

M I N U T E S
HUMAN SERVICES COMMISSION

Remote/Zoom

Monday, October 18, 2021
12:15 p.m.

PRESENT: Pat Farr *Chair*, Matt Keating *Vice Chair*, Claire Syrett, Kori Rodley, Laurie Trieger, Marilee Woodrow, Ryan Moore, Members; Laura Johnson, Sponsors *Presenter*, Brooke Freed, Jason Dedrick, Peter Chavannes, City of Eugene staff; Erin Fifield City of Springfield Staff, Steve Manela, Sarai Johnson, Alex Dreher, Daina Davisson, Deanna Strachan-Wilson, James Ewell, Lyn Oliver, Maria Cortez, Stephanie Talbott, Lane County staff; Kelly Sutherland, Lise Schellman, Mike Fleck, Sheila Bonkoski, Sue Paiement, Guests.

ABSENT: none

I. CALL TO ORDER

Chair Pat Farr convened the meeting at 12:05 p.m. Mr. Farr read the attendee list from the Zoom participants.

II. PUBLIC COMMENT

There was no public comment.

III. CONSENT AGENDA

- Minutes of September 20, 2021
- Statement of Revenue and Expenditures as of September 30, 2021

Marilee Woodrow moved to approve the consent agenda.

Matt Keating provided the second. The motion passed.

IV. STAFF ANNOUNCEMENTS

Steve Manela noted that he sent an announcement out earlier in the day regarding his transition to his official retirement December 1, 2021. He will however continue working at HSD to enable a smooth transition until a new manager is hired, finishing up some projects, providing technical assistance for new staff and other projects for the County Administrator until November 2022.

Members congratulated Mr. Manela on his long tenure at Lane County, mentorship of newer staff, and the dedication and planning he has shown for the Human Services Division, Lane County and the community.

Alex Dreher announced she had accepted a position in Lane County Administration as a Sr Grants Analyst for the American Rescue Plan (ARP) funds. Her new position will begin November 1, 2021.

V. REPORTING & ANALYTICS

Lane County Sr. Management Analyst Daina Davisson put the link in the chat to the public facing Public Tableau, and displayed the Tableau on the meeting screen. She offered a summary of previous presentations and pointed out the new dashboards for emergency, alternate and drop in shelters. She reminded members that HUD funds shelters that meet the minimum requirements only, and the community's alternative and innovative solutions are listed in a different category. Ms. Davisson was working with Lisë Stuart to pull the youth information out for a closer look. She said this information was public facing and available to anyone who can access the internet. This tool enabled the HSD to be transparent with the community to determine what is available.

Mr. Keating requested that a pop-up of information be available to explain the acronyms, offer the address and link to the project, and to add information relating to hazardous weather and not just the winter warming.

From the Chat

Alex Dreher: Looking Glass "LG Station 7" but you'd need to know what it was called to know the name. You'd need to know the jargon to be able to read this.

Laurie Trieger: Yes, that is my same feedback/concern. Guess it depends who the audience is for this tool

Alex Dreher: Again here is the link from Daina Davisson, Lane County:

<https://public.tableau.com/app/profile/lchsd/viz/HomelessHousingShelterInventoryinLaneCountyOregon/AverageMonthlyInventoryUtilizationIntroduction>

Brooke Freed: The City of Eugene is very appreciative of our providers for using HMIS so that we can have this data.
Sarai Johnson: There is a concurrent shelter system mapping project happening right now as well – that will provide more information around this shelter and Transitional Housing (TH) inventory, and will be part of the Coordinated Entry improvement projects.

VI. NON-PROFIT WORKFORCE NEEDED

Deanna Strachan-Wilson said Shana Mart was going to be the primary presenter but she was unable to attend. All of the workforce programs have training dollars so we are able to put a cohort of people through peer support, primarily short-term and produce an industry recognized CERT.

From the Chat

Claire Syrett: How was the information just mentioned shared with the commission. I don't believe I received it.

Sarai Johnson: Totally agree- and I think with deeper information about who each shelter serves we will be able to better identify and fill gaps while improving access for people needing shelter.

Deanna Strachan-Wilson: The information was shared from Shana to Diana Alldredge, Steve and myself

Alex Dreher: The documents will be emailed to HSC members right away

Claire Syrett: Perhaps we can reschedule for Shana to present to us at another meeting then.

Alex Dreher: Station 7 shelter for youth is open again

After discussion, members agreed that this was important information and that the topic should be placed on the next meeting agenda.

VII. SPONSORS

Sponsors Director of Program Development Laura Johnson related the re-entry and training programs provided for Sponsors clients. She said the re-entry center focused on all types of resources, public benefits such as Supplemental Nutrition Assistance Program (SNAP) and social security, and housing. The majority of people served at Sponsors are exiting directly to homelessness. Sponsors offers transitional housing and is working to get away from the binary definition of gender and following the Department of Corrections guidelines. The average stay is 90 days to help people access their needs and help them focus on obtaining employment and a longer-term housing situation. The focus is to determine the immediate barriers and reduce them such as identification, bus passes. If a person is referred by a parole office from the broader community, their client can access crisis funds. Once the basic needs are met the client will meet one-on-one with staff to discuss transferrable skills and interests, and how that could be reflect in the resume. Because of the "ban the box", this allows the client to meet the employer to interview, and the goal is for the client to tell their own story to demonstrate who they are today before a judgement is made.

