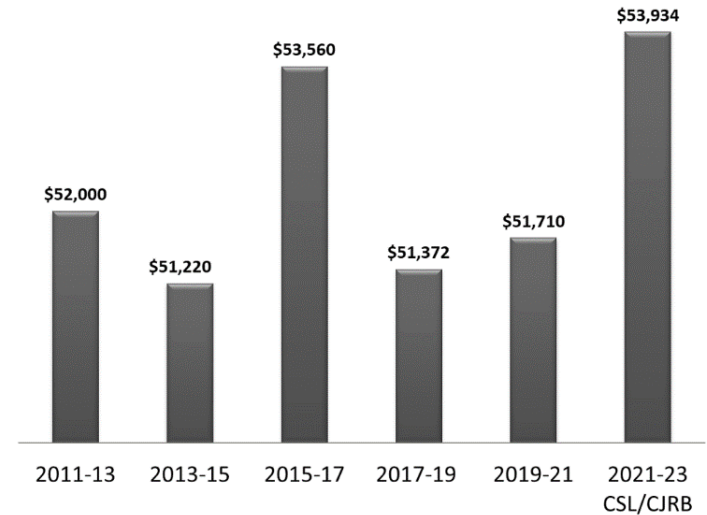
Oregon Law Commission

The Oregon Law Commission was created in statute (ORS 173.315) by the 1997 Legislative Assembly. The Commission’s function is to “conduct a continuous substantive law revision program ...” The Commission provides assistance to the Legislature in proposing modifications of statutes by:

- Identifying and selecting law reform projects;
- Researching the area of law at issue, including other states’ laws to see how they deal with similar issues;
- Communicating with and educating those who may be affected by proposed reforms; and
- Drafting proposed legislation, comments, and reports for legislative consideration.

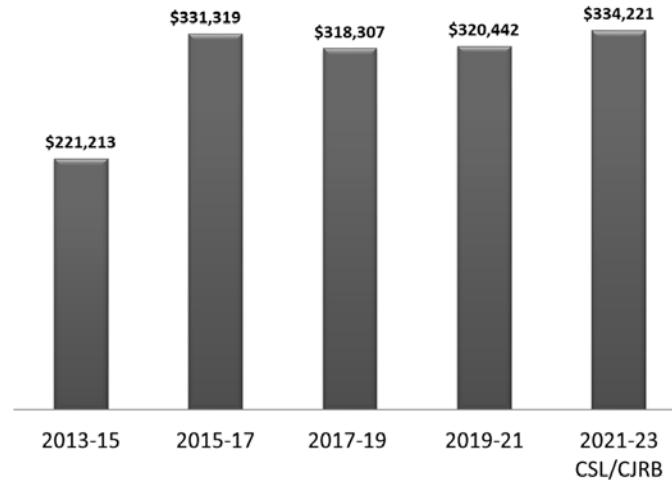
The 2015 Legislature added a \$100,000 supplemental General Fund appropriation in SB 5507. That has served as new baseline funding for the Commission, with a reduction from 2017 HB 5006. The chart below illustrates Oregon Law Commission funding since 2011-13.

Council On Court Procedures Funding



PASS-THROUGHS

Oregon Law Commission Funding



Legal Aid

In 1997, the Legislative Assembly directed the Oregon State Bar to establish a Legal Services Program to provide no-cost legal services to low-income Oregonians in non-criminal cases (ORS 9.572). Revenue from court filing fees constitute the majority of the Legal Services Program budget.

Prior to the 2013-15 biennium, distributions to the Legal Aid Account from filing fee revenue were performed before normal General Fund distributions. For the 2013-15 biennium, the distributions were added to pass-throughs as an Other Funds payment to correctly account for the distributions. In 2015, SB 5507 added a one-time \$0.6 million General Fund appropriation and in 2016 an additional \$0.2 million in one-time General Fund appropriation was added by SB 5701 to address services related to housing issues. These two additions pushed the total funding for Legal Aid to \$12.7 million for the biennium.

For the 2019-21 budget, funding for the Legal Services Program was changed from an Other Funds payment to a General Fund appropriation established in SB 5513 and set at \$12.257 million. The Chief Justice's Recommended Budget for the 2021-23 biennium adds the standard inflation factor to increase the Current Service Level funding to \$12.784 million.

HB 5012 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: April McDonald, Department of Administrative Services

Reviewed By: John Borden, Legislative Fiscal Office

Judicial Department

2021-23

2019-21

PRELIMINARY

Budget Summary*

	2019-21	2021 - 23	2021-23	Committee Change from 2019-21 Leg.	
	Legislatively Approved Budget ⁽¹⁾	Current Service Level	Committee Recommendation	Approved	
				\$ Change	% Change
General Fund	\$ 502,453,039	\$ 544,357,972	\$ 556,415,667	\$ 53,962,628	10.7%
General Fund Debt Service	\$ 19,273,100	\$ 46,331,498	\$ 31,438,952	\$ 12,165,852	63.1%
Other Funds Limited	\$ 82,351,428	\$ 41,741,842	\$ 47,480,311	\$ (34,871,117)	(42.3%)
Other Funds Debt Service	\$ 9,432,005	\$ -	\$ -	\$ (9,432,005)	(100.0%)
Federal Funds Limited	\$ 1,374,374	\$ 1,476,446	\$ 1,476,446	\$ 102,072	7.4%
Total	\$ 614,883,946	\$ 633,907,758	\$ 636,811,376	\$ 21,927,430	3.6%

