



## Poverty and Homelessness Board

Thursday, November 17, 2016

12:00 p.m. – 1:30 p.m.

Lane County Youth Services Serbu Campus, Carmichael Conference Room  
2727 Martin Luther King Jr. Blvd. Eugene, OR

# AGENDA

Time	Topic
11:45 a.m.	<b>Arrival and Lunch</b>
12:00 p.m.	<b>Welcome and Introductions</b> <input type="checkbox"/> Self-introduce with your name and organizational affiliation
12:05	<b>Public Comment</b> Individuals who plan to offer comment must sign in with name and contact information prior to beginning of the meeting.
12:15	<b>Follow-Up from Previous Meeting</b> Approve Minutes of September 15, 2016 and October 28, 2016
12:20	<b><u>Committee Reports</u></b> <ul style="list-style-type: none"><li>Facilities/ Jacob Fox</li></ul>
12:25	<b>Focus Topic: PHB Governance / Steve Manela and Pearl Wolfe</b> <ol style="list-style-type: none"><li>Change the Steering Committee to an Executive Committee</li><li>Meeting Frequency</li><li>PHB Membership Expansion</li><li>Changing Quorum Definition</li><li>Committee Re-structuring</li></ol> <i>Information/ Discussion/Approval</i>
1:00	<b>Follow up: Retreat Strategic Plan Action Steps and Committee Assignments/ Pat Walsh</b>
1:25	<b>Wrap up</b> Summarize board decisions, assignments, and next steps
1:30	<b>Planning the <i>next month's</i> Agenda</b> What new business should the PHB consider at its December 15, 2016 Meeting? <b><u>Suggestions:</u></b>
1:35 p.m.	<b>Adjourn</b>

*The Poverty and Homeless Board (PHB) is an action oriented group of elected officials, community stakeholders, and individuals who represent low-income and homeless people's concerns. The purpose of the PHB is to create innovative partnerships and programs that use best practices to reduce poverty and homelessness in Lane County. The PHB will work to generate resources, community and legislative support for housing and services to achieve its goals.*

## Poverty and Homelessness Board Committees

### Steering

<i><b>Members</b></i>	<i><b>Staff</b></i>
<b>Pat Walsh, Chair</b>	Steve Manela
<b>Dan Bryant, Vice Chair</b>	Pearl Wolfe

### Facilities & Housing Portfolio

<i><b>Members</b></i>	<i><b>Staff</b></i>	<i><b>Members</b></i>	<i><b>Staff</b></i>
<b>Jacob Fox Chair</b>	Steve Manela	<b>Pat Farr Chair</b>	Steve Manela
Anne Williams	Stephanie Jennings	Anne Williams	Pearl Wolfe
Dan Bryant		Cindy Leming	Lisë Stuart
Kitty Piercy		Jacob Fox	
Pat Walsh		Kitty Piercy	
Paul Solomon		Paul Solomon	

### End Veterans Homelessness (Ad Hoc)

### Legislative

<i><b>Members</b></i>	<i><b>Staff</b></i>	<i><b>Members</b></i>	<i><b>Staff</b></i>
Kitty Piercy	Steve Manela	<b>Noreen Dunnells Chair</b>	Steve Manela
Pat Farr	Stephanie Jennings	John Radich	Pearl Wolfe
Anne Williams		Kristina Payne	Lyn Oliver
Byron Trapp		Pat Farr	Stephanie Jennings
Dan Bryant		Sean VanGordon	Erin Fifield
Paul Solomon			
Jim Coey			

### Strategic Planning

### Evaluation & RFP Committee

<i><b>Members</b></i>	<i><b>Staff</b></i>	<i><b>Members</b></i>	<i><b>Staff</b></i>
<b>Shawn Murphy, Chair</b>	Steve Manela	Sean VanGordon	Lisë Stuart
Kris McAlister	Pearl Wolfe		Steve Manela
Pat Walsh	Lyn Oliver		Pearl Wolfe
Cynthia Leming	Erin Fifield		

### Homeless Management Information System

### Service Delivery

<i><b>Members</b></i>	<i><b>Staff</b></i>		
Jacob Fox	Steve Manela		
Janet Thorn	Pearl Wolfe		
Shawn Murphy	Lyn Oliver		

