

W. 3. D. 2.

**ABBREVIATED CONSENT CALENDAR FORMAT**

Memorandum Date: February 27, 2008  
Order Date: March 12, 2008

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**TO:** Board of County Commissioners

**DEPARTMENT:** Health & Human Services

**PRESENTED BY:** Rob Rockstroh

**AGENDA ITEM TITLE:** ORDER\_\_\_\_/IN THE MATTER OF APPROVING A CONTRACT AMENDMENT WITH SHELTERCARE FOR HOUSING FOR SEVERELY AND PERSISTANTLY MENTALLY ILL HOMELESS ADULTS

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**I. MOTION**

Order\_\_\_\_/ In the Matter of Approving a Contract Amendment with ShelterCare for Housing for Severely and Persistently Mentally Ill Homeless Adults.

**II. DISCUSSION**

**A. Background / Analysis**

ShelterCare was the sole respondent to a Letter of Intent (LOI) to bid on permanent supported housing services for chronically homeless adults with severe and persistent mental illness (SPMI). The letter of intent was for the period February 1, 2007 through January 31, 2009 with the ability to be extended for one additional year. The LOI indicated funding in the amount of \$187,248 per year. This contract amendment is for the period February 1, 2008 through January 31, 2009, which is within the period described in the LOI. These funds were allocated as part of Health & Human Service's original budget.

**Recommendation**

Lane County Health & Human Services recommends approval of the amendment with ShelterCare for permanent supported housing services for chronically homeless adults with severe and persistent mental illness.

**III. ATTACHMENTS**

Board Order

I:/Admin/CCA PSC/Board Orders/2007-09/WF ITRS AMENDMENT AWARD 2007-09.doc

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER:**            ) IN THE MATTER OF APPROVING A CONTRACT AMENDMENT  
                      ) WITH SHELTERCARE FOR HOUSING FOR SEVERELY AND  
                      ) PERSISTANTLY MENTALLY ILL HOMELESS ADULTS

WHEREAS, Lane Manual Chapter 21 sets forth policy regarding award of contracts and contract amendments for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive selection processes have been completed per Lane Manual 21.107 and 21.108 and ShelterCare was the sole respondent; and

WHEREAS, appropriation of funds to support services were done through Board Order 07-06-27-03; and

WHEREAS, the approval of a contract amendment with ShelterCare exceeds the authority of the county administrator.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners approve a contract amendment for the period from February 1, 2008 through January 31, 2009 with ShelterCare in the amount of \$187,248 for Safe Haven housing services for SPMI adults; and

IT IS FURTHER ORDERED, that the Board of County Commissioners authorize the County Administrator to sign the amendment with ShelterCare in the amount of \$187,248 for Safe Haven housing services for SPMI adults for the period February 1, 2008 through January 31, 2009.

DATED this \_\_\_\_<sup>th</sup> day of March, 2008.

\_\_\_\_\_  
Faye Stewart, Chair  
Lane County Board Of Commissioners

APPROVED AS TO FORM  
date 2/20/08 lane county  
J. Feidlaw  
OFFICE OF LEGAL COUNSEL