Position Summary

Authorized Positions	1,935	1,835	1,903	(32)
Full-time Equivalent (FTE) positions	1,817.22	1,804.06	1,865.30	48.08

⁽¹⁾ Includes adjustments through January 2021

* Excludes Capital Construction expenditures

2019-21 Supplemental Budget

	2019-21	2019-21	Committee Change	
	Legislatively Approved Budget ⁽¹⁾	Committee Recommendation	\$ Change	% Change
General Fund	\$ 502,453,039	\$ 502,453,039	\$ -	0.0%
Total	\$ 502,453,039	\$ 502,453,039	\$ -	0.0%

Summary of Revenue Changes

The primary source of funding for the Oregon Judicial Department (OJD) is General Fund, supporting over 92% of total expenditures. Most of the Department’s Other Funds revenues are collected as fines, fees, and restitution awards associated with cases in the 36 Circuit Courts, the Tax Court, the Court of Appeals, and the Supreme Court. Additional revenues are generated from the sales of publications and court information, transfers of revenue from other state agencies, as well as local and federal grants. However, the Department only retains and spends a small portion of the revenue it collects. Most of the Department’s revenue is distributed; whether as a transfer to the General Fund, a deposit into the state’s Criminal Fine Account, a transfer to state and local government agencies or as payment to recipients of restitution and compensatory fine awards. The Department also spends Article XI-Q General Obligation bond proceeds as Other Funds expenditure limitation for capital construction projects.

Summary of Public Safety Subcommittee Action

The Oregon Judicial Department is the largest of three independent entities that comprise the Judicial Branch of government. The Chief Justice of the Supreme Court is the administrative head of the Department with authority over the unified state court system operations, programs, and functions. The Department operates 36 circuit courts located in 27 judicial districts statewide, the Tax Court, the Court of Appeals, and the Oregon Supreme Court. The Department's mission is to provide access to court services for all, make Oregon courts work for the people, deliver dispute resolution, support partnerships with local communities, promote public safety, and earn the public's trust and confidence.

The Subcommittee recommended a budget of \$587,854,619 General Fund, \$636,811,376 total funds, and 1,903 positions (1,865.30 FTE) for the Department. The budget represents a total fund increase of 3.6%, from the 2019-21 legislatively approved budget, which reflects the removal of one-time funds provided for capital construction projects, and a total fund increase of 0.5% from the 2021-23 current service level. The Subcommittee also approved the following budget note for the Department:

Budget Note:

The Oregon Judicial Department is requested to convene state and local government public safety and human services agencies and stakeholders for a statewide summit to discuss the intersection of behavioral health and the state court system. The objective of the summit is to identify recommendations, for consideration by the Legislature, for the continued improvement in the outcomes of individuals with behavioral health and substance abuse disorders participating in the criminal adjudicatory process. The Department is requested to report to the Emergency Board in September of 2022 with a report on the findings and recommendations arising from the summit.

Judicial Compensation

The Judicial Compensation Division holds the budget for personal service costs supporting elected judicial officers and the statutorily established judgeships.

The Subcommittee recommended a total budget of \$95,761,823 General Fund and 198 permanent positions (198.00 FTE).

OJD Debt Service

The Debt Service program provides General Fund to make principal and interest payments associated with Article XI-Q bonds issued on behalf of the Department. Proceeds from the bond sales have financed the development and implementation of the eCourt system, grants to counties through the Oregon Courthouse Capital Construction and Improvement Fund, and capital construction projects for the Supreme Court building.

The Subcommittee recommended a total budget of \$31,438,952 General Fund for debt service, and the following package:

Package 087, August 2020 Special Session. This package reduces General Fund debt service expenditures by \$14,892,546 as per SB 5721 (2020 2nd special session). Lane and Linn counties did not have the matching funds necessary for a bond sale during the 2019-21 biennium to support replacement of both county courthouses. Subsequently, the General Fund debt service expenditures have been reduced as follows:

- \$12,588,289 for the Lane County Courthouse
- \$2,304,257 for the Linn County Courthouse

Trial Courts

The Trial Courts Division provides funding for the staff and operations of all 36 circuit courts in Oregon. The circuit court is Oregon’s trial court of general jurisdiction. This means the courts hear all case types regardless of the subject matter, amount of money involved, or severity of the alleged crime. These courts handle case filings and adjudicate matters and disputes in criminal, civil, domestic relations, traffic, juvenile, small claims, violations, abuse prevention, probate, mental commitments, adoption, and guardianship cases. Annual case filings for 2019 totaled over 720,000 cases; however, 2020 annual case filings were significantly lower, at nearly 457,000, due to COVID-19 impacts.

