

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-10-17-02

IN THE MATTER OF EXTENDING A  
SOLE SOURCE DETERMINATION OF  
CATHOLIC COMMUNITY SERVICES  
FOR ENERGY ASSISTANCE AT  
COMMUNITY SERVICE CENTERS AND  
DELEGATING AUTHORITY TO THE  
COUNTY ADMINISTRATOR TO  
EXECUTE A CONTRACT AMENDMENT  
FOR THESE SERVICES.

**WHEREAS**, Lane Manual Chapter 20 sets forth policy regarding the competitive award of contracts and policy regarding signatory authority of the County Administrator; and

**WHEREAS**, Lane County issued a Request for Proposals for Energy Assistance at Community Service Centers and no responses were received; and


**WHEREAS**, A Notice of Intent of the proposed Sole Source Determination and contract was posted for one week, attracting no comments or protests; and

**WHEREAS**, the sole source determination extension is beyond the County Administrator's authority

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Catholic Community Services is determined to continue to be a Sole Source for the purpose of the provision of Energy Assistance at Community Service Centers for a total Sole Source period of October 1, 2021 through June 30, 2025 and for a total amount of \$3,320,000; and
2. Authority is delegated to the County Administrator to sign a contract amendment as indicated in Exhibit A:

**ADOPTED** this 17th day of October, 2023.



---

Pat Farr, Chair  
Lane County Board of Commissioners

Exhibit A – October 17, 2023 Amendment List

Amendments

					As Amended	
Contractor Name	Contract Title	Type	Amendment Amount	New Delegated Authority	Begin Date	End Date
Catholic Community Services	Energy Assistance at Community Service Centers	Expense	\$1,520,000	\$3,320,000	10/01/2021	6/30/2025