MINUTES

HUMAN SERVICES COMMISSION

Remote/Zoom

February 28, 2022 12:05 p.m.

PRESENT: Pat Farr Chair, Matt Keating Vice Chair, Claire Syrett, Kori Rodley, Marilee Woodrow, Laurie Trieger, and Ryan Moore, Members; Cara Kangas, Nickie Carter and Dan Herman, Presenters; Brooke Freed, Jason Dedrick, and Teresa Kennedy City of Eugene Staff; Erin Fifield City of Springfield Staff; Steve Manela, Kate Budd, Sarai Johnson, Maria Cortez, Patrick Kerr, Lane County Staff; Bob Teter, Josh, Julie G. Rojas, Kelly Sutherland, Michael Yoshioka, Guests.

ABSENT: None

I. CALL TO ORDER

Vice Chair Matt Keating convened the meeting at 12:02 p.m. The roll call of members indicated all HSC members were present except for Pat Farr who would be joining the meeting later. He had requested Item IV: Leadership Elections be delayed until he was able to participate.

II. PUBLIC COMMENT

There was no one wishing to give public comment.

III. CONSENT AGENDA

- Minutes of November 16, 2021 (there was no December meeting, and no minutes for January meeting as there
 was no recorder)
- Statement of Revenue and Expenditures as of December 31, 2021 Marilee Woodrow moved to approve the consent agenda. Kori Rodley provided the second. The motion passed.

IV. MANAGER'S UPDATE

Steve Manela referred to the State of Oregon House Bill 5202 which is an appropriations bill and included \$400 million homelessness and housing. He summarized the funds allocated for homeless needs, tenant assistance and stability, and affordable housing. The investment package prioritized supporting communities in addressing immediate needs around homelessness, building on investments to increase the supply of affordable housing, keeping people in affordable homes and preventing displacement, and ensuring that funds can be spent quickly and efficiently. Steve will forward the documents, *\$400 Homelessness/Housing Investments* and *Homelessness response investments detail*, directly after the meeting.

Responding to a question from Laurie Trieger, Steve said the additional support for the 19 existing Project Turnkey sites to bolster existing resources and allow for long-term sustainability for sources of temporary shelter and non-congregate housing.

V. 211INFO

211 Director of Partnerships Cara Kangas, and CEO Dan Herman

Cara displayed her presentation on the meeting screen. She explained that 211 provides service across Oregon and Southwest Washington. It is an easily remembered and recognizable number enabling a critical connection for someone trying to access services in their community. There were over 140 staff at 211 who offer bilingual access, active listening and compassionate support, and equity-focused and trauma informed practices. The top requested needs were housing, healthcare, child care, food, utility assistance, and financial assistance. 211 was easily contacted either by phone, TTY, text, email or app. The database is updated regularly with 2,500 agencies and 29,500 resources for services such as foster parent support, maternal and child health, SNAP /food access, emergency services, and coordinated entry/housing. 211info provides a central source of information on topics such as emergency transportation, evacuation routes, food and potable water, medical assistance, replacing vital documents, financial assistance, donations and volunteering, emergency shelter, animal shelter, transportation, scam/legal information and executive orders. Herman noted that the best community utilization is when 211 partners with local government and community benefit organizations. The participation of both parties keeps the information up to date.

Cara noted the work of the Community Engagement Coordinators staff who were locally based and offered outreach presentations, attended community meetings, and worked with social service providers to ensure the database met the local needs. For further detail she recommended the data dashboard on the 211 website.

Steve emphasized that Oregon211 was recruiting for a Community Engagement Coordinator for Lane County. This was a new position.

From the Chat:

- Bob Teter Cara, you may want to check with Siuslaw Vision here in Florence. They are working on a database directory of non-profits in western Lane County. Stephanie Sales is the director 541.590.2425. It was to go live this month I believe.
- Cara Kangas Thank you Bob! I'll copy this information and make contact.
- Dan Herman Thanks Steve. Great point. Wanted to make same but we are truncated on time today. A local
 person makes a lot of difference in Councilor Keating's questions and others on the call.
- Cara Kangas <u>https://www.211info.org/coordination-center</u>
- Matt Keating thank you Cara, Kate, Dan and 211info.org team for your critical work and thank you for joining us this afternoon.