The Subcommittee recommended a total budget of \$294,139,909; including \$281,693,152 General Fund, \$12,446,757 Other Funds expenditure limitation, and 1,364 positions (1,336.47 FTE). The recommended budget includes the following packages:

Package 101, Ensuring Equitable Outcomes. This package increases General Fund by \$3,323,480 and authorizes establishment of 19 positions (17.80 FTE). Budget for associated services and supplies in the amount of \$172,100 is provided to support the established positions. The recommended budget includes funding as follows:

101, Data Tracking to reduce disparate outcomes: \$1,403,756 General Fund and nine permanent Judicial Services Specialist 3 positions (9.00 FTE) are provided to produce and analyze data used to track disparate outcomes in imposition and collection of fees and fines, pre-trial release, and other aspects of court decision-making and work.

101, Behavioral Health: \$1,919,724 General Fund and 10 permanent positions (8.80 FTE) are provided to continue implementation of SB 24 (2019) and SB 973 (2019) for support and services for people with serious mental illness and substance abuse issues. During the 2019 legislative session, OJD was granted court resources to begin supporting changes made to aid and assist requirements. This portion of Package 101 expands on legislative investments in promoting successful evaluation and treatment of people who have behavioral health or substance abuse disorders. Positions include three permanent full-time OJD Program Coordinator 3 positions (2.64 FTE) and seven permanent full-time OJD Program Coordinator 4 positions (6.16 FTE). Additional aid-and-assist coordinators are provided for the courts, intended to reduce state hospital admissions, and ensure appropriate and timely processing and placement of

defendants needing mental health services. Additionally, permanent treatment court coordinators are provided to stabilize and expand OJD's ability to provide cost-effective, research-based alternatives to traditional criminal case adjudication.

Package 102, Tech to Connect Courts, Rural Communities & Vulnerable Populations. This package provides \$80,518 General Fund and one permanent, part-time OJD Information Technology Specialist 1 (0.50 FTE). Lake County and Klamath County share technology personnel. Due to the size of the counties and the relative locations, it is difficult to provide information technology support and security remotely. This package provides a shared position to support the expanded online services for both counties.

Package 106, Other Funds for Collaborative Projects. This package provides \$6,596,481 Other Funds expenditure limitation and 23 limited duration positions (23.00 FTE). The total package amount includes \$318,000 for associated services and supplies. The recommended budget includes funding as follows:

106, Multnomah Resource Center: \$1,501,675 Other Funds expenditure limitation and five permanent positions (5.00 FTE) are provided in conjunction with the opening of the new Multnomah County Courthouse, where a free Legal Resource Center will provide assistance to the public. Positions include one OJD Supervisor 2 (1.00 FTE) and four Program Coordinator 1 positions (4.00 FTE). Multnomah County has created an agreement with the Multnomah County Circuit Court to use the county's Law Library funding, provided by the state, to pay for staffing and operations of the resource center.

106, Specialty Court Grants: \$5,094,806 Other Funds expenditure limitation and 18 limited duration OJD Program Coordinator 4 positions (18.00 FTE) are provided to fund various specialty court grants, primarily those received by the Criminal Justice Commission.

Appellate/Tax Courts

This program funds the operations and staffing of Oregon's Supreme Court, the Court of Appeals and the Tax Court, as well as the State Law Library and Publications programs. The Supreme Court is established by the Oregon Constitution and consists of seven justices elected to serve a six-year term, one of whom is selected by their peers to serve as the Chief Justice for the Judicial Branch.

The Court of Appeals is Oregon's intermediate appellate court. By statute, the Court of Appeals is charged with nearly all civil and criminal appeals in Oregon's trial courts and nearly all the judicial reviews from administrative agencies in contested cases. Created by statute in 1969, the Court of Appeals does not exercise any constitutional jurisdiction; its jurisdiction is set by the Legislature. The Court of Appeals consists of 13 judges selected by statewide election to serve six-year terms.

Oregon's Tax Court was established in 1961 as the nation's first judicial branch state tax court, a model other states have since followed. The Tax Court consists of one judge, also selected by statewide election for a six-year term, who only hears matters arising from Oregon tax law.

The Tax Court has two divisions – a Regular Division and a Tax Magistrate Division created in 1997, to replace the informal administrative tax appeals process conducted by the Department of Revenue.

The Subcommittee recommended a total budget of \$30,646,746; including \$27,422,004 General Fund, \$3,224,742 Other Funds expenditure limitation, and 101 positions (98.52 FTE). The recommended budget includes the following packages:

Package 104, Court Capacity to Increase Access to Justice. This package increases General Fund by \$205,158 and authorizes the establishment of one permanent full-time Law Clerk (1.00 FTE). The package includes \$10,700 in associated services and supplies.

