Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at
- https://www.hud.gov/program_offices/comm_planning/coc. Questions regarding the FY 2023 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2023 Continuum of Care (CoC) Program Competition. For more information see FY 2023 CoC Program Competition NOFO.

 - To ensure that applications are considered for funding, applicants should read all sections of the FY 2023 CoC Program NOFO and the FY 2023 General Section NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus or DV Bonus. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in FY 2023 CoC Program Competition NOFO.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: New Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/28/2023

4. Applicant Identifier:

a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Lane County

b. Employer/Taxpayer Identification Number 93-6002303

(EIN/TIN):

c. Unique Entity Identifier: XCLAXTCSJF71

d. Address

Street 1: 1132 Lawrence St.

Street 2:

City: Eugene

County: Lane

State: Oregon

Country: United States

Zip / Postal Code: 97401

e. Organizational Unit (optional)

Department Name: Health and Human Services

Division Name: Human Services

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.

First Name: Amanda

Middle Name:

Last Name: Borta

Suffix:

Title: Sr. Program Services Coordinator

Organizational Affiliation: Lane County

Telephone Number: (541) 682-6526

Extension:

New Project Application FY2023	Page 3	09/08/2023
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Fax Number: (541) 682-9834

Email: amanda.borta@lanecountyor.gov

1C. SF-424 Application Details

9. Type of Applicant: B. County Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6700-N-25

Title: Continuum of Care Homeless Assistance

Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Oregon (for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Lane County Coordinated Entry (DV)

16. Congressional District(s):

16a. Applicant: OR-004

16b. Project: OR-004

(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 07/01/2024

b. End Date: 06/30/2025

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

- 19. Is the Application Subject to Review By State Executive Order 12372 Process?
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- If "YES", enter the date this application was made available to the State for review:
- 20. Is the Applicant delinquent on any Federal No debt?

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

Prefix: Mr.

First Name: Steve

Middle Name:

Last Name: Mokrohisky

Suffix:

Title: County Administrator

Telephone Number: (541) 682-3688

(Format: 123-456-7890)

Fax Number: (541) 682-4616

(Format: 123-456-7890)

Email: steve.mokrohisky@lanecountyor.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880 U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017 (exp. 1/31/2026)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Lane County

Prefix: Mr.

First Name: Steve

Middle Name:

Last Name: Mokrohisky

Suffix:

Title: County Administrator

Organizational Affiliation: Lane County

Telephone Number: (541) 682-3688

Extension:

Email: steve.mokrohisky@lanecountyor.gov

City: Eugene

County: Lane

State: Oregon

Country: United States

Zip/Postal Code: 97401

2. Employer ID Number (EIN): 93-6002303

3. HUD Program: Continuum of Care Program

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4. Amount of HUD Assistance \$115,049.00 Requested/Received:

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

- 1. Are you applying for assistance for a specific Yes project or activity? (For further information, see 24 CFR Sec. 4.3).
- 2. Have you received or do you expect to receive Yes assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 Sep. 30)? For further information, see 24 CFR Sec. 4.9.

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Lane County 1132 Lawrence St. Eugene, OR 97401 Room 560	Local government funds	\$152,735.00	Administrative Match
State of Oregon, Oregon Housing and Community Services, Salem OR	Emergency Housing Assistance (EHA)	\$201,329.00	HMIS Activities
Lane County 1132 Lawrence St. Eugene, OR 97401 Room 560	Local Government funds	\$264,169.00	Program Match

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

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Part III Interested Parties

Do you need to disclose interested parties for this No grant according to the criteria below?

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

X

Name / Title of Authorized Official: Steve Mokrohisky, County Administrator

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Lane County
Program/Activity Receiving Federal Grant CoC Program
Funding:

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

		-	
	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted —— (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
C.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will		
	 (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; 		

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

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Project: Lane County Coordinated Entry (DV)

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Χ

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Steve

Middle Name

Last Name: Mokrohisky

Suffix:

Title: County Administrator

Telephone Number:

(Format: 123-456-7890)

(541) 682-3688

Fax Number: (Format: 123-456-7890)

(541) 682-4616

Email: steve.mokrohisky@lanecountyor.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Lane County

Name / Title of Authorized Official: Steve Mokrohisky, County Administrator

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC Yes grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

1. Type of Federal Action: Grant

2. Status of Federal Action: Application

3. Report Type: Initial Filing

4. Name and Address of Reporting Entity: Prime

Refer to project name, addresses and contact information entered into the attached project application on screen 1B.

