



# CALC

Community Alliance of Lane County

Educating and mobilizing for peace, human dignity and social, racial and economic justice.

## Lane County 2017 Street and Shelter Homeless Point in Time Count Volunteer Application

*Shifts Occur on Wednesday, January 25, 2017  
Hours 8:00 a.m. - 8:00 p.m.*

Please return application to: Michael Carrigan at [calcpeace@gmail.com](mailto:calcpeace@gmail.com)

*Questions re: The Count, Contact Michael 541.485.1755, 541-844-4677*

Name:												
Phone Number:			(    )			Email						
Date of Birth:						Driver's License #:						
Home Address:												
Emergency Contact Name:						Phone Number:			(    )			
Training information to be completed by office staff:												
Date Trained:						Trained By:						
<p>Available times on <u>Wednesday, January 25<sup>th</sup></u> between 8:00 a.m. to 8:00 p.m.  <i>A minimum of 3 hour time blocks is requested.</i></p> <p><b>Please circle the times you would like to serve. You are welcome to sign up for up to 8 hours.</b></p>												
8:00 a.m.	9:00	10:00	11:00	12:00 p.m.	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
Signature: _____						Date: _____						

# Community Alliance of Lane County

## Point in Time

# Volunteer Confidentiality Agreement

INSTRUCTIONS: This statement shall be reviewed and signed by each Point in Time Count Volunteer of Community Alliance of Lane County.

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Confidentiality is the preservation, in confidence, of all information concerning a Point in Time Count Participant which may be disclosed in gathering survey data.

**Any information concerning specific participants is confidential.** In addition, medical information which is gathered is confidential. In contrast, general information, policy statements, statistical material and similar information which is not identified with an individual client or family is not confidential.

Casual disclosures to other volunteers without a legitimate “need to know” or to family members or friends are not only harmful to the client’s privacy rights but are also illegal.

Under Oregon law, CALC may be legally liable for your actions which are within the course and scope of your duties as a volunteer. However, improper disclosure of confidential information could be considered not to be within the course and scope of your duties. As a result, CALC could refuse to defend you in any legal action which might be brought by a client for violating the client’s confidentiality.

Non-compliance with the above CALC privacy policies and State and Federal law may be cause for disciplinary action up to and including dismissal, and possible legal actions for violations of applicable regulations and laws

MY SIGNATURE BELOW CERTIFIES THAT I HAVE BEEN TRAINED ABOUT MAINTAINING CONFIDENTIALITY FOR THE POINT IN TIME COUNT, AND HAVE READ AND FULLY UNDERSTAND THE INFORMATION ABOVE. I FURTHER UNDERSTAND AND AGREE THAT, AS A VOLUNTEER FOR COMMUNITY ALLIANCE OF LANE COUNTY, I HAVE A DUTY TO ABIDE BY THE LAWS AND POLICIES GOVERNING THE PRESERVATION OF CONFIDENTIAL INFORMATION AND THAT I WILL ABIDE BY THOSE LAWS AND POLICIES. I ALSO UNDERSTAND THAT CONFIDENTIALITY EXTENDS INDEFINITELY BEYOND MY INVOLVEMENT WITH THE PROJECT. I UNDERSTAND THAT I AM REQUIRED TO PROMPTLY REPORT ALL VIOLATIONS OR SUSPECTED VIOLATIONS OF ANY CALC PRIVACY POLICY TO THE PROGRAM DIRECTOR.

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Volunteer’s Signature \_\_\_\_\_ Date \_\_\_\_\_

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(Printed Name) \_\_\_\_\_

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Supervisor’s Signature \_\_\_\_\_ Date \_\_\_\_\_