Administration and Central Support

The Office of the State Court Administrator (OSCA) supports and assists the Chief Justice in exercising administrative authority and supervision over the state’s circuit, tax, and appellate courts, as well as establishing and managing statewide administrative policies and procedures. This Division includes resources for the Executive Services Division, the Judicial Marshal’s Office, and a multitude of programs and services including budget, accounting, human resources, legal support, internal audits, education, and information technology. In addition, the OSCA has the responsibility for administrative management of the Appellate Court Records Section, State of Oregon Law Library, publications, interpreter and shorthand reporter certification programs, and the Citizen Review Board program.

The Subcommittee recommended a budget of \$87,917,782 total funds; including \$81,486,715 General Fund, \$4,954,621 Other Funds expenditure limitation, \$1,476,446 Federal Funds expenditure limitation, and 183 positions (175.70 FTE). The recommended budget includes the following packages:

Package 101, Ensuring Equitable Outcomes. This package provides \$2,426,371 General Fund and authorizes the establishment of nine permanent positions (8.50 FTE). The package includes \$415,500 in associated services and supplies. The recommended budget includes funding as follows:

101, Data Tracking to reduce disparate outcomes: \$1,108,341 General Fund and four permanent positions (4.00 FTE) are provided to produce and analyze data used to track disparate outcomes in imposition and collection of fees and fines, pre-trial release, and other aspects of court decision-making and work. Positions include two OJD Analyst 3 positions (2.00 FTE) and two OJD Analyst 4 positions (2.00 FTE).

101, Equity, Diversity, and Inclusion: \$635,680 General Fund and two permanent positions (2.00 FTE) are provided for human resources support. These positions are intended for work including, but not limited to training, conferences, and equity, diversity and inclusion initiatives. This includes one permanent OJD Human Resources Manager (1.00 FTE) and one Management Assistant (1.00 FTE).

101, Juvenile Delinquency Improvement Project: \$682,350 General Fund and three permanent positions (2.50 FTE) are provided to support the Juvenile Delinquency Improvement Project. Positions include one permanent part-time Senior Staff Counsel (0.50 FTE), one permanent full-time OJD Analyst 4 (1.00 FTE), and one permanent full-time OJD Analyst 3 (1.00 FTE).

Package 102, Tech to Connect Courts, Rural Communities & Vulnerable Populations. This package provides \$2,019,485 General Fund and two positions (1.00 FTE) to support staffing for secure systems. The package includes \$1,770,653 in associated services and supplies to support one permanent, full-time OJD Information Technology Specialist 3 (0.50 FTE) and one permanent full-time OJD Information Technology Specialist 4 (0.50 FTE).

Package 103, Better Outcomes for Children & Families. This package provides \$702,683 General Fund, \$933,772 Other Funds expenditure limitation and nine positions (7.44 FTE) to provide centralized support for self-represented litigants seeking to navigate family law related to child support. The package includes \$121,100 total funds in associated services and supplies. The Other Funds are received as Title IV-D federal financial participation matching funds for Child Support transferred from the Oregon Department of Justice - Division of Child Support. Positions include one permanent full-time OJD Analyst 4 (0.88 FTE), one permanent full-time Senior Staff Counsel (0.92 FTE); one permanent full-time Hearings Referee (0.75 FTE), one permanent full-time Program Coordinator 4 (0.88 FTE); three permanent full-time Program Coordinator 1 positions (2.25 FTE); and two permanent full-time Judicial Services Specialist 3 positions (1.76 FTE). Two of the nine position are ineligible for federal matching funds.

Package 106, Other Funds for Collaborative Projects. This package provides \$558,216 Other Funds expenditure limitation and four limited duration positions (2.00 FTE). OJD has an intergovernmental agreement to support base level information technology services for the Public Defense Services Commission for a period of one year or until June 30, 2022. There is no funding in this package to support the development or implementation of a new case management or finance management system. Positions include one limited duration OJD Deputy Director for the Enterprise Technology Services Division (0.50 FTE), one limited duration OJD Information Technology Specialist 2 (0.50 FTE), and two limited duration OJD Information Technology Specialist 1 positions (1.00 FTE).

Mandated Payments

The Mandated Payments program funds the federally and state-mandated ancillary services of providing trial and grand jurors, court interpreters, civil arbitration costs for indigent persons, appellate civil transcript costs, and Americans with Disabilities Act accommodation for litigants and the public.

The Subcommittee recommended a budget of \$18,530,964 total funds, including \$17,819,193 General Fund, \$711,771 Other Funds expenditure limitation, and 23 positions (22.61 FTE).

Third-Party Debt Collection

The Third-Party Debt Collection structure was established to house and make transparent the cost of paying third-party debt collectors associated with the collection of fees, fines, and restitution. The types of expenditures in this appropriation include credit card fees, State Treasury charges for banking services, Department of Revenue fees, and private collection firm fees. In the 2019-21 biennium, the state is expected to recover \$4.44 for each \$1.00 spent on third-party collection activities. Collection fees are only paid on successful collections.

The Subcommittee recommended a budget of \$15,970,809 General Fund. There are no positions associated with the Third-Party Debt Collection program.