Congressional District, if known: OR-004

6. Federal Department/Agency: Department of Housing and Urban Development

7. Federal Program Name/Description and Continuum of Care (CoC) Program (14.267)

(CFDA Number):

8. Federal Action Number: FR-6700-N-25

9. Award Amount: \$115.049.00

10a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):

Smith Dawson Andrews 1025 Connecticut NW Washington DC

10b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):

James Smith

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Χ

Authorized Representative

Prefix: Mr.

First Name: Steve

Middle Name:

Last Name: Mokrohisky

Suffix:

Title: County Administrator

Telephone Number: (541) 682-3688

(Format: 123-456-7890)

Fax Number: (541) 682-4616

(Format: 123-456-7890)

Email: steve.mokrohisky@lanecountyor.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007 Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination

on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagraphers.
construction subagreements.

- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: Lane County

Prefix: Mr.

First Name: Steve

Middle Name:

Last Name: Mokrohisky

Suffix:

Title: County Administrator

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 08/28/2023

1L. SF-424D

Are you requesting CoC Program funds for No construction costs in this application?

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Total Expected Sub-Awards: \$0

Organization	Туре	Sub-Award Amount
	This list contains no items	

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

The applicant, Lane County, has been lead agency and successfully administering HUD CoC grants since 1994. LC currently administers the Emergency Solutions Grant, HOME Tenant Based Assistance, Community Development Block Grant, State of Oregon housing programs and numerous other federal, state and local funded housing projects. LC also administered the American Recovery and Reinvestment Act Homeless Prevention and Rapid Rehousing funds and most recently, American Rescue Plan Act funds. Lane County is responsible for efficiently managing and coordinating resources from city, county, state and federal grants in the area of human services. LC manages the competitive selection processes, monitors sub-recipients' performance and adherence to program and fiscal grant requirements, completes reports to funding agencies, and provides technical assistance to non-profits and community partners. LC acts as an umbrella applicant of grants with multiple partners and are the regional administrator for the HMIS system. LC collects and analyzes program and client data to determine program effectiveness and to submit performance reports. Lane County, through its Human Services Division (HSD), has provided housing and human services on behalf of Lane County and the cities of Eugene and Springfield since 1972 through partnerships with other public, private nonprofit, and private communitybased

organizations, schools, utilities and hospitals. The CoC program is operated by the Housing & Human Services Section of the Division. The Human Services Division is administratively a division of the Lane County Department of Health & Human Services. Lane County Health and Human Services is a Department within Lane County, Oregon local government. Regionally, over 58,000 low-income residents are served annually through programs, contractual agreements and partnerships with 40 public and private human service and housing agencies. LC has exceptional experience in developing and operating programs to meet the health and human service needs of the populations targeted in this application.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

As the applicant, the Lane County has a 44-year history of integrating and leveraging local, state and federal funding sources resources, while engaging business, private and philanthropic sectors as partners to improve outcomes for people experiencing and at risk of homelessness. Lane County coordinates and integrates services maximizing the use of public sector resources and leveraging private sector resources to meet human needs. LC provides the community with access to state and federal grants, leveraging local resources. LC staff work to continually identify all federal, state, and local funds to support the core components of a comprehensive, high-quality CoC system. Innovative funding strategies have always been an important building block. In this way, LC is able to use categorical funding for homeless programs at both the federal and state levels and meld them while leveraging private sector resources to perform the challenging work of comprehensive system building.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

As a county governmental organization, Lane County (the applicant), has a very sophisticated financial accounting system in place. Lane County follows the well-established Lane County financial policies and procedures manual, which was approved by the governing board to document the financial policies by which the organization operates in accordance with Generally Accepted Accounting Principles. The policies are also reviewed during the annual financial audit for consistency with GAAP and for compliance with OMB Uniform Guidance. As a division of the Lane County Department of Health and Human Services, the Human Services Division has a clear separation of duties regarding collection, posting, and depositing of receipts, accounts payable, bank reconciliations, and check signing. The organization's accounting system is more than adequate to track all revenue sources and expenditures in sufficient detail to obtain financial data on each program and each service within a program.