VI. LEADERSHIP/ ELECTIONS

Pat Farr offered a summary of the Human Services Commission (HSC) annual nomination process for a Chair and Vice Chair, and a seat at the table for the third jurisdiction representative. He opened the floor for nominations for Chair.

Marilee Woodrow nominated Matt Keating for Chair.

Matt accepted the nomination.

There were no other nominations.

With no other nominations and no objections Pat Farr called for the vote of all those in favor of Matt Keating for HSC Chair to raise their hands. The motion passed unanimously.

Matt Keating opened the floor for nominations for Vice Chair.

Marilee Woodrow nominated Kori Rodley for Vice Chair.

Kori accepted the nomination.

There were no other nominations.

With no other nominations and no objections, Matt called for members to affirm or not affirm in favor of Kori Rodley for HSC Vice-Chair. The motion passed unanimously.

Noting that the City of Eugene and City of Springfield were now represented on the Executive Committee, Matt invited anyone from Lane County to attend as the third jurisdiction. This was not a formal nomination.

VII. BUDGET AND SERVICES DECISION MAKING

Steve offered a brief summary of the request of the HSC members to learn more about the decision making process and allocation for human services. The HSC generally reviews a needs assessment and, most recently, aligned itself with other strategic plans such as the Poverty and Homelessness Board. In 2020 and 2021 the allocation resources were split for homeless and non-homeless areas such basic needs, community service centers. These services were RFPd out in 2020. The next step is to enter a contract which can be renewed for up to three years; it is up to this group to make that determination. The idea of extending the contract potential to three years was to add some stability for funding.

Since Robin Scott's retirement, Patrick Kerr and Hillary Moran serve as the HHS Admin Program Services Coordinator (PSC) assigned to the HSC contracts.

Steve explained that a County Management Qualification (MQ) is required in order for an agency to be eligible to receive funding from Lane County. The MQ is currently being reviewed by staff in an attempt to provide a scaled down version for some of the emerging smaller non-profit organizations. Every other year the HSC approves a funding policy on the percentage we pay for administration for our providers. During the pandemic we removed some requirements.

Members discussed the RFP process and the calendaring required for jurisdiction budgets.

In order to invite more public participation, members discussed whether the HSC would remain remote/virtual or transition into a hybrid.

From the Chat:

• Erin Fifield – Steve, will you also provide this information in written form? It would help me to see the process written down as to how funding is received / RFPd, and how to request funding for potential projects in Springfield, for example.

VIII. NEXT MEETING & FUTURE ITEMS

The next scheduled meeting is Monday, March 21, 2022 Suggested Agenda Items:

- Majority Leader session recap and looking forward to 2023
- Substance Abuse Disorder (SAD)

IX. ADJOURNMENT

The meeting adjourned at1:25 p.m.

Recorded by Diana Alldredge HSD Staff

Lane County, Oregon Statement of Revenues and Expenditures Report: CY-0434 - Division by Account Department: Health and Human Services Division: Human Services Division As of February 28, 2022