External Pass-Throughs

This budget structure was established to account for various pass-through payments to external entities. This includes expenditure limitation and funding for payments to counties supporting law libraries and mediation/conciliation programs, biennial funding for the Council on Court Procedures and the Oregon Law Commission. Prior to the 2019 legislative session, payments to the Oregon State Bar for Legal Aid programs were being allocated from circuit court filing fees, paid as Other Funds from this budget structure. However, during the 2019 legislative session, the amount for legal aid was increased and changed to a General Fund appropriation.

The Subcommittee recommended a budget of \$28,156,299 General Fund. No positions are associated with the External Pass-Throughs program.

State Court Facilities Security Account

This Division's responsibilities include statewide security improvements, emergency preparedness, business continuity training, and support of the security program at county courthouses. The funds are provided by the State Court Facilities and Security Account (SCFSA), which is supported by allocations from the state's Criminal Fines Account. The four discrete, allowable expense categories in the Division are as follows:

- Development or implementation of the plan for state court security emergency preparedness, business continuity, and physical security;
- Statewide training on state court security;
- Distributions to court facilities security accounts in each county; and
- Capital improvements for courthouses and other state court facilities.

The Subcommittee recommended a budget of \$8,155,362 Other Funds expenditure limitation and four positions (4.00 FTE). The recommended budget includes the following package:

Package 105, Safe Court Facilities. This package provides a one-time increase of \$950,000 Other Funds expenditure limitation for Capital Outlay. The supporting revenue comes from the SCFSA balance. The purpose of this package is to fund safety and security capital improvements at the Josephine County Courthouse (\$700,000) and the Klamath Falls County Courthouse (\$250,000).

State Court Technology Fund (eCourt Program)

Oregon eCourt is a multi-biennia program to modernize Oregon court business practices, service delivery, and information technology infrastructure for the courts. The program officially began in February 2008, and completed its county rollout in the 2015-17 biennium. Oregon eCourt encompasses the activities of the Supreme Court, Court of Appeals, Tax Court and circuit courts. Funding included in the recommended budget covers ongoing maintenance and operating costs for this system.

The Subcommittee recommended a budget of \$26,092,730 total funds; including \$8,105,672 General Fund, \$17,987,058 Other Funds expenditure limitation, and 30 positions (30.00 FTE). The recommended budget includes the following packages:

Package 070, Revenue Shortfalls. This package reduces Other Funds expenditure limitation by \$3,300,000, in response to a revenue shortfall in the State Court Technology Fund. This package makes necessary expenditure reductions in order to adjust budget to available revenues.

Package 102, Tech to Connect Courts, Rural Communities & Vulnerable Populations. This package provides \$3,300,000 General Fund for services and supplies. The package is intended to provide additional General Fund resources in response to the State Court Technology Fund revenue shortfall. It is anticipated this investment will adequately fund information technology contractual services.

2019-21 Supplemental Budget

The Subcommittee recommended a decrease of \$750,000 General Fund for OJD operations and an increase of \$750,000 General Fund for the Third-Party Debt Collection appropriation in the biennium ending June 30, 2021. This action provides OJD with a rebalance of existing resources.

Summary of Performance Measure Action

See attached Legislatively Adopted 2021-23 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Judicial Department
 April McDonald -- 503-877-8125

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2019-21 Legislatively Approved Budget at Jan. 2021*	\$ 521,726,139	\$ -	\$ 91,783,433	\$ -	\$ 1,374,374	\$ -	614,883,946	1,935	1,817.22
2021-23 Current Service Level (CSL)*	\$ 590,689,470	\$ -	\$ 41,741,842	\$ -	\$ 1,476,446	\$ -	633,907,758	1,835	1,804.06
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 087 - OJD Debt Service									
Package 087: August 2020 Special Session									
Debt Service	\$ (14,892,546)	\$ -	\$ -	\$ -	\$ -	\$ -	(14,892,546)		
SCR 100 - Trial Courts									
Package 101: Ensuring Equitable Outcomes									
Personal Services	\$ 3,151,380	\$ -	\$ -	\$ -	\$ -	\$ -	3,151,380	19	17.80
Services and Supplies	\$ 172,100	\$ -	\$ -	\$ -	\$ -	\$ -	172,100		
Package 102: Tech To Connect Courts, Rural Commun. & Vulnerable Populations									
Personal Services	\$ 80,518	\$ -	\$ -	\$ -	\$ -	\$ -	80,518	1	0.50
Package 106: Other Funds for Collaborative Projects									
Personal Services	\$ -	\$ -	\$ 6,278,481	\$ -	\$ -	\$ -	6,278,481	23	23.00
Services and Supplies	\$ -	\$ -	\$ 318,000	\$ -	\$ -	\$ -	318,000		
SCR 101 - Appellate/Tax Courts									
Package 104: Court Capacity to Increase Access to Justice									
Personal Services	\$ 194,458	\$ -	\$ -	\$ -	\$ -	\$ -	194,458	1	1.00
Services and Supplies	\$ 10,700	\$ -	\$ -	\$ -	\$ -	\$ -	10,700		
SCR 102 - Administration and Central Support									
Package 101: Ensuring Equitable Outcomes									
Personal Services	\$ 2,010,871	\$ -	\$ -	\$ -	\$ -	\$ -	2,010,871	9	8.50
Services and Supplies	\$ 415,500	\$ -	\$ -	\$ -	\$ -	\$ -	415,500		
Package 102: Tech To Connect Courts, Rural Commun. & Vulnerable Populations									
Personal Services	\$ 248,832	\$ -	\$ -	\$ -	\$ -	\$ -	248,832	2	1.00
Services and Supplies	\$ 1,770,653	\$ -	\$ -	\$ -	\$ -	\$ -	1,770,653		
Package 103: Better Outcomes for Children & Families									
Personal Services	\$ 661,509	\$ -	\$ 853,846	\$ -	\$ -	\$ -	1,515,355	9	7.44
Services and Supplies	\$ 41,174	\$ -	\$ 79,926	\$ -	\$ -	\$ -	121,100		
Package 106: Other Funds for Collaborative Projects									
Personal Services	\$ -	\$ -	\$ 558,216	\$ -	\$ -	\$ -	558,216	4	2.00