4. Are there any unresolved HUD monitoring or No OIG audit findings for any HUD grants (including ESG) under your organization?

3A. Project Detail

1. CoC Number and Name: OR-500 - Eugene, Springfield/Lane County CoC

2. CoC Collaborative Applicant Name: Lane County

3. Project Name: Lane County Coordinated Entry (DV)

4. Project Status: Standard

5. Component Type: SSO

5a. Select the type of SSO Project: Coordinated Entry

- 6. Is your organization, or subrecipient, a victim No service provider defined in 24 CFR 578.3?
 - 7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition?

 (Attachment Requirement)
 - 8. Will funds requested in this new project No application replace state or local government funds (24 CFR 578.87(a))?
 - 10. Is this project applying for Rural costs on No screen 6A?

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

The Lane County Coordinated Entry (CE) Domestic Violence Bonus (DV) Supportive Services Only (SSO) Project will be utilized to address inadequacies of the current CE system in meeting the needs of survivors of domestic violence, dating violence, sexual assault or stalking and provide additional support for the execution of emergency transfers. Currently, those identifying as survivors or fleeing presenting at CE access points who provide consent receive a warm handoff to survivor-focused agency or Victim Service Provider (VSP) in their community. Providing direct support in the moment would require additional coordinated entry staffing and funding for ongoing victim-centered training and technical assistance and ideally, CE and DV services would be colocated. The proposed CE-DV SSO project would fund a 1 FTE coordinated entry staff member to focus on bridging the gap between CE and victim services providers. Activities of the staff would include conducting front door assessments for survivors using a trauma-informed, victim centered approach; providing trainings and technical assistance to victim services providers regarding coordinated entry pathways to housing and supports; decreasing barriers to accessing housing for DV survivors; improve best practices through updated CE policies and procedures related to serving DV survivors; and ongoing continuous quality improvement that incorporates input from victim service providers, individuals with lived experience, and other stakeholders. This staff will also act as liaison in executing Emergency Transfers when necessary, assisting with housing navigation, deposits, moving costs and fees as needed. An estimated 100 survivors will be assessed through CE during the course of the grant. The following outcomes are expected:

- Coordinated Entry staff will conduct Coordinated Entry assessments with 100 survivors of domestic violence over the term of the grant.
- 100% of assessed households will report having a positive assessment experience via post-assessment survey.
- At least 60% of clients engaged will be connected to basic need supports and housing pathways.
- Coordinated Entry staff will conduct 8 trainings for providers over the course of the grant period with the intent of decreasing barriers to access housing for DV survivors.

We expect this project to positively impact the following system performance measures:

- -Reduction in length of time homeless
- -Increase placement into Permanent Housing
- -Increase placement into PH from Street Outreach
- 2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

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Project Milestones	Days from Execution of Grant Agreement			
	Α	В	С	D
Begin hiring staff or expending funds	30			
Begin program participant enrollment				
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin				
Leased or rental assistance units or structure, and supportive services near 100% capacity				
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.

(Select ALL that apply)

(0 0.000 == 0.000 opp.)/				
N/A - Project Serves All Subpopulations		Domestic Violence	X	
Veterans		Substance Abuse		
Youth (under 25)		Mental Illness		
Families		HIV/AIDS		
		Chronic Homeless		
		Other (Click 'Save' to update)		

4. As an SSO-Coodinated Entry project answer the following questions:

4a. Will the coordinated entry process cover the Yes CoC's entire geographic area?

4b. Will the coordinated entry process be Yes affirmatively marketed and easily accessible by program participants seeking assistance?

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4c. Describe the advertisement strategy for the coordinated entry process and how it is designed to reach those with the highest barriers to accessing assistance.

Lane County Coordinated Entry utilizes a no wrong door approach partnering with six different agencies to serve as front door assessment sites and with four street outreach teams to also conduct assessments. Information regarding front door assessment options are shared on the county homelessness focused website, in well-established community resource guides and through 211info. All programs serving people at risk of homelessness or who are homeless are knowledgeable about the front door assessment sites and share information with their clients. Culturally specific agencies have also been briefed on front door assessments and locations where clients may receive them in their preferred language. The outreach teams are tasked with engaging those with the highest barriers to access services, particularly those in rural areas, with coordinated entry. Each outreach teams has a specific region in the community to focus on in order to more effectively engage with clients who have high barriers and be familiar with the area. They are able to conduct housing assessments and connect clients with other needed supports and resources.