<b>Poverty and Homelessness Board Committees</b>	
<b>New Committee</b>	<i>Previous Committee</i>
<b>Executive Committee</b>	<i>Steering Committee + Membership Combined</i>
<b>Shelter &amp; Supportive Housing Development</b>	<i>Facilities &amp; Housing Portfolio</i>
<b>Advocacy &amp; Public Awareness</b>	<i>Legislative</i>
<b>RFP - Evaluation -HMIS</b>	<i>Evaluation &amp; RFP (merge)</i>
	<i>Homeless Management Information System (merge)</i>
<b>Human Services and Housing Coordination</b>	<i>In Lieu of Services Committee</i>
<b>Potential Work Groups - Ad Hoc</b>	
<b>Employment</b>	<i>New</i>
<b>Health Care</b>	<i>New</i>
<b>Homeless Youth</b>	<i>New</i>



# Poverty & Homelessness Board

## CHART NOTES STRATEGIC PLANNING RETREAT

October 28, 2016. 9:00 AM- Noon

Springfield Justice Center

### ACTION STEPS TABLE FOR EACH STRATEGY

All 3 Action Steps Groups will complete this table for each strategy!

[Group 1/ Goal 1.2](#)

[Group 2/ Goal 2.3](#)

[Group 3/ Goal 3.2](#)

### 1. ACTION STEPS GROUP 1:

Facilitators: [Pearl Wolfe/ Lisë Stuart](#)

Members: [Dan Bryant, Janet Thorn, Kris McAlister, Shawn Murphy, Anne Williams, Erin Fijfield, Ken Beeson\(guest HSC Board\)](#)

***GOAL 1.2: Create additional emergency shelter and respite care for homeless individuals, youth and families with children awaiting housing by 2021.***

*a. Create 300 beds of "low barrier" emergency shelter for homeless singles including 150 year-around beds and 150 beds of winter season shelter.*

Action Steps	Facility vs. scattered sites at existing Providers i.e. bed at Willamette Family Treatment Services) Multiple-sites throughout Lane County –or- Focus on one site Program design- research Site development (zoning etc.). Design considering mental health Finances (sources) Form committee
Who	Start with existing Shelter-Supportive Housing committee Invite St. Vincent de Paul, Looking Glass, Eugene Mission, ShelterCare, Emergency Shelter, Laurel Hill Center, Lane County Behavioral Health, cities Community Development Block Grant (CDBG), Faith community, SSRA, Community Alliance of Lane County (CALC)  Names: Anne Williams, Dan Bryant, Kris McAlister (staff: Pearl Wolfe, Steve Manela, Stephanie (?) Erin F.(?)
Timeline	First meeting in February
Progress Measures	Develop sites over time
Resources Needed	Research: Review other sites in other communities Work w/Emergency Shelter experts and Mental Health experts in our community (Eugene Mission, Egan, ShelterCare, Laurel Hill, Ann's Shelter (new effort for Springfield single women's shelter through Ebbert Memorial, in development) Financial
Obstacles	Length of stay- limit? Roll out number of beds over time, start slowly and grow project Siting Level of acuity

Desired Results	150 season could be Alternative Model such as Dusk to Dawn Expand on Egan model: open closed facility for warming gyms, closed schools Plan over time years 1-5 Criteria (eligibility) Sites- building Funding Adopt low-barrier units Research: can buildings expand to take ??; research models such as Albany, San Francisco, Portland, Seattle (Dan Bryant) Research local and other funding Other community stakeholders Point person
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<i>b. Create 30 units of year-around emergency shelter for homeless families with children, including domestic violence survivors with children.</i>	
Action Steps	Facility size and model Different for families
Who	Same as 1.2a but include Lane County school liaisons
Timeline	Committee by February 1
Progress Measures	Same as 1.2a
Resources Needed	Same as 1.2a
Obstacles	Same as 1.2a Eligibility – keep family together ( i.e. Keep male children over 12 with family) Families with special needs
Desired Results	Same as 1.2a

## 2. ACTION STEPS GROUP 2:

Facilitators: [Robin Scott/ Lyn Oliver](#)

Members: [David Heavirland](#), [John Radich](#), [Kristina Payne](#), [Noreen Dunnells](#)

**GOAL 2.3: Increase employment opportunities, education, and employment and training activities for participants who are in poverty, and/or homeless with special needs.**

*a. Support collaboration among job partners to develop employment and training programs for individuals who are homeless or in supportive housing with significant barriers to employment.*