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
SCR 400 - State Court Facilities Security Account									
Package 105: Safe Court Facilities									
Capital Outlay	\$ -	\$ -	\$ 950,000	\$ -	\$ -	\$ -	\$ 950,000		
SCR 500 - eCourt Program									
Package 102: Tech To Connect Courts, Rural Commun. & Vulnerable Populations									
Services and Supplies	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000		
Package 070: Revenue Shortfalls									
Services and Supplies	\$ -	\$ -	\$ (3,300,000)	\$ -	\$ -	\$ -	\$ (3,300,000)		
TOTAL ADJUSTMENTS	\$ (2,834,851)	\$ -	\$ 5,738,469	\$ -	\$ -	\$ -	\$ 2,903,618	68	61.24
SUBCOMMITTEE RECOMMENDATION *	\$ 587,854,619	\$ -	\$ 47,480,311	\$ -	\$ 1,476,446	\$ -	\$ 636,811,376	1,903	1,865.30
% Change from 2019-21 Leg Approved Budget	12.7%	0.0%	(48.3%)	0.0%	7.4%	0.0%	3.6%	(1.7%)	2.6%
% Change from 2021-23 Current Service Level	(0.5%)	0.0%	13.7%	0.0%	0.0%	0.0%	0.5%	3.7%	3.4%

*Excludes Capital Construction Expenditures

2019-21 SUPPLEMENTAL BUDGET

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
SCR 102 - Professional Services Account									
Services and Supplies	\$ (750,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (750,000)		
SCR 210 - Third-Party Debt Collections									
Services and Supplies	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000		
SUBCOMMITTEE RECOMMENDATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/17/2021 7:05:30 AM

Agency: Judicial, Department of

Mission Statement:

As a separate and independent branch of government, we provide fair and accessible justice services that protect the rights of individuals, preserve community welfare, and inspire public confidence

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. Access and Fairness - Rating of court users on the court's accessibility and its treatment of customers in terms of fairness, equality, respect.	Access	Approved	73%	85%	85%
	Fairness		62%	85%	85%
2. Clearance Rates - Clearance rates measure whether the courts are keeping up with their incoming caseload. If cases are not disposed in a timely manner, a backlog of cases awaiting disposition will grow. This measure is a single number that can be compared within the court for any and all case types, from month to month and year to year, or between one court and another. This information can help courts pinpoint emerging problems and indicate where improvements can be made.		Approved	95%	100%	100%
3. Time to Disposition - The percentage of cases disposed or otherwise resolved within established time frames.	Administration of Estates (720 Days)	Approved	88.500%	98%	98%
	Adult Protective Proceedings (90 Days)		85.700%	98%	98%
	Domestic Relations (365 Days)		90.800%	98%	98%
	FEDs (90 Days)		80.500%	98%	98%
	Felony (365 Days)		90.400%	98%	98%
	General Civil (540 Days)		97.800%	98%	98%
	Juvenile Delinquency (180 Days)		74.300%	98%	98%
	Juvenile Dependency (90 Days)		52.600%	98%	98%
	Juvenile TPR (270 Days)		65.800%	98%	98%
	Misdemeanor (180 Days)		80.500%	98%	98%
4. Time to Judgement Entry - The percent of criminal cases that have a final judgment entered into the case register within three business days of the sentencing hearing or disposition.	Felony	Approved	87.300%	98%	98%
	Misdemeanor		93.500%	98%	98%
5. Time to First Permanency Hearing - Child abuse and neglect cases are driven by one underlying principle: expeditious permanency for children. The longer children are in substitute care, the longer they are in doubt as to where their permanent home will be and the more likely it is that they will have multiple placements. Percent of cases that have first permanency hearing within 14 months		Approved	84%	95%	95%