4d. Will the coordinated entry process use a Yes comprehensive, standardized assessment process?

4e. Describe the standardized assessment and referral process that directs individuals and families to appropriate housing and services.

206596

Project: Lane County Coordinated Entry (DV)

Homeless families and individuals can present at different access points for the entire CoC and be assessed using the same assessment process and methodology. Households (HH) able to quickly exit homelessness can use a CE Diversion program and dedicated staff to identify a swift resolution via a single payment. HH's that are not able to resolve their homelessness with CE Diversion will complete an assessment. All HH are currently assessed using the VI-SPDAT (for Adult HH and Unaccompanied Youth) or the VI-(F)SPDAT (for HH with children) to determine the household's vulnerability and level of service needs. Once assessed, they are prioritized based on who is most vulnerable, rather than a first come first-serve basis, and scores are weighted by length of time homeless. HHs that are prioritized are presented with and able to speak with a team member about what housing options are available and can make a choice of which program to be referred to base on their personal preferences. However, the LC Coordinated Entry (CE) Stakeholder committee has made significant progress in replacing the VI-SPDAT with a new assessment tool and implementing dynamic prioritization that considers case conferencing. The new tool is designed to measure vulnerability through the lens of trauma informed care and equity. This includes reducing the questions and ensuring their direct relevance to vulnerability. LC is also adopting a phased assessment approach to Coordinated Entry, collecting information from HHs at their first touch, and requesting additional information only as needed. These improvements to CE have a target of October 2023 for implementation. Lastly, LC assessors are trained to look for signs of a participant experiencing DV and adjust the assessment accordingly. HHs who identify experiencing and/or fleeing DV do not have their assessments entered into HMIS to ensure safety and confidentiality. Instead, our dedicated assessor sites and local VSPs, Hope and Safety Alliance and Siuslaw Outreach Services, send the CoC a paper form of the assessment with participant aliases for participation in the CE.

4f. If the coordinated entry process includes Yes differences in access, entry, assessment, or referral for certain subpopulations, are those differences limited only to the following groups:

- (1) adults without children;
- (2) adults accompanied by children;
- (3) unaccompanied youth;
- (4) households fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions (including human trafficking); and
- (5) persons at risk of homelessness?

3C. Project Expansion Information

1. Is this a "Project Expansion" of an eligible No renewal project?

6A. Funding Request

- 1. Will it be feasible for the project to be under Yes grant agreement by September 30, 2025?
- 2. What type of CoC funding is this project DV Bonus applying for in this CoC Program Competition?
- 3. Does this project propose to allocate funds Yes according to an indirect cost rate?

Indirect cost rate proposals should be submitted as soon as the applicant is notified of a conditional award. Conditional award recipients will be asked to submit the proposal rate during the e-snaps post-award process.

Applicants with an approved indirect cost rate must submit a copy of the approval with this application.

3a. Complete the indirect cost rate table below

Cognizant Agency	Indirect Cost Rate		Plan approved by cognizant agency or will use 10% de minimis rate
Department of Health and Human Services	21%	\$5,663,331	Approved Rate

4. Select a grant term: 1 Year

* 5. Select the costs for which funding is requested:

Supportive Services X
HMIS
VAWA X
Rural

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

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6. If conditionally awarded, is this project No requesting an initial grant term greater than 12 months?

(13 to 18 months)

6F. Supportive Services Budget

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Assessment of Service Needs		
2. Assistance with Moving Costs		
3. Case Management		
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food		
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services	.75 FTE @ \$105,000	\$78,750
14. Substance Abuse Treatment Services		
15. Transportation	Mileage@ \$200/month; \$3000 bus passes (\$50/month*5 =\$3000)	\$5,400
16. Utility Deposits		
17. Operating Costs	Office Supplies (\$378), One-Time Office Costs (\$242 Chair, \$1750 Computer Equipment), Technology Services \$5500, Cell Phone \$60/month (\$720)	\$8,590
Total Annual Assistance Requested		\$92,740
Grant Term		1 Year
Total Request for Grant Term		\$92,740

Click the 'Save' button to automatically calculate totals.