Action Steps	Create an inventory of programs targeting homeless and employment: Robin Scott and Diana Alldredge Recruit workgroup AKA Ad Hoc Employment PHB subcommittee. The group will email Diana contacts at each of the identified organizations below. Convene workgroup Send Heartland Working to End Homelessness Employment Program Best Practices Series article to group
Who	Workgroup to likely include: Sponsors, OURS, VA Catholic Community Services, St. Vincent de Paul, Goodwill, Centro LatinoAmericano, DHS, 211, NEDCO, FertiLab Thinkubator: John Radich, Dave Heavirland obtain names
Timeline	Ad Hoc Employment PHB subcommittee to meet late January 2017 A list of contact names for target agencies to be collected within 2 weeks Dave Heavirland and Robin Scott to work on format for inventory questions about existing programs to be sent out by Diana this month. Diana to aggregate collected information into a handout that will be available for late January meeting.
Progress Measures	Collected inventory Gap analysis
Resources Needed	Time and participation Advocates Community navigators (actual people)
Obstacles	Ongoing sustainable funding, many pilot programs have come and gone
Desired Results	Unified system to connect people in poverty and/or homeless to employment opportunities

*b. Implement employment training programs. Identify resources for targeted employment programs for people who are unstably housed.*

Action Steps	Review GAP analysis from 2a. Review of best practice models (e.g. Heartland Working to End Homelessness Employment Program Best Practices Series) Create community buy in, work in collaboration with PHB Legislative Advocacy Committee
Who	Ad hoc Employment PHB Subcommittee
Timeline	June 2017
Progress Measures	Clearly identified training opportunities Clear employment training/ support navigation first step(s) for homeless/ those in poverty Community buy-in
Resources Needed	New funding and/or targeted initiatives utilizing existing funding
Obstacles	How to fund Restricted funding Competition
Desired Results	Diversified employment/ training support and opportunities for homeless/ those in poverty

### 3. ACTION STEPS GROUP 3:

Facilitators: Steve Manela/ Andrea Russell

Members: Kitty Piercy, Pat Farr, Jacob Fox, Michael Kinnison

#### **GOAL 3.2: Advocate for support to reduce poverty and homelessness.**

*a. Align and coordinate legislative agendas (early) with other groups that are working on similar efforts or have common interests. Develop a one-page "leave behind" sheet with key talking points. Coordinate with federal and state agencies.*

Action Steps	PHB Legislative Committee will decide what to bring forward Educate and engage Policy Bodies Create talking points on urgency – governor, state legislators Emergency proclamation, press conference w/3 jurisdiction Springfield, Eugene, Lane County Mayors Round Table Arrange transportation for people who are homeless – to Salem
Who	Jacob Fox, Pat Farr talk to Mayor Christine Mayor Kitty Piercy talk to income Eugene Mayor Lucy Vinis Pat Farr, Jacob Fox go with city, county board with legislative agenda to talk with Sid to open conversation with Springfield Mayor Christine Lundberg Steve Manela, Jacob Fox and City of Springfield for public comment on Housing Alliance
Timeline	By January 2017 November County legislative committee put action steps on agenda 3 city councilors
Progress Measures	Proclamation signed on by ___ % of cities in Lane County Meeting to narrow down
Resources Needed	IGR people Organization transportation/food for people to lobby at legislature in Salem Mayor Vinis buy-in to plan Support
Obstacles	Bogged down in details (time to complete tasks)
Desired Results	Legislature and government understand still in housing crisis Universal understanding of urgency Resources to move forward

*b. Align and coordinate policy agendas among cities in Lane County and the county government.*

Action Steps	Summit "Operation 600" Use Proclamation as a tool from 3.2 (a) Joint Lane County/ City of Eugene/ City of Springfield initiative for 600 Housing First housing units like Project 365 Finding resources to put together for types of needed housing: tax credits, financing options
Who	Meeting of City/County/Housing Authority to forge initiative: Steve Manela, Michael Kinnison Broaden Investors: Pat Farr, Mayor Lucy Vinis, and Board of Commissioner Pat Farr and Jacob Fox get Springfield City Council and Mayor on board
Timeline	Over 5 years - 2017-2022 – to complete initiative Operation 600 Emergency declaration by January 2017
Progress Measures	Launch of Operation 600
Resources Needed	Management/engagement of senior leadership
Obstacles	No buy-in Has to matter to participants
Desired Results	Launch and progress toward Operation 600 goal