		Division: Human Services Division As of February 28, 2022			ļ	Percent of Year 66.58%
count	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percer of Budg
51251	Department Of Energy	840,830.00	-	329,395.00	(511,435.00)	39.1
51301 51351	Fema Health & Human Services	920,437.00	- 784,610.00	(1,604,014.40)	(2,524,451.40)	-174.2 56.2
51369	SAMHSA	3,944,492.00 401,216.00	15,890.92	2,216,909.19 33,123.65	(1,727,582.81) (368,092.35)	56.2 8.2
51401	Housing & Comm Development	10,491,635.00	607,083.41	908,991.95	(9,582,643.05)	8.6
51825	American Rescue PIn Fedrl	12,501,366.00	-	-	(12,501,366.00)	0.0
51901	Miscellaneous Federal	29,170,533.00	310,535.21	(2,120,054.50)	(31,290,587.50)	-7.2
53120 53143	Community Services Block Grant Coordinated Care Org-CCO	1,129,985.00 200,000.00	91,965.00	580,883.00 73,293.29	(549,102.00) (126,706.71)	51.4 36.6
53144	Coronavirus Relief Fund	320,251.00	-	-	(320,251.00)	0.0
		7,014,115.00	-	-	(7,014,115.00)	0.0
53190	Miscellaneous State	3,647,078.00	142,814.78	1,312,013.69	(2,335,064.31)	35.9
3403	Homeless Shelters	3,662,565.00	318,188.00	(2,051,181.57)	(5,713,746.57)	-56.0
3830 3910	Veterans Affairs Miscellaneous State Revenue	284,712.00 5,165,070.00	71,178.10 697,685.00	142,356.20 18,984,778.00	(142,355.80) 13,819,708.00	50.0 367.5
5120	Eugene	2,777,649.00	1,193,090.61	1,384,440.24	(1,393,208.76)	49.
5160	Springfield	309,452.00	52,677.98	92,740.98	(216,711.02)	29.9
6740	Trillium/OHP FEES	415,356.00	-	80,487.66	(334,868.34)	19.3
6910	Miscellaneous Svc Charges	95,096.00	3,904.65	8,649.65	(86,446.35)	9.1
6915 6950	Special Projects Private Donations	39,540.00 223,940.00	-	11,963.30 36.00	(27,576.70) (223,904.00)	30.2 0.0
6980	Refunds & Reimbursements	-	-	(642,790.26)	(642,790.26)	100.0
8571	ARPA Dept Reimburse	2,503,938.00	-	-	(2,503,938.00)	0.0
6100	Investment Earnings	-	2,264.50	25,183.09	25,183.09	100.0
6110	Fund Balance Carryover	21,126,013.00	-	21,126,012.63	(0.37)	100.0
8510 8515	Transfer Fr General Fund (100) Transfer fr General Fd Ongoing	100,000.00 3,063,139.00	-	300,000.00 2,297,354.25	200,000.00 (765,784.75)	300.0 75.0
8900	Intrafund Transfer	654,827.00	- 239,136.34	2,297,354.25 367,345.54	(287,481.46)	75.0 56.1
	Total Revenues	111,003,235.00	4,531,024.50	43,857,916.58	(67,145,318.42)	39.
	Personnel and Fringe	6,521,844.00	444,179.36	3,471,123.01	(3,050,720.99)	53.
2111	Professional & Consulting	289,228.00	284.41	36,403.87	(252,824.13)	12.
2121	Construction Services	-	39,109.75	39,109.75	39,109.75	100.0
2173 2178	Training Services Support Services	834,489.00	40,500.83 719.01	285,583.29 13,300.03	(548,905.71) 13,300.03	34.: 100.
2170	Subscriptions	- 600.00	-	494.95	(105.05)	82.4
2181	On The Job Training - Services	330,500.00	9,058.00	74,450.11	(256,049.89)	22.
2211	Agency Payments	62,673,841.00	2,288,007.25	30,365,692.87	(32,308,148.13)	48.4
2212		-	(49.09)	-	-	100.
2214 2216	Client Support Fund	9,248,338.00	931,362.66	5,474,927.58	(3,773,410.42)	59.2 100.0
2216	Agency Payments Prior Year Motor Fuel & Lubricants	-	- 24.21	320.00 24.21	320.00 24.21	100.0 100.0
2341	Refuse & Garbage	1,750.00	649.53	3,664.99	1,914.99	209.4
2343	Light, Power & Water	17,399.00	4,060.74	23,251.50	5,852.50	133.6
