

MINUTES

HUMAN SERVICES COMMISSION

Remote/Zoom

March 21, 2022
12:05 p.m.

PRESENT: Matt Keating *Chair*, Kori Rodley *Vice Chair*, Claire Syrett, Laurie Trieger, and Pat Farr, Members; Representative Julie Fahey, Presenter; Jason Dedrick, Brooke Freed, Teresa Kennedy City of Eugene Staff; Erin Fifield City of Springfield Staff; Steve Manela, Kate Budd, Daina Davisson, Deanna Strachan-Wilson, Lisë Stuart Lyn Oliver, James Ewell, Maria Cortez, Sarai Johnson, and Stephanie Talbott, Lane County Staff; Chris Pickering, Michelle Hanks, Guests.

ABSENT: Marilee Woodrow, and Ryan Moore (work schedule conflict until mid-May), Members.

I. CALL TO ORDER

Chair Matt Keating convened the meeting at 12:02 p.m. A roll call of members was conducted.

II. PUBLIC COMMENT

There was no one wishing to give public comment.

III. CONSENT AGENDA

- Minutes of February 28, 2022
- Statement of Revenue and Expenditures as of February 28, 2022
Kori Rodley moved to approve the consent agenda.
Laurie Trieger provided the second provided the second. The motion passed.

IV. MANAGER'S REPORT

Human Services Division Manager Steve Manela said that four candidates were interviewed for his position last Friday, and Health & Human Services Director Eve Gray will make the decision on who will be invited back to interview and for a meet and greet panel for finalists. A budget narrative submitted to Lane County is included in the Human Services Commission (HSC) meeting packet. We'll have a proposed County budget after a meeting with the County Administrator and the FY 2023 budget will be on the April agenda. The County and State now have a signed agreement on the State Legislature American Rescue Plan Act (ARPA) funded projects, and we'll be providing the progress updates as it is implemented.

V. REPORTING/ANALYTICS

Sr. Management Analysts and Lisë Stuart referred to the documents in the meeting packet, 1) *2021 Summary of System Performance Measures Lane County OR-500 CoC*, and 2) *Lane County 2021 Stellavized Longitudinal System Analysis*. These reports were submitted annually to the U.S. Housing and Urban Development (HUD). She explained the Longitudinal System Analysis (LSA) looked at how households were moving through the system using head of household data – details on how the system functions and to be informed on possible interventions. The System Performance Measures (SPM) was based on all individuals who were served – the benchmarks of the Continuum of Care (COC) and year-to-year comparisons. Alternative shelters were not included in this data.

Responding to a question from Laurie Trieger, Lisë said that her team was working on getting infographics built into tableau to demonstrate the data.

Claire Syrett said that she and Laurie Trieger were preparing to go to Washington, D.C. as part of the Lane County United Front. She expected one of the conversations with HUD would center around alternative shelters, and to work to create a pathway to recognize these different approaches so they could be included in the data.

Lisë put the link to the public tableau in the chat:

<https://public.tableau.com/app/profile/lchsd/viz/LaneCountyShelterUtilization/EmergencyAlternativeShelterInformatio>
[n](#)

VI. LEGISLATIVE RECAP

State of Oregon Representative and Majority Leader on the House Democratic Leadership Team Julie Fahey offered a summary during the 2022 legislative session including \$400 million homelessness and housing package to help connect unhoused people with shelter and critical services, House Bill (HB) 4123 providing grants to coordinated homeless response systems, and investments to help youth experiencing homelessness. Representative Fahey also noted legislative support for working families and small businesses, driving down the cost of living, investing in community safety and violence prevention, and supporting children and educators in the public school system, a COVID update with the good news that the hospitalizations continue to decline, and the new shelter community of Everyone Village.

Members discussed the cohort regional approach through the Association of Oregon Counties (AOC), childcare workforce support, support to the children and educators in the public school system, access to affordable health care, and rental assistance.

Matt Keating asked Julie if the Lane County United Front could carry a message to HUD that would benefit Oregonians.

Julie considered that some of the provisions of the Build Back Better were pretty exciting, that Section 8 funding should be an entitlement and receive increased funding, and for HUD to provide incentives to increase the actual housing stock with policies and programs that can provide support.

VII. HUMAN SERVICES COMMISSION CHARTER REVIEW

Steve referred to the documents in the meeting packet and displayed on the meeting screen: 1) *HSC IGA Statement of Purpose (Oversite and Management)*, 2) *ROMA Planning Process Timeline*, and 3) *Budget Text (Division Overview)*.

The ROMA calendar indicated the planning process timeline to indicate the components and how it coordinated with the funding process. Steve explained the key elements such as the Community Needs Assessment (CNA) and how that guided the Strategic Plan. The CNA results also helped prioritize services for the Request for Proposal (RFP) process and ultimately contracts with the non-profits to provide those services. The Human Services Commission (HSC) as an intergovernmental Committee is detailed in the Oversight and Management document. The intent of this body was to address, pursue and provide regional cooperation and to be involved in engaging in research and making recommendations to regional partners.

Members discussed the human service elements which were traditionally addressed by the HSC.