PRELIMINARY

Legislatively Approved KPMS	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
6. Collection Rate - Percent of cases paid in full within a year of judgment (violations only) This measure focuses solely on violations to evaluate the timeliness and effectiveness of collection actions. Most violations do not have the same barriers to collections that are encountered when collecting on felony and misdemeanor debt (debtors with history of criminal activity or drug/alcohol abuse, incarceration, unemployment, multiple debts with OJD and other probation/parole agencies, higher amounts owed). By evaluating violations only, OJD can determine which collection practices are most successful and what needs to change to see improvement. The collection practices that apply well in violations can often be applied to misdemeanor and felony cases even if the collection rate will be lower in those case types because of the barriers to collection described above.		Approved	82%	90%	90%
7. Drug Court Recidivism - The percent of adult drug court graduates with no misdemeanor or felony charges filed in Oregon circuit courts within one year of program graduation.		Approved	95.300%	90%	90%
8. Effective Use of Jurors - The percentage of available jurors who are selected for jury duty who are qualified and available to serve (juror yield) The National Center for State Courts (NCSC) commonly uses a juror yield goal of 40 percent, a value demonstrated to be realistic in many well-managed courts. The national average juror yield is approximately 53 percent. Although variations are expected, points falling well above or well below the average can alert the court to the need for possible adjustments to the number of persons summoned.		Approved	46.50%	53%	55%
9. Employee Retention - Annual employee turnover rate. Our target is to have a retention rate with no greater annual turnover than the State of Oregon's Department of Administrative Service (DAS) annual retention rate.		Approved	87%	88%	90%

LFO Recommendation:

The Legislative Fiscal Office recommends the approval of the existing Key Performance Measures and Targets.

SubCommittee Action:

The Public Safety Subcommittee adopted the Legislative Fiscal Office recommendation.

PRELIMINARY

**BY-LAWS
LANE COUNTY
LAW LIBRARY ADVISORY COMMITTEE**

ARTICLE I. NAME

This Committee shall be known as the Lane County Law Library Advisory Committee, hereinafter referred to as the Committee.

ARTICLE II. RESPONSIBILITIES AND OBJECTIVES

Section 1. In accordance with Lane Manual 3.610, the Committee has the following authority and responsibility: “Advise the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Make recommendations for project priorities and long-range planning goals.”

Section 2. In addition to and in furtherance of the above-cited objectives, the Committee shall:

- A. Perform its duties in accordance with ORS 9.840, 9.850, and 21.350.
- B. Serve as intermediary between the Board of County Commissioners and the Executive Board of the Lane County Bar Association regarding Law Library matters.
- C. Provide advisory recommendations to the Law Librarian concerning Law Library policies, programs, and services, in addition to long-range goals.
- D. Make advisory recommendations to the Board of County Commissioners on the appointment of at-large members.

ARTICLE III. MEMBERSHIP

Section 1. The Committee shall consist of up to nine (9) and not fewer than seven (7) members.

Section 2. Three (3) members of the Committee shall be members of the Lane County Bar Association, appointed by the president of the Bar, to serve a two (2) year term, subject to reappointment by the Bar Association for additional terms.

Section 3. Up to four (4) at-large members of the Committee shall be members of the legal profession, including but not limited to the courts, legal aid, and related non-profits.

Section 4. Two (2) at-large members of the Committee shall be lay (non-attorney) citizens.

Section 5. At-large members shall be appointed by the Board of County Commissioners, and serve a three (3) year term, ending on June 30th of the third year, subject to reappointment.

Section 6. A member of the University of Oregon Law Library staff shall serve as an ex-officio member. Additional ex-officio members may be appointed by the Committee. Ex-officio members serve in a non-voting capacity.

ARTICLE IV. VACANCIES

Section 1. Vacancies may occur because of death, illness, resignation or other reasons. When such a situation occurs, the Chair shall notify the appointing authority and request the appointment of a replacement to complete the term of the vacant position. All vacant positions shall follow the recruitment and selection procedures established in the County's Advisory Committee Administrative Procedures or Lane Manual provisions and/or the appointment process for individual Commissioner-appointed positions.

Section 2. A member who is absent without excuse from three (3) consecutive meetings shall receive a certified letter from the Chair stating that if the member fails to attend the next meeting without excuse, the Chair will request the Committee vote to declare the position vacant. Upon such a vote, the Chair will notify the appointing authority of the vacancy and request appointment of a replacement.

Section 3. A member who wishes to resign shall do so by submitting a letter to the appointing authority and a copy to the Chair, specifying the effective date.

ARTICLE V. OFFICERS

Section 1. Except as specified below, the officers of the Committee shall serve for one (1) year or until their successor is designated. The officers of this Committee shall consist of:

- A. *Chair*, who shall preside at all meetings of the Committee. The Chair is selected by the Committee in July of each year.
- B. *Vice-Chair*, who shall act in the absence of the Chair. The Vice-Chair is selected by the Committee in July of each year.

C. *Secretary*, who shall provide the staff support to the Committee. The Secretary shall be the Law Librarian.

Section 2. The Committee may remove an officer from office for misconduct or neglect of duty in office.

ARTICLE VI. MEETINGS AND VOTING

Section 1. The Committee shall meet monthly, or as needed; at a minimum, the Committee must meet quarterly.