2344	Telephone Services	52,617.00	3,649.70	27,448.09	(25,168.91)	52.
2345	General Liability	19,422.00	1,796.15	12,237.48	(7,184.52)	63.0
2366 2531	Real Estate & Space Rentals Fleet Replacement	923,833.00 215,445.00	123,204.99 150.05	2,031,102.47 200.53	1,107,269.47 (215,244.47)	219.8 0.0
2536	Copier Charges	7,001.00	342.14	1,652.69	(5,348.31)	23.0
2537	Mail Room Charges	5,584.00	365.75	2,804.96	(2,779.04)	50.
2551	License Replacement	23,554.00	1,962.85	15,702.80	(7,851.20)	66.0
2552 2553	TS Indirect Infrastructure Replacement	297,983.00 7,095.00	24,831.93 591.24	198,655.44 4,729.92	(99,327.56) (2,365.08)	66. 66.
2554	County Indirect Charges	563,032.00	46,919.33	375,354.64	(187,677.36)	66.
2556	Dept Support/Direct	173,664.00	-	86,831.94	(86,832.06)	50.
2558	PC Replacement Services	11,050.00	920.83	7,366.64	(3,683.36)	66.
2611	Office Supplies & Expense	22,681.00	3,155.52	11,978.72	(10,702.28)	52.
2613 2614	Professional Licenses	38,725.00	510.00 46.76	885.00 4,185.72	(37,840.00)	2.
	Printing & Binding Advertising & Publicity	6,538.00 3,231.00	200.00	4,185.72 291.03	(2,352.28) (2,939.97)	64. 9.
2618	Postage	250.00	5.11	188.01	(61.99)	75.
2619	Radio/Communic Supplies & Svcs	-	-	0.20	0.20	100.
2620	Dues & Memberships	-	-	3,400.00	3,400.00	100.
2621	DP Supplies And Access	157,048.00	600.52	121,769.80	(35,278.20)	77.
2622 2626	DP Equipment Small Office Furniture	45,429.00 26,328.00	2,288.38	10,515.85 99.99	(34,913.15) (26,228.01)	23. 0.
2020		500.00	-	-	(20,228.01)	0.
2713	Clothing	-	-	4,312.62	4,312.62	100.
2716	Miscellaneous Supplies	2,400.00	-	92.93	(2,307.07)	3.
2721	Special Supplies	2,400.00	-	1,535.85	(864.15)	63.
2727 2811	Safety Supplies Business Expense & Travel	300.00 21,180.00	- 898.66	- 2,648.68	(300.00) (18,531.32)	0. 12.
2815	Committee Stipends & Expense	20,878.00	2,615.00	5,955.00	(14,923.00)	28.
2821	Outside Education & Travel	54,952.00	(25.00)	4,519.84	(50,432.16)	8.
2822	County Training Classes	350.00	-	120.00	(230.00)	34.
2823	Training Services & Materials	38,932.00	-	141.00	(38,791.00)	0.
2911 2914	Miscellaneous Payments Parking	18,448,697.00 650.00	(249,997.83)	(225,552.80) 683.80	(18,674,249.80) 33.80	-1. 105.
	Materials and Services	94,587,894.00	3,278,759.38	39,029,081.99	(55,558,812.01)	41.
2120 2523	Architectural Services	-	1,527.50	162,347.98 9,608.77	162,347.98 9,608.77	100. 100.
2523 2830	Permits & System Development Special Projects	- 1,350,000.00	- 87,315.11	9,608.77 801,090.69	9,608.77 (548,909.31)	100. 59.
	Capital Projects/Outlay	1,350,000.00	88,842.61	973,047.44	(376,952.56)	72.
	Debt Service	-	-	•	-	100.
2125	Transfer to Spec RevFd Ongoing	465,767.00	-	232,883.52	(232,883.48)	50.
2140	Transfer To Capital Fund (400)	5,000,000.00	-	-	(5,000,000.00)	0.
32900	Intrafund Transfer Other Expenditures	<u>654,827.00</u> 6,120,594.00	239,136.34 239,136.34	<u>367,345.54</u> 600,229.06	(287,481.46) (5,520,364.94)	56. 9.
1910	Operational Contingency	25,000.00			(25,000.00)	0.
92920	Operational Reserves	2,397,903.00 2,422,903.00			(2,397,903.00)	0.
	Reserves		-	-	(2,422,903.00)	0.
	Total Expenditures	111,003,235.00	4,050,917.69	44,073,481.50	(66,929,753.50)	39.
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