<i>c. Participate and collaborate with public, private, and community organizations to advocate for support.</i>	
Action Steps	Summit (organization of advocacy groups) Commit resources “like Homeless Connect” – volunteers in community
Who	Organize & collaborate summit: Jacob Fox, Steve Manela, Michael Kinnison Engage Margaret Salazar: Pat Farr will contact Engage city involvement: Mayor Kitty Piercy
Timeline	Agreement of Operation 600
Progress Measures	Agreement of Operation 600 Involve individuals identified
Resources Needed	Dedicated staff person
Obstacles	No buy-in Staff capacity
Desired Results	Support for Summit initiatives

## BOARD POSITIONS

### Poverty and Homelessness Board

#### Role:

The Poverty and Homelessness Board (PHB) meets both the requirements of the HUD Continuum of Care Board and the Community Action Agency. The PHB Governance Charter and organizational structure is required for all funds governed by the Continuum of Care title IV McKinney-Vento Homeless Assistance and the Continuum of Care Program Interim Rule. The PHB Governance Charter and organizational structure is also required for all funds governed by Community Action Agencies.

#### Responsibilities:

Promote community-wide commitment to the goal of ending homelessness and assisting low-income individuals to meet their basic needs and achieve self-sufficiency. Promote access to and effective use of mainstream programs. Plan systematically for and evaluate programs, including actions to develop information as to the problems and causes of homelessness and poverty in the community, to determine how much and how effectively assistance is being provided to deal with those problems and causes, and to establish priorities among projects, activities, and areas as needed for the best and most efficient use of resources.

#### Board Membership:

12 voting positions - A quorum for the purpose of doing business shall be a majority of the PHB membership which constitutes half plus one. 5 Ex officio members attend meetings and participate in the discussion representing these agency affiliations listed below.

	Non-Voting Board Positions	3- Year Term Expires	Board Members and Agency Affiliation
	Public Housing Authority Co-Applicant CoC grant	06/30/17	Jacob Fox Housing and Community Services Agency of Lane County
	Veterans	06/30/17	David Heavirland Veterans Affairs
	Training & Employment	06/30/17	Kristina Payne Lane Workforce Partnership (LWP)
	Mainstream Resource Provider State Department of Human Services	06/30/17	John Radich Oregon DHS
	Housing Co-Applicant CoC grant	06/30/17	Anne Williams St. Vincent de Paul
	Voting Board Positions	1- Year Term Expires	Board Members and Agency Affiliation
1.	Elected Official or Designee* Lane County	01/31/2016	Pat Farr Commissioner, Lane County
2.	Elected Official or Designee* City of Springfield	01/31/2016	Sean Van Gordon City Councilor, City of Springfield
3.	Elected Official or Designee* City of Eugene	01/31/2016	Kitty Piercy Mayor, City of Eugene
4.	Elected Official or Designee* Rural Lane County	01/31/2016	Jim Coey Mayor, City of Oakridge
	Voting Board Positions	3-Year Term Expires	Board Member and Agency Affiliation
5.	Business	06/30/2017	Patrick Walsh Vox Public Relations Public Affairs
6.	Direct Services Provider	06/30/2019	Paul Solomon Sponsors
7.	Education/ McKinney-Vento Homeless Students Liaison	06/30/2018	Janet Thorn Homeless School Liaison, Springfield School District 19
8.	Faith Based Organization	06/24/2019	Dan Bryant First Christian Church
9.	Homeless/ Formerly Homeless Consumer	06/30/2019	Kris McAlister Community Member
10.	Law Enforcement	06/24/2017	Byron Trapp Lane County Sheriff's Department
11.	Mental Health	06/30/2017	Shawn Murphy Laurel Hill Centers
12.	Philanthropic	06/30/2018	Noreen Dunnells United Way of Lane County

\*Designees shall have full membership authority, including the ability to vote.

\*\* Elected representatives shall serve for a term of one year, which terms shall begin within thirty days after the beginning of the calendar year. Community and Citizen Members shall serve for terms of three years, except that, of the members first appointed, two (2) shall serve for a term of one year, three (3) shall serve for a term of two years, and three (3) shall serve for a term of three years. **Revised 10-5-15.**