



# Special Inspection Agreement

LAND MANAGEMENT DIVISION 3050 N DELTA HWY, EUGENE OR 97408

PROJECT ADDRESS: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

## PART 1 – STATEMENT OF SPECIAL INSPECTIONS

In accordance with the Oregon Structural Specialty Code (OSSC) 1704.3., the Registered Design Professional (RDP) shall prepare and submit a special inspection and structural observation program. **Special inspections are not done by Lane County Staff.** The RDP shall confirm that the special inspections and structural observations noted below are indicated on the approved plans. Additionally, the special inspection agencies, contractor, owner, and RDP shall comply with the duties and responsibilities outlined in Lane County’s Special Inspection Agreement, which is available to be viewed at [www.lanecounty.org](http://www.lanecounty.org). This agreement denotes general areas of construction requiring special inspection. See the approved plans for more specific requirements.

**BEFORE A PERMIT CAN BE ISSUED:** The RDP shall complete Part 1 of this agreement and verify all acknowledgements in Parts 2 and 3 are completed. (OSSC 107.1, 1704.2.3)

**PRIOR TO THE START OF CONSTRUCTION:** Special inspection agencies shall provide written documentation to the Building Official demonstrating the competence and relevant experience or training of the special inspectors who will perform the special inspections and tests during construction. See the Special Inspection Agreement for more information. (OSSC 1704.2.1)

**DURING CONSTRUCTION:** The Special Inspector shall observe and document the work for conformance with the building department’s approved plans, specifications, and applicable workmanship provisions of the OSSC. Reports and certificates shall be submitted to the Assistant Building Official (OSSC 1704.2.4 and 1704.5)

**PRIOR TO RECEIVING FINAL INSPECTION:** A final summary report shall be submitted to the Assistant Building Official. The summary shall include a statement that all items requiring special inspection or testing were fulfilled, reported and, to the best of the inspectors’ knowledge, in conformance with the building department approved plans, specifications, approved change orders, and applicable workmanship provisions of the OSSC. (OSSC 1704.2.4)

### SPECIAL INSPECTIONS AND TESTING:

- CIP (cast in place) Deep Foundations (1705.8/1705.10)
- Concrete Construction (1705.3)
- Concrete Expansion / Adhesive Anchors (1705.1.1)
- Driven Deep Foundations (1705.7/1705.10)
- EIFS (1705.17)
- Fabricated Items (1704.2.5/1705.11)
- Fire-Resist Penetrations and Joints (1705.18)
- Helical Pile Foundations (1705.9/1705.10)
- Masonry Construction (OSSC 1705.4)
- Mastic and Intumescent Fire-rest. Coatings (1705.16)
- Sealing of Mass Timber (1705.20)
- Smoke Control (1705.19)
- Soils (1705.6)
- Sprayed Fire-resistant Materials (1705.15)
- Steel Construction (1705.2)
- Wood Construction (1705.5)

### Seismic Resistance (1705.12/1705.13):

- Architectural Components (1705.13.5)
- CFS Special Bolted Moment Frames (1705.13.9)
- Cold-formed Steel (1705.13.3)
- M/E/P Anchorage (1705.13.6 items 1-5)
- Nonstructural Components (1705.14.2)
- Seismic Isolation Systems (1705.13.8/1705.14.4)
- Seismic System (1705.13.4/1705.14.3)
- Sprinkler Clearance (1705.13.6 item 6)
- Steel Storage Racks (1705.13.7)
- Structural Steel (1705.13.1/1705.14.1)
- Structural Wood (1705.13.2)

**List additional special inspections (1705.1.1):**

---

---

**STRUCTURAL OBSERVATIONS:**

Prior to the commencement of observations, the structural observer shall submit to the Building Official a written statement identifying the frequency and extent of structural observations. At the conclusion of the work included in the permit, the structural observer shall submit to the Building Official a written statement that the site visits have been made and identify any reported deficiencies which, to the best of the structural observer's knowledge, have not been resolved. (OSSC 1704.6)

**List structural observations and the stages at which they are to occur (1704.6.1):**

---

---

\_\_\_\_\_  
Registered Design Professional's Name

\_\_\_\_\_  
Registered Design Professional's Signature

\_\_\_\_\_  
Date

**PART 2 – OWNER'S ACKNOWLEDGEMENT**

Owner, or the owner's authorized agent, hereby acknowledges that he/she shall employ the special inspection agencies and/or structural observer identified below who shall provide the special inspections or structural observations specified above during construction. (OSSC 1704.2)

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency A's Name

\_\_\_\_\_  
Inspection Agency A's Signature (Commercial Only)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency B's Name

\_\_\_\_\_  
Inspection Agency B's Signature (Commercial Only)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency C's Name

\_\_\_\_\_  
Inspection Agency C's Signature (Commercial Only)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Structural Observer's Name

\_\_\_\_\_  
Structural Observer's Signature

\_\_\_\_\_  
Date

**PART 3 – CONTRACTOR'S ACKNOWLEDGEMENT**

The Contractor hereby acknowledges that he/she has received, read, and understands the Special Inspection Agreement and Lane County's Special Inspection Guide. (OSSC 1704.4)

\_\_\_\_\_  
Contractor's Name

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date