Ms. Johnson noted the partnership with Homes for Good (HFG), and the cultivated relationships with landlords. Sponsors works with the client to look at the background or credit report and where there might be a possibility for mitigation.

Members discussed the barriers faced for anyone with an eviction or bad debt.

VIII. FUNDING POLICY CONSULTATION

This item was delayed until the November meeting.

IX. NEXT MEETING

The next regularly HSC meeting is Monday, November 15, 021.

Agenda items:

- Non-profit staffing and the issue of adequate staff
- American Rescue Plan Act (ARPA)
- A "deep dive" discussion outside of the HSC 90 minute meetings, and maybe through some strategy planning the Commission could decide on the items for the next calendar year and which staff member would work with them.

X. ADJOURNMENT

The meeting adjourned at 1:25 p.m.

*Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account
Department: Health and Human Services
Division: Human Services Division
As of October 31, 2021

Percent
of Year
33.70%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	738,601.00	87,590.00	83,698.00	(654,903.00)	11.33%
451301	Fema	806,997.00	-	(1,605,721.40)	(2,412,718.40)	-198.97%
451351	Health & Human Services	3,734,055.00	372,574.00	504,691.11	(3,229,363.89)	13.52%
451369	SAMHSA	401,216.00	-	-	(401,216.00)	0.00%
451401	Housing & Comm Development	9,622,161.00	474,990.95	189,376.85	(9,432,784.15)	1.97%
451403	HUD Subrecipient Grant	(1,331,107.00)	-	-	1,331,107.00	0.00%
451901	Miscellaneous Federal	28,910,719.00	75,220.62	(2,662,910.05)	(31,573,629.05)	-9.21%
453120	Community Services Block Grant	965,337.00	82,448.00	(14,546.00)	(979,883.00)	-1.51%
453143	Coordinated Care Org-CCO	200,000.00	6,118.81	61,046.15	(138,953.85)	30.52%
453144	Coronavirus Relief Fund	(45,946.00)	-	-	45,946.00	0.00%
453145	American Rescue Pln State	5,258,449.00	-	-	(5,258,449.00)	0.00%
453190	Miscellaneous State	1,566,110.00	-	(51,247.68)	(1,617,357.68)	-3.27%
453403	Homeless Shelters	3,883,244.00	286,155.79	(2,819,217.39)	(6,702,461.39)	-72.60%
453830	Veterans Affairs	284,712.00	-	-	(284,712.00)	0.00%
453910	Miscellaneous State Revenue	5,217,277.00	5,567.00	5,005,567.00	(211,710.00)	95.94%
455120	Eugene	2,631,543.00	-	(87,500.00)	(2,719,043.00)	-3.33%
455160	Springfield	493,646.00	-	-	(493,646.00)	0.00%
466740	Trillium/OHP FEES	415,356.00	80,487.66	80,487.66	(334,868.34)	19.38%
466910	Miscellaneous Svc Charges	109,618.00	2,809.00	3,954.00	(105,664.00)	3.61%
466915	Special Projects	39,540.00	-	-	(39,540.00)	0.00%
466950	Private Donations	223,940.00	12.00	36.00	(223,904.00)	0.02%
466980	Refunds & Reimbursements	-	-	(642,790.26)	(642,790.26)	100.00%
486100	Investment Earnings	-	5,300.31	15,346.79	15,346.79	100.00%
496110	Fund Balance Carryover	2,784,763.00	3,026,027.17	21,126,012.63	18,341,249.63	758.63%
498510	Transfer Fr General Fund (100)	100,000.00	-	100,000.00	-	100.00%
498515	Transfer fr General Fd Ongoing	3,063,139.00	-	765,784.75	(2,297,354.25)	25.00%
498900	Intrafund Transfer	654,827.00	123,350.83	123,350.83	(531,476.17)	18.84%
Total Revenues		70,728,197.00	4,628,652.14	20,175,418.99	(50,552,778.01)	28.53%
Personnel and Fringe		6,138,761.00	393,567.67	1,466,823.69	(4,671,937.31)	23.89%
512111	Professional & Consulting	85,129.00	13,072.50	22,225.14	(62,903.86)	26.11%
512173	Training Services	543,185.00	39,701.37	122,745.81	(420,439.19)	22.60%
512178	Support Services	-	1,570.00	5,056.86	5,056.86	100.00%
512179	Subscriptions	600.00	-	-	(600.00)	0.00%
512181	On The Job Training - Services	185,500.00	14,798.75	20,950.75	(164,549.25)	11.29%
512211	Agency Payments	45,496,919.00	5,442,380.50	17,780,297.01	(27,716,621.99)	39.08%