Matt considered that the next agenda setting meeting would further address a possible subcommittee to do a deep dive of the complexities and responsibilities of the HSC.

VIII. NEXT MEETING & FUTURE ITEMS

The next scheduled meeting was scheduled for Monday, April 18, 2022

Suggested Agenda Items:

- HSD FY 2022 budget
- Presentation on substance abuse services

For the agenda setting meeting: discuss meeting in person and possible venues.

IX. ADJOURNMENT

The meeting adjourned at 1:31 p.m.

*Recorded by Diana Alldredge
HSD Staff*

Lane County, Oregon
Statement of Revenues and Expenditures

Report: CY-0434 - Division by Account
Department: Health and Human Services
Division: Human Services Division
As of March 31, 2022

Percent
of Year
75.07%

Account	Description	Budget	MTD Actual	YTD Actual	Variance Over (Under)	Percent of Budget
451251	Department Of Energy	840,830.00	-	329,395.00	(511,435.00)	39.17%
451301	Fema	920,437.00	-	(1,604,014.40)	(2,524,451.40)	-174.27%
451351	Health & Human Services	3,963,857.00	992,155.00	3,209,064.19	(754,792.81)	80.96%
451369	SAMHSA	401,216.00	-	33,123.65	(368,092.35)	8.26%
451401	Housing & Comm Development	10,491,635.00	2,484,416.60	3,393,408.55	(7,098,226.45)	32.34%
451825	American Rescue Pln Fedrl	6,108,994.00	-	-	(6,108,994.00)	0.00%
451901	Miscellaneous Federal	2,487,528.00	138,206.33	(1,981,848.17)	(4,469,376.17)	-79.67%
453120	Community Services Block Grant	1,129,985.00	-	580,883.00	(549,102.00)	51.41%
453143	Coordinated Care Org-CCO	200,000.00	-	73,293.29	(126,706.71)	36.65%
453144	Coronavirus Relief Fund	320,251.00	-	-	(320,251.00)	0.00%
453145	American Rescue Pln State	6,227,115.00	-	-	(6,227,115.00)	0.00%
453190	Miscellaneous State	22,516,594.00	85,315.81	1,397,329.50	(21,119,264.50)	6.21%
453403	Homeless Shelters	3,662,565.00	-	(2,051,181.57)	(5,713,746.57)	-56.00%
453830	Veterans Affairs	284,712.00	-	142,356.20	(142,355.80)	50.00%
453910	Miscellaneous State Revenue	5,165,070.00	34,789.00	19,019,567.00	13,854,497.00	368.23%
455120	Eugene	2,777,649.00	82,206.11	1,466,646.35	(1,311,002.65)	52.80%
455160	Springfield	309,452.00	7,621.39	100,362.37	(209,089.63)	32.43%
456800	Other Local	-	15,000.00	15,000.00	15,000.00	100.00%
466740	Trillium/OHP FEES	415,356.00	243,351.73	323,839.39	(91,516.61)	77.97%
466910	Miscellaneous Svc Charges	102,691.00	71,276.00	79,925.65	(22,765.35)	77.83%
466915	Special Projects	39,540.00	-	11,963.30	(27,576.70)	30.26%
466950	Private Donations	223,940.00	-	36.00	(223,904.00)	0.02%
466980	Refunds & Reimbursements	-	-	(642,790.26)	(642,790.26)	100.00%
478571	ARPA Dept Reimburse	2,533,573.00	616,259.49	616,259.49	(1,917,313.51)	24.32%
486100	Investment Earnings	-	4,469.33	29,652.42	29,652.42	100.00%
496110	Fund Balance Carryover	21,126,013.00	-	21,126,012.63	(0.37)	100.00%
498510	Transfer Fr General Fund (100)	100,000.00	(200,000.00)	100,000.00	-	100.00%
498515	Transfer fr General Fd Ongoing	3,063,139.00	-	2,297,354.25	(765,784.75)	75.00%
498900	Intrafund Transfer	654,827.00	-	367,345.54	(287,481.46)	56.10%
Total Revenues		96,066,969.00	4,575,066.79	48,432,983.37	(47,633,985.63)	50.42%
Personnel and Fringe		6,467,457.00	423,700.16	3,894,823.17	(2,572,633.83)	60.22%
512111	Professional & Consulting	289,906.00	175.45	36,579.32	(253,326.68)	12.62%
512121	Construction Services	-	-	39,109.75	39,109.75	100.00%
512173	Training Services	834,489.00	76,543.50	362,126.79	(472,362.21)	43.40%
512178	Support Services	-	2,461.95	15,761.98	15,761.98	100.00%
512179	Subscriptions	600.00	-	494.95	(105.05)	82.49%
512181	On The Job Training - Services	330,500.00	33,173.25	107,623.36	(222,876.64)	32.56%
512211	Agency Payments	60,731,805.00	3,169,349.36	33,535,042.23	(27,196,762.77)	55.22%