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VAWA Budget

VAWA Budget

New in FY2023, the Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The new BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer(s). Additional details of eligible costs include:

- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).

- Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC's geography.
- Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).

- Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.

- Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.

- Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).

- Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
- Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.
- B. VAWA Confidentiality Requirements. Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
- Developing and implementing strategies for corrective actions and remedies to ensure compliance.
- Program evaluation of confidentiality policies, practices, and procedures.
- Training on compliance with VAWA confidentiality requirements.
- Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
- Costs for establishing methodology to protect survivor information.
- Staff time associated with maintaining adherence to VAWA confidentiality requirements.

Enter the estimated amount(s) you are requesting for this project's Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested
Estimated budget amount for VAWA Emergency Transfer Facilitation:	\$9,350
Estimated budget amount for VAWA Confidentiality Requirements:	\$2,500
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CoC VAWA BLI Total:	\$11,850
Grant Term	1 Year
Total Request for Grant Term	\$11,850

Click the 'Save' button to automatically calculate totals.

61. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match source already listed, select the icon.

Summary for Match

Total Amount of Cash Commitments:	\$29,025
Total Amount of In-Kind Commitments:	\$0
Total Amount of All Commitments:	\$29,025

1. Will this project generate program income No described in 24 CFR 578.97 to use as Match for this project?

Туре	Source	Name of Source	Amount of Commitments
Cash	Government	Lane County - Loc	\$29,025

Sources of Match Detail

1. Type of Match commitment: Cash

2. Source: Government

3. Name of Source: Lane County - Local Government Funds

(Be as specific as possible and include the office

or grant program as applicable)

4. Amount of Written Commitment: \$29,025

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			\$0
1b. Rehabilitation (Screen 6B)			\$0
1c. New Construction (Screen 6B)			\$0
2a. Leased Units (Screen 6C)	\$0	1 Year	\$0
2b. Leased Structures (Screen 6D)	\$0	1 Year	\$0
3. Rental Assistance (Screen 6E)	\$0	1 Year	\$0
4. Supportive Services (Screen 6F)	\$92,740	1 Year	\$92,740
5. Operating (Screen 6G)	\$0	1 Year	\$0
6. HMIS (Screen 6H)	\$0	1 Year	\$0
 7. VAWA	\$11,850	1 Year	\$11,850
8. Rural (Only for HUD CoC Program approved rural areas)	\$0	1 Year	\$0
9. Sub-total of CoC Program Costs Requested			\$104,590
10. Admin (Up to 10% of Sub-total in #9)			\$10,459
11. HUD funded Sub-total + Admin. Requested			\$115,049
12. Cash Match (From Screen 6I)			\$29,025
13. In-Kind Match (From Screen 6I)			\$0
14. Total Match (From Screen 6I)			\$29,025
15. Total Project Budget for this grant, including Match			\$144,074

Click the 'Save' button to automatically calculate totals.

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7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

7D. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title) U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017 (expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

- 1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.
- 2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).
- 3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.
- 4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

- 5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.
- 6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.
- 7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.
- 8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Steve Mokrohisky

Date: 08/28/2023

Title: County Administrator

Applicant Organization: Lane County

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).



8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated	
1A. SF-424 Application Type	No Input Required	
1B. SF-424 Legal Applicant	08/22/2023	
1C. SF-424 Application Details	No Input Required	
1D. SF-424 Congressional District(s)	08/23/2023	

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1E. SF-424 Compliance	08/22/2023
1F. SF-424 Declaration	08/22/2023
1G. HUD 2880	08/22/2023
1H. HUD 50070	08/22/2023
1I. Cert. Lobbying	08/22/2023
1J. SF-LLL	08/22/2023
IK. SF-424B	08/22/2023
1L. SF-424D	08/22/2023
2A. Subrecipients	No Input Required
2B. Experience	08/22/2023
3A. Project Detail	08/22/2023
3B. Description	08/24/2023
3C. Expansion	08/22/2023
6A. Funding Request	08/23/2023
6F. Supp Srvcs Budget	08/28/2023
VAWA Budget	No Input Required
6I. Match	08/22/2023
6J. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required
7D. Certification	08/28/2023