

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-03-05-01

In the Matter of

Approving Eight Contracts to Retain Consultants for Grant Writing and Package Preparation Services, and Delegating Authority to the County Administrator to Execute the Approved Contracts.

**WHEREAS**, the federal Infrastructure Investment and Jobs Act (IIJA) of 2021 and the Inflation Reduction Act (IRA) of 2022 represent significant federal investments and will result in myriad grant opportunities, and

**WHEREAS**, the Board of County Commissioners have given County staff direction to seek sources of grant revenue for Lane County, and

**WHEREAS**, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

**WHEREAS**, all of the contracts listed in Exhibit A have been procured in accordance with the requirements of the Lane Manual, including the requirements for competitive selection;

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A are approved and the County Administrator is delegated authority to sign the approved contracts.

**ADOPTED** this 5th day of March, 2024.



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Laurie Trieger, Chair  
Lane County Board of Commissioners

Exhibit A: List of Contracts

**County Administration**

Contract Title: Ameresco Grant Writing Retainer Contract

Contractor: Ameresco Inc.

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in “Cost Proposal” section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County’s needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

Board Goals: Strategic Priority #4: Our People and Organizational Health. Objective C.2. “Strategically manage the infusion of one-time federal and state dollars and leverage grant opportunities” and C.4. “Enhance revenue for core services that impact the health and safety of our organization and community, and pursue our legislative priorities that emphasize needed repairs or enhancements to systems.”

Health Implications: None

Contract Title: BerryDunn Grant Writing Retainer Contract

Contractor: BerryDunn

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in “Cost Proposal” section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County’s needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

Board Goals: Strategic Priority #4: Our People and Organizational Health. Objective C.2. “Strategically manage the infusion of one-time federal and state dollars and leverage grant opportunities” and C.4. “Enhance revenue for core services that impact the health and safety of our organization and community, and pursue our legislative priorities that emphasize needed repairs or enhancements to systems.”

Health Implications: None

Contract Title: Gershman, Brickner & Bratton Grant Writing Retainer Contract

Contractor: Gershman, Brickner & Bratton, Inc.

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in “Cost Proposal” section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County’s needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

Board Goals: Strategic Priority #4: Our People and Organizational Health. Objective C.2. “Strategically manage the infusion of one-time federal and state dollars and leverage grant opportunities” and C.4. “Enhance revenue for core services that impact the health and safety of our organization and community, and pursue our legislative priorities that emphasize needed repairs or enhancements to systems.”

Health Implications: None

Contract Title: Hagerty Grant Writing Retainer Contract

Contractor: Hagerty Consulting, Inc.

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in "Cost Proposal" section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County's needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

Board Goals: Strategic Priority #4: Our People and Organizational Health. Objective C.2. "Strategically manage the infusion of one-time federal and state dollars and leverage grant opportunities" and C.4. "Enhance revenue for core services that impact the health and safety of our organization and community, and pursue our legislative priorities that emphasize needed repairs or enhancements to systems."

Health Implications: None

Contract Title: Haley & Aldrich Grant Writing Retainer Contract

Contractor: Haley & Aldrich, Inc.

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in "Cost Proposal" section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County's needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

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Health Implications: None

Contract Title: ICF Grant Writing Retainer Contract

Contractor: ICF Incorporated, LLC

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in “Cost Proposal” section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County’s needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

Board Goals: Strategic Priority #4: Our People and Organizational Health. Objective C.2. “Strategically manage the infusion of one-time federal and state dollars and leverage grant opportunities” and C.4. “Enhance revenue for core services that impact the health and safety of our organization and community, and pursue our legislative priorities that emphasize needed repairs or enhancements to systems.”

Health Implications: None

Contract Title: IFP Grant Writing Retainer Contract

Contractor: Innovative Funding Partners

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in "Cost Proposal" section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County's needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

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Previous Board Orders: None

Implications for Policy: None

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Health Implications: None

Contract Title: TJD Grant Writing Retainer Contract

Contractor: TJD Consulting

New or Amendment: New

Description: Contractor will perform (or furnish) grant writing and grant package preparation services in accordance with the requirements of this Contract.

Amount: County agrees to pay amount specified in "Cost Proposal" section of proposal. County is not obligated to pay any amount greater than that stated there. Utilization of retainer contracts is contingent on County's needs. Award of a contract is not a guarantee of work.

Expense or Revenue: Expense

Term of Agreement: Unless extended or terminated earlier in accordance with contract terms, Contract will terminate 12/31/2028.

Previous Board Orders: None

Implications for Policy: None

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Health Implications: None