

# MINUTES

## HUMAN SERVICES COMMISSION

Remote/Zoom

February 28, 2022  
12:05 p.m.

**PRESENT:** Pat Farr *Chair*, Matt Keating *Vice Chair*, Claire Syrett, Kori Rodley, Marilee Woodrow, Laurie Trieger, and Ryan Moore, Members; Cara Kangas, Nickie Carter and Dan Herman, Presenters; Brooke Freed, Jason Dedrick, and Teresa Kennedy City of Eugene Staff; Erin Fifield City of Springfield Staff; Steve Manela, Kate Budd, Sarai Johnson, Maria Cortez, Patrick Kerr, Lane County Staff; Bob Teter, Josh, Julie G. Rojas, Kelly Sutherland, Michael Yoshioka, Guests.

**ABSENT:** None

### I. CALL TO ORDER

Vice Chair Matt Keating convened the meeting at 12:02 p.m. The roll call of members indicated all HSC members were present except for Pat Farr who would be joining the meeting later. He had requested Item IV: Leadership Elections be delayed until he was able to participate.

### II. PUBLIC COMMENT

There was no one wishing to give public comment.

### III. CONSENT AGENDA

- Minutes of November 16, 2021 (there was no December meeting, and no minutes for January meeting as there was no recorder)
- Statement of Revenue and Expenditures as of December 31, 2021  
*Marilee Woodrow moved to approve the consent agenda.*  
*Kori Rodley provided the second. The motion passed.*

### IV. MANAGER'S UPDATE

Steve Manela referred to the State of Oregon House Bill 5202 which is an appropriations bill and included \$400 million homelessness and housing. He summarized the funds allocated for homeless needs, tenant assistance and stability, and affordable housing. The investment package prioritized supporting communities in addressing immediate needs around homelessness, building on investments to increase the supply of affordable housing, keeping people in affordable homes and preventing displacement, and ensuring that funds can be spent quickly and efficiently. Steve will forward the documents, *\$400 Homelessness/Housing Investments* and *Homelessness response investments detail*, directly after the meeting.

Responding to a question from Laurie Trieger, Steve said the additional support for the 19 existing Project Turnkey sites to bolster existing resources and allow for long-term sustainability for sources of temporary shelter and non-congregate housing.

### V. 211INFO

#### **211 Director of Partnerships Cara Kangas, and CEO Dan Herman**

Cara displayed her presentation on the meeting screen. She explained that 211 provides service across Oregon and Southwest Washington. It is an easily remembered and recognizable number enabling a critical connection for someone trying to access services in their community. There were over 140 staff at 211 who offer bilingual access, active listening and compassionate support, and equity-focused and trauma informed practices. The top requested needs were housing, healthcare, child care, food, utility assistance, and financial assistance. 211 was easily contacted either by phone, TTY, text, email or app. The database is updated regularly with 2,500 agencies and 29,500 resources for services such as foster parent support, maternal and child health, SNAP /food access, emergency services, and coordinated entry/housing. 211info provides a central source of information on topics such as emergency transportation, evacuation routes, food and potable water, medical assistance, replacing vital documents, financial assistance, donations and volunteering, emergency shelter, animal shelter, transportation, scam/legal information and executive orders.

Herman noted that the best community utilization is when 211 partners with local government and community benefit organizations. The participation of both parties keeps the information up to date.

Cara noted the work of the Community Engagement Coordinators staff who were locally based and offered outreach presentations, attended community meetings, and worked with social service providers to ensure the database met the local needs. For further detail she recommended the data dashboard on the 211 website.

Steve emphasized that Oregon211 was recruiting for a Community Engagement Coordinator for Lane County. This was a new position.

From the Chat:

- Bob Teter – Cara, you may want to check with Siuslaw Vision here in Florence. They are working on a database directory of non-profits in western Lane County. Stephanie Sales is the director 541.590.2425. It was to go live this month I believe.
- Cara Kangas – Thank you Bob! I'll copy this information and make contact.
- Dan Herman – Thanks Steve. Great point. Wanted to make same but we are truncated on time today. A local person makes a lot of difference in Councilor Keating's questions and others on the call.
- Cara Kangas – <https://www.211info.org/coordination-center>
- Matt Keating – thank you Cara, Kate, Dan and 211info.org team for your critical work and thank you for joining us this afternoon.

## **VI. LEADERSHIP/ ELECTIONS**

Pat Farr offered a summary of the Human Services Commission (HSC) annual nomination process for a Chair and Vice Chair, and a seat at the table for the third jurisdiction representative. He opened the floor for nominations for Chair.

Marilee Woodrow nominated Matt Keating for Chair.

Matt accepted the nomination.

There were no other nominations.

*With no other nominations and no objections Pat Farr called for the vote of all those in favor of Matt Keating for HSC Chair to raise their hands. The motion passed unanimously.*

Matt Keating opened the floor for nominations for Vice Chair.

Marilee Woodrow nominated Kori Rodley for Vice Chair.

Kori accepted the nomination.

There were no other nominations.

*With no other nominations and no objections, Matt called for members to affirm or not affirm in favor of Kori Rodley for HSC Vice-Chair. The motion passed unanimously.*

Noting that the City of Eugene and City of Springfield were now represented on the Executive Committee, Matt invited anyone from Lane County to attend as the third jurisdiction. This was not a formal nomination.

## **VII. BUDGET AND SERVICES DECISION MAKING**

Steve offered a brief summary of the request of the HSC members to learn more about the decision making process and allocation for human services. The HSC generally reviews a needs assessment and, most recently, aligned itself with other strategic plans such as the Poverty and Homelessness Board. In 2020 and 2021 the allocation resources were split for homeless and non-homeless areas such basic needs, community service centers. These services were RFPd out in 2020. The next step is to enter a contract which can be renewed for up to three years; it is up to this group to make that determination. The idea of extending the contract potential to three years was to add some stability for funding.

Since Robin Scott's retirement, Patrick Kerr and Hillary Moran serve as the HHS Admin Program Services Coordinator (PSC) assigned to the HSC contracts.

Steve explained that a County Management Qualification (MQ) is required in order for an agency to be eligible to receive funding from Lane County. The MQ is currently being reviewed by staff in an attempt to provide a scaled down version for some of the emerging smaller non-profit organizations. Every other year the HSC approves a funding policy on the percentage we pay for administration for our providers. During the pandemic we removed some requirements.

Members discussed the RFP process and the calendaring required for jurisdiction budgets.

In order to invite more public participation, members discussed whether the HSC would remain remote/virtual or transition into a hybrid.

From the Chat:

- Erin Fifield – Steve, will you also provide this information in written form? It would help me to see the process written down as to how funding is received / RFPd, and how to request funding for potential projects in Springfield, for example.

**VIII. NEXT MEETING & FUTURE ITEMS**

The next scheduled meeting is Monday, March 21, 2022

Suggested Agenda Items:

- Majority Leader – session recap and looking forward to 2023
- Substance Abuse Disorder (SAD)

**IX. ADJOURNMENT**

The meeting adjourned at 1:25 p.m.

*Recorded by Diana Alldredge  
HSD Staff*