512212	DD/PSRB Diversion Pmts	-	49.09	49.09	49.09	100.00%
512214	Client Support Fund	7,316,004.00	814,895.08	2,408,397.45	(4,907,606.55)	32.92%
512216	Agency Payments Prior Year	-	-	320.00	320.00	100.00%
512341	Refuse & Garbage	1,750.00	579.35	1,047.45	(702.55)	59.85%
512343	Light, Power & Water	17,399.00	4,019.01	13,683.25	(3,715.75)	78.64%
512344	Telephone Services	50,983.00	2,344.23	10,412.30	(40,570.70)	20.42%
512345	General Liability	16,646.00	1,387.16	5,548.64	(11,097.36)	33.33%
512366	Real Estate & Space Rentals	810,396.00	276,918.09	798,121.93	(12,274.07)	98.49%
512531	Fleet Equipment/Vehicle Svcs.	8,925.00	-	50.48	(8,874.52)	0.57%
512536	Copier Charges	7,001.00	120.16	677.70	(6,323.30)	9.68%
512537	Mail Room Charges	5,584.00	213.57	1,684.27	(3,899.73)	30.16%
512551	License Replacement	23,554.00	1,962.85	7,851.40	(15,702.60)	33.33%
512552	TS Indirect	297,983.00	24,831.93	99,327.72	(198,655.28)	33.33%
512553	Infrastructure Replacement	7,095.00	591.24	2,364.96	(4,730.04)	33.33%
512554	County Indirect Charges	563,032.00	46,919.33	187,677.32	(375,354.68)	33.33%
512556	Dept Support/Direct	173,664.00	28,943.98	57,887.96	(115,776.04)	33.33%
512558	PC Replacement Services	11,050.00	920.83	3,683.32	(7,366.68)	33.33%
512611	Office Supplies & Expense	20,421.00	965.55	3,711.20	(16,709.80)	18.17%
512613	Professional Licenses	38,453.00	-	-	(38,453.00)	0.00%
512614	Printing & Binding	8,007.00	3,102.91	3,760.46	(4,246.54)	46.96%
512615	Advertising & Publicity	3,200.00	-	91.03	(3,108.97)	2.84%
512617	Photo/Video Supplies & Svcs	4,000.00	-	-	(4,000.00)	0.00%
512618	Postage	200.00	-	22.00	(178.00)	11.00%
512619	Radio/Communic Supplies & Svcs	-	0.10	0.10	0.10	100.00%
512620	Dues & Memberships	-	-	1,160.00	1,160.00	100.00%
512621	DP Supplies And Access	150,639.00	153.40	113,411.44	(37,227.56)	75.29%
512622	DP Equipment	13,849.00	-	6,972.07	(6,876.93)	50.34%
512626	Small Office Furniture	23,328.00	-	99.99	(23,228.01)	0.43%
512712	Food	500.00	-	-	(500.00)	0.00%
512716	Miscellaneous Supplies	2,400.00	-	-	(2,400.00)	0.00%
512721	Special Supplies	2,400.00	-	128.15	(2,271.85)	5.34%
512727	Safety Supplies	300.00	-	-	(300.00)	0.00%
512811	Business Expense & Travel	19,224.00	327.79	1,314.78	(17,909.22)	6.84%
512815	Committee Stipends & Expense	3,569.00	160.00	300.00	(3,269.00)	8.41%
512821	Outside Education & Travel	61,267.00	(880.94)	884.28	(60,382.72)	1.44%
512822	County Training Classes	350.00	-	40.00	(310.00)	11.43%
512823	Training Services & Materials	13,440.00	-	-	(13,440.00)	0.00%
512911	Miscellaneous Payments	78,195.00	57,564.03	(139,313.85)	(217,508.85)	-178.16%
512914	Parking	650.00	-	683.80	33.80	105.20%
Materials and Services		56,066,791.00	6,777,611.86	21,543,326.26	(34,523,464.74)	38.42%
522120	Architectural Services	-	91,155.83	155,924.23	155,924.23	100.00%
522523	Permits & System Development	-	-	4,512.91	4,512.91	100.00%
522830	Special Projects	4,350,000.00	-	8,944.00	(4,341,056.00)	0.21%
Capital Projects/Outlay		4,350,000.00	91,155.83	169,381.14	(4,180,618.86)	3.89%
Debt Service		-	-	-	-	100.00%
532125	Transfer to Spec RevFd Ongoing	465,767.00	77,627.84	155,255.68	(310,511.32)	33.33%
532140	Transfer To Capital Fund (400)	750,000.00	-	-	(750,000.00)	0.00%
532900	Intrafund Transfer	654,827.00	123,350.83	123,350.83	(531,476.17)	18.84%
Other Expenditures		1,870,594.00	200,978.67	278,606.51	(1,591,987.49)	14.89%
992920	Operational Reserves	2,302,051.00	-	-	(2,302,051.00)	0.00%
Reserves		2,302,051.00	-	-	(2,302,051.00)	0.00%
Total Expenditures		70,728,197.00	7,463,314.03	23,458,137.60	(47,270,059.40)	33.17%
Revenues Over (Under) Expenditures		-	(2,834,661.89)	(3,282,718.61)	(3,282,718.61)	