Section 2. All meetings of the Committee (and any appointed sub-committee) shall be conducted in accordance with the Oregon Public Meetings Law, ORS 192.610 – 192.690. The Secretary shall be responsible for complying with the requirements of the law, including advance public notice of the agenda and written minutes.

Section 3. Meetings of the Committee shall be conducted generally according to Roberts' Rules of Order, latest revision.

Section 4. Each member of the Committee shall be entitled to one vote on all issues at a meeting at which the member is present, except as provided in Article VII (Conflict of Interest). No proxy votes shall be allowed.

Section 5. A majority of the total membership shall constitute a quorum for the transaction of business at any meeting of the Committee. The act of a majority of the total membership shall be the act of the Committee.

Section 6. Virtual participation by phone or video conferencing constitutes attendance for meeting and quorum purposes.

ARTICLE VII. CONFLICT OF INTEREST

In accordance with ORS Chapter 244, no Committee member shall participate in a decision in which he or she has a private pecuniary interest. Affected members shall disqualify themselves from participation, and state on the record the nature of their conflict.

ARTICLE VIII. ROLE OF STAFF

Section 1. The Law Librarian shall provide administrative support for the Committee meetings, including: preparation of notices, agendas (in conjunction with the Chair), minutes, background information on agenda items, in addition to professional advice and expertise.

Section 2. The Law Librarian shall accurately present the Committee's recommendations on matters to the Board of County Commissioners; however, the Law Librarian shall also be responsible for providing professional assistance and advice to the County, whether or not such advice may conflict with the Committee recommendation.

ARTICLE IX. SUBCOMMITTEES

The Committee, at regular or special meetings, may establish standing or special subcommittees at its discretion. A majority of voting members present is required to establish a standing or special subcommittee.

ARTICLE X. AMENDMENTS TO BYLAWS

The Bylaws will be reviewed annually by the Committee. By majority vote of the Committee, these Bylaws may be amended or repealed, and new Bylaws adopted, if a quorum is present. Amendments shall become effective only upon approval of the Board of County Commissioners.

Adopted and approved:

Originally adopted by the Lane County Law Library Advisory Committee (March 15, 2005) and approved by the Board of County Commissioners, May 11, 2005.

Amended and adopted September ____, 2021. Approved by the Board of County Commissioners October ____, 2021.

Lane County - Capital Improvement Plan - FY 22-26 Submission
PrePlanning Stage

REMOVAL & REPOSITIONING OF LAW LIBRARY BOOKSHELVES

Department:	County Administration	Project Category:	Facilities
Contact:	S. Ludington x4337, A. Cuyler x6504	Project Location:	Public Service Building (basement)
Fund(s):	Capital Imp (435), Law Library (222)	Projected Start Date:	FY 21-22

Project Description

This project would: (1) permanently remove approximately ¼ of Law Library book-shelving; (2) reposition rows of remaining shelving for ADA-width compliance; (3) establish seismic bracing for shelving as required by Code; (4) address any floor finish issues due to moving the shelving units; and (5) potentially revise overhead lighting and address ceiling fire sprinklers. The project would require packing up, storing, and re-shelving all books.

Project Justification

The Law Library's physical layout, which has not been addressed in nearly a decade, is deficient in meeting minimum ADA requirements and general needs of contemporary users. While books remain a critical format, a portion of the print collection is outdated and irrelevant. More significantly, the existing bookshelf layout is not ADA compliant (aisles too narrow), and at least one ceiling access panel is blocked by the way shelves are configured. By removing 25% of the shelving and repositioning what remains to be aligned with ADA requirements, the library's print collection will be fully accessible to all in a safe manner, reducing the County's potential liability. Moreover, the additional space created by removing the shelves will allow the Law Library to pursue new opportunities, such as development of a "self-help center," coordination of one-on-one limited legal help services for pro se litigants, or a potential partnership with the Circuit Court to implement court-facilitation programs or court-supported services.

Project Cost & Resources Information

TOTAL COST \$215,000 = Planning \$\$ (design/architect firm consultant): \$15,000 [high estimate; M. Dapkus suggested approximately \$10,000. SERA Architects has already been consulted, and is scheduled for a site visit on June 23, 2021.] + Construction \$\$: \$200,000 [as advised by M. Dapkus, who conducted a site visit with C. Barrientos on June 8, 2021.] FUND RESOURCES = Law Library reserves are currently at \$422,000, but this has been intentional (anticipation of new courthouse with new law library; OJD appropriation has remained flat for 10+ years, forcing libraries to occasionally draw on reserves). While the Law Library could potentially contribute toward the total cost, to fund this project with library reserves alone doesn't seem fiscally prudent. Ideally it's hoped CIP funds could be allocated. Law Library's FY21-22 budget allocated \$3000 towards consulting services; unfortunately, at the time the budget was created, the extent of this project was not anticipated.

Potential Operating Cost Impacts

No potential department costs known at this time.

Potential Countywide Cost Impacts

No potential countywide costs known at this time.