512214	Client Support Fund	10,605,376.00	1,046,195.19	6,521,122.77	(4,084,253.23)	61.49%
512216	Agency Payments Prior Year	-	-	320.00	320.00	100.00%
512321	Motor Fuel & Lubricants	-	-	24.21	24.21	100.00%
512341	Refuse & Garbage	1,750.00	590.70	4,255.69	2,505.69	243.18%
512343	Light, Power & Water	17,399.00	2,951.09	26,202.59	8,803.59	150.60%
512344	Telephone Services	53,807.00	5,662.05	33,110.14	(20,696.86)	61.54%
512345	General Liability	19,363.00	1,796.15	14,033.63	(5,329.37)	72.48%
512354	Maintenance Of Equipment	-	144.59	144.59	144.59	100.00%
512366	Real Estate & Space Rentals	923,833.00	420,419.32	2,451,521.79	1,527,688.79	265.36%
512531	Fleet Replacement	215,445.00	200.05	400.58	(215,044.42)	0.19%
512536	Copier Charges	7,001.00	132.01	1,784.70	(5,216.30)	25.49%
512537	Mail Room Charges	5,584.00	278.82	3,083.78	(2,500.22)	55.23%
512551	License Replacement	23,554.00	1,962.85	17,665.65	(5,888.35)	75.00%
512552	TS Indirect	297,983.00	24,831.93	223,487.37	(74,495.63)	75.00%
512553	Infrastructure Replacement	7,095.00	591.24	5,321.16	(1,773.84)	75.00%
512554	County Indirect Charges	563,032.00	46,919.33	422,273.97	(140,758.03)	75.00%
512556	Dept Support/Direct	173,664.00	43,415.97	130,247.91	(43,416.09)	75.00%
512558	PC Replacement Services	11,050.00	920.83	8,287.47	(2,762.53)	75.00%
512611	Office Supplies & Expense	23,681.00	2,999.06	14,977.78	(8,703.22)	63.25%
512613	Professional Licenses	38,725.00	-	885.00	(37,840.00)	2.29%
512614	Printing & Binding	7,074.00	-	4,185.72	(2,888.28)	59.17%
512615	Advertising & Publicity	3,431.00	-	291.03	(3,139.97)	8.48%
512618	Postage	250.00	-	188.01	(61.99)	75.20%
512619	Radio/Communic Supplies & Svcs	-	-	0.20	0.20	100.00%
512620	Dues & Memberships	-	8,641.52	12,041.52	12,041.52	100.00%
512621	DP Supplies And Access	164,896.00	3,450.68	125,220.48	(39,675.52)	75.94%
512622	DP Equipment	46,916.00	45,639.50	56,155.35	9,239.35	119.69%
512626	Small Office Furniture	26,328.00	-	99.99	(26,228.01)	0.38%
512712	Food	500.00	-	-	(500.00)	0.00%
512713	Clothing	-	-	4,312.62	4,312.62	100.00%
512716	Miscellaneous Supplies	2,400.00	-	92.93	(2,307.07)	3.87%
512721	Special Supplies	2,530.00	-	1,535.85	(994.15)	60.71%
512727	Safety Supplies	300.00	-	-	(300.00)	0.00%
512811	Business Expense & Travel	21,180.00	52.01	2,700.69	(18,479.31)	12.75%
512815	Committee Stipends & Expense	20,878.00	1,127.50	7,082.50	(13,795.50)	33.92%
512821	Outside Education & Travel	54,952.00	2,738.00	7,257.84	(47,694.16)	13.21%
512822	County Training Classes	350.00	40.00	160.00	(190.00)	45.71%
512823	Training Services & Materials	46,527.00	-	141.00	(46,386.00)	0.30%
512911	Miscellaneous Payments	2,381,211.00	(47,160.16)	(272,712.96)	(2,653,923.96)	-11.45%
512914	Parking	650.00	-	683.80	33.80	105.20%
Materials and Services		77,956,015.00	4,896,243.74	43,925,325.73	(34,030,689.27)	56.35%
522120	Architectural Services	-	840.00	163,187.98	163,187.98	100.00%
522523	Permits & System Development	-	-	9,608.77	9,608.77	100.00%
522830	Special Projects	1,350,000.00	530,396.96	1,331,487.65	(18,512.35)	98.63%
Capital Projects/Outlay		1,350,000.00	531,236.96	1,504,284.40	154,284.40	111.43%
532125	Transfer to Spec RevFd Ongoing	465,767.00	116,441.76	349,325.28	(116,441.72)	75.00%
532140	Transfer To Capital Fund (400)	5,750,000.00	-	-	(5,750,000.00)	0.00%
532900	Intrafund Transfer	654,827.00	-	367,345.54	(287,481.46)	56.10%
Other Expenditures		6,870,594.00	116,441.76	716,670.82	(6,153,923.18)	10.43%
991910	Operational Contingency	25,000.00	-	-	(25,000.00)	0.00%
992920	Operational Reserves	3,397,903.00	-	-	(3,397,903.00)	0.00%
Reserves		3,422,903.00	-	-	(3,422,903.00)	0.00%
Total Expenditures		96,066,969.00	5,967,622.62	50,041,104.12	(46,025,864.88)	52.09%
Revenues Over (Under) Expenditures		-	(1,392,555.83)	(1,608,120.75)	(1,608